



MEMORANDUM FOR: THE STATE OF OREGON

Program and Services Summary

Hertz is excited that we have been awarded the THE STATE OF OREGON’s Business and are happy to offer the State Employees our best in class programs and benefits.

When making a reservation for business travel, make sure you use the following Corporate Discount Program Number (CDP#):

<u>Name</u>	<u>CDP#</u>	<u>Promo Code needed to enroll in Gold Online</u>
State of Oregon	67309	9203
University of Oregon	1485589	9242
Oregon State University	1681873	9243
OHSU	1573290	9244
Portland State University	221255	9245
Oregon Cooperative Purchasing	1869189	9246

Hertz #1 Club Gold

Signing up for Hertz #1 Club Gold means you can bypass the regular rental counter and proceed directly to your pre-assigned vehicle, saving you valuable time. It also means you only have to complete one rental agreement for all time with Hertz. And you only have to tell Hertz your rental preferences exactly one time. To enroll in the Hertz #1 Club Gold Program, please follow the steps outlined below:

1. Access the Internet address:
www.hertz.com/goldcorp
Company Name : (for example –State of Oregon)
CDP# : (for example – 67309)
Promotion Code : (for example – 9203)
2. Click on “Join Now”
3. Complete personal, business, and credit card information fields
4. U.S. Optional Services, Car Class – select according to the travel policy
5. Smoking/non-smoking car – select preference
6. NeverLost navigational system – accept or decline
7. CANADA Optional Services – select according to the travel policy
8. Complete remaining fields and submit enrollment form
9. You will receive your Hertz #1 Club Gold Number via a printable member card on the screen

In order to protect you from misuse of your #1 Club Gold profile, please note that for your first Gold rental, you will need to approach the Gold counter to show personal identification.

Your #1 Club Gold number will be returned to you instantly, but you must wait 5-7 working days before it can be used in order for your information to be confirmed by Hertz.

If you have any problems enrolling in #1 Club Gold Service online, please contact firstchoiceseattle@hertz.com and they will be happy to assist.

Please note that a Direct Link to a Fee-Waived Gold Enrollment Form is also available on:

- Resx (booking tool provided by Azumano Travel).
- Web portal www.azumano.com/oregon

Overview of the Hertz Program

- Effective through September 30, 2010.
- For use by all State of Oregon Agencies, Political Subdivisions and Non-Profit Corporations, Participating Institutions of Higher Education (College & Universities, Community & Technical Colleges).
- The State Contract includes LDW/Liability Coverage for Official Rentals only. The CDP # must be noted on the Rental Agreement. If the terms of the rental agreement are violated, LDW/Liability Coverage will not apply.
- Drivers must have a Valid Drivers License and Credit Card and be at least 18 years of age at participating locations.
- State issued Corporate Credit Cards and personal credit cards are acceptable Forms of Payment.
- Hertz has Direct Billing Programs available for your convenience. If you are interested in setting up a Direct Billing Program, contact Carole Weir, Sr Account Representative at cweir@hertz.com or 503-626-5156.
- Accidents – you must promptly report any accident, theft or vandalism involving the car to Hertz and to the police.
- Airport Concession Fees and Taxes are a separate charge and are not covered under the Contract Agreement.
- One-way rentals are charged \$125.00 if exceeding 500 miles.
- NeverLost (GPS) and Sirius Radio are available for an additional fee.
- International Discounts apply.
- It is recommended that you fill up the gas tank prior to return.
- The following rates are for rentals returned to the Renting City and have Unlimited Miles.

<u>Car Class</u>	<u>Daily Rate</u>	<u>Weekly Rate</u>
Compact	\$27.27	\$149.99
Intermediate	\$31.31	\$172.23
Full Size	\$33.33	\$183.33
SUV	\$59.59	\$327.77
*12 passenger van	\$79.79	\$438.83
*Standard Hybrid	\$49.49	\$272.20

*Not available at all locations.

**Monthly Rates are 20 times the Daily Rates.

The following are City Surcharges:

<u>State</u>	<u>Location</u>	<u>Daily Surcharge</u>
California	Burbank Airport	\$3.00
	John Wayne Airport	\$3.00
	Oakland Airport	\$3.00
	San Jose Airport	\$3.00
	San Luis Obispo	\$13.00
Idaho	Boise	\$6.00
	Idaho Falls	\$6.00
	Pocatello	\$6.00
	Sun Valley	\$6.00
Illinois	Chicago	\$8.00
Maryland	Baltimore	\$8.00
Massachusetts	Boston	\$8.00
Michigan	Detroit	\$8.00
Montana	Butte	\$10.00
	Missoula	\$10.00
New Jersey	Newark	\$19.00
New York	JFK, LGA Airports	\$29.00
	Manhattan	\$29.00
Pennsylvania	Philadelphia	\$8.00
Oregon	Bend	\$10.00
	Klamath Falls	\$10.00
	Medford	\$10.00
	Pendleton	\$10.00
	Redmond	\$10.00
	Salem	\$10.00
	SunRiver	\$10.00
	Washington	Pasco
Washington	Pullman	\$6.00
	Spokane	\$6.00
	Walla Walla	\$10.00
	Wenatchee	\$10.00
	Yakima	\$10.00
Washington DC		\$8.00

Important U.S. Phone Numbers

General Reservations

1-800-654-3131

Hertz #1 Club Gold Department

1-800-227-4653

Emergency Road Service

1-800-654-5060

Extending a Current Rental

1-800-654-4174

For Customer Service – contact Firstchoiceseattle@hertz.com (800) 229-8749.

To Set Up a Direct Bill Program – contact cweir@hertz.com (503)626-5156.

For questions relating specifically to the Contract – contact Tim.hay@state.or.us (503-378-4642).