



## **CNIC Peer Communications Group Meeting Minutes – May 20, 2005**

**Approved 6/3/05**

### **Attendees:**

Shawn Dawson, ODOT; Wes Ford, DHS; Dennis Green, Employment; Raelynn Henson, CNIC Project Office; John Hubbard, DOC; Natalya Ishenin, DHCS; Dominic Rivera, DCBS. Minutes by Cathy Hoffman, DAS IRMD.

### **Review & Approve Minutes**

The minutes of the May 6 meeting were approved as presented.

### **Restructure of Meeting**

In an effort to keep the meetings to the agreed length of time, the agenda will be limited in topics. A timekeeper has been selected to assist the chair in keeping discussions to the allotted time.

### **Preview of Change Management Web Survey**

Dennis has been working with Claudia Light to develop a Web survey for the Change Management project as discussed at the May 6 meeting. He demonstrated how the survey will be used and distributed the new list of questions developed by Claudia. The survey includes a drop down list for the 12 agencies and a place for participants to indicate if they are a member of a work group and if their position is 100 percent affected by the change. The survey also allows immediate feedback.

Dennis stated that Claudia is reviewing the survey and if she decides to move forward with it, the survey would probably be launched from the CNIC Web portal.

### **Rumor Mill and Round Table**

The list of CNIC rumors received during the last two weeks were reviewed and discussed. Issues included:

- Questions relating to data center costs
- Redundant data connections
- Data center production printing
- Middleware related to the TIM and TAM project
- Bumping rights perceptions
- Assumptions related to sequencing of the lift schedule.

### **Action Items**

Wes will send Raelynn the clarification for questions 5 and 6.

Raelynn will request modified wording for the answer relating to redundant data connections.

The meeting adjourned at 11 a.m.