



CNIC Peer Communications Group Meeting Minutes – July 15, 2005

Approved

Attendees: Paula Allen, Revenue; Shawn Dawson, ODOT; Wes Ford, DHS; Dennis Green, Employment; Raelynn Henson, CNIC Project Office; John Hubbard, DOC; Julie Mallord, CNIC Project Office; Dominic Rivera, DCBS.

Minutes by Cathy Hoffman, CNIC Project Office

Review/Approve Minutes

The minutes of the June 17 and July 1 meetings were approved as presented.

Newsletter Review

Raelynn gave an overview of the components of the next CNIC newsletter. She noted that although the communications plan calls for quarterly publication, she has been producing the newsletter every two months to facilitate increased communication. The audience for this publication is high level; the information is not technical. It is hoped to have a message from Mark Reyer, or perhaps his biography to introduce him as the State Data Center Administrator. Other articles will include an explanation of what is expected in stage three of the project, including information from the Logistics, Human Resources, and Facility work groups. If information is available, there will also be something about the budget. The target distribution date is the last week of July.

Shawn questioned the use of comments that detailed design is wrapping up and stated it is the feeling of the technical representatives that detailed design has not yet begun. He requested clarification regarding detailed design. Raelynn noted that agency specific details are anticipated to be addressed in stage three. She will address clarifying the definition and get input from Shawn.

Memo to In-Scope Employees

The first official communication from Jerry Korson, DAS Personnel office, was sent out to CNIC in-scope employees. The components of the memo included who to contact, information on training for resume writing and interview skills, and preliminary information about management position postings.

Training for resume writing and interview skills are available to general IT staff through the Employment Department's ongoing classes. Special training is being made available to in-scope employees during the month of August. Sign up is online. In-scope employees may take these classes on state time at no cost to the employee (pending approval from their supervisor).

A copy of the list of in-scope employees was requested. Raelynn indicated this list is an HR issue and as such is not available for publication or distribution. However, it has been given to SEIU and agency leadership has a copy of it.

A discussion of bumping ensued. It was the general consensus that this issue needs to be addressed. It is known that some in-scope employees will not apply for data center positions and will instead bump existing agency employees. The bumped agency employee, under the current contract, will not have the same rights as the in-scope employee because they were not specifically named on the 3A list. They will be eligible for preferential treatment as a displaced employee, but will not have the opportunity to be included in the first pool of applicants for the data center positions. Dennis will carry the issue to the meeting next week with the Union.

As correspondence is sent by DAS Personnel to the in-scope employees, Raelynn will continue to provide the Peer Communications Work Group with a synopsis.

Rumor Control Review – Make List

There are numerous questions about the issue of data center positions being listed as limited duration. Why can't the agency payroll for the affected position be transferred to the data center rather than relying on COP funds? Limited duration usually means the position will not become permanent. Is there a



clause somewhere that overrides the standing definition of limited duration? Many in-scope employees feel that unless there is a contract specifically saying these positions will be permanent, they will not apply for the positions. Editor's note: *Following this discussion, it was discovered that all State Data Center positions will be posted and recruited as permanent positions; there will be no limited duration positions at the State Data Center.*

There is a rumor that the three large agencies will move together with an accelerated schedule and minimum testing. Julie reported that this rumor also came up at Steering Committee and there was discussion about testing tools at that meeting. She stressed that an agency cannot be moved unless agency readiness is satisfactory; that assessment will be done by a third party. No decision has been as to which agency will move first.

There is an e-mail circulating that indicates there are very few server/storage people on the in-scope list which causes questions about support at the data center. It has been sent to HR for comment.

It was stated that it would be helpful if there was a communication distributed to let agency employees know that all affected (in-scope) employees have been personally contacted and that if they were not told they were on the list, they would have first hand information that they are not on the in-scope employee list. Raelynn indicated this type of message was anticipated and is in draft form. The communication will be sent out as soon as possible.

There is concern that documentation indicates the zSeries chosen platform was not highly recommended by the group. Wes shared that the resolution to this issue is that the documents have been amended to reflect that the chosen platform was the "approved platform" not the "work group recommended" platform. The history of the issue is that the work group had submitted a recommendation to the Steering Committee and at the same time, dissenting opinions were submitted by the Project Office and by Accenture. The Steering Committee rejected all opinions submitted. The Steering Committee's decision was based on business driven issues and financial implications and they did not make a significant technical decision. They did send their decision to the work group for validation that it would work. It was consensus that the resolution to this concern needs to be communicated.

The issue of printing is on the Steering Committee's list of issues to address. The Project Office is to provide information for the Steering Committee's consideration.

The list of issues discussed during the Peer Communications meeting to be carried to the meeting with the Union next week and/or addressed through FAQ is as follows:

- HR/Peer Communication – compliment*
- Affected employees chose to bump. Bumped employee's rights to SDC?
- LD-Permanent
 - Use COP funds?
 - LD not permanent position, special agreement?
 - New hires – two docs (LD & Permanent)
- Three agencies move at same time? (DAS, ODOT, DHS)
 - Minimum testing } address to DHS Application Group
 - Accelerated move } address to DHS Application Group
- Out of 148 positions, very low number of network/server employees
- Have all affected employees been notified to date?
- Clarification on approved platform on mainframe
 - Timeliness on communicating back down
- Decisions by Steering Committee was business-related not technical
- When/Where is detailed design: how?
 - Definition

*Not discussed due to lack of time.



The meeting adjourned at 11:05 a.m.