

State Services Division

State Procurement Office
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Salem, OR 97301

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Melissa Canfield, Manager
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Training Team

Vicky Narkon, Team Lead
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Nancy Ahlbin, Trainer/ORCPP



INSTRUCTIONS

Submit this form after your OPAC project is approved by SPO Training and **before** you begin your project.

Visit our website for OPAC information.

<http://www.oregon.gov/DAS/SSD/SPO/index.page>

Phone: 503 378-4663

Oregon Procurement Advanced Certification

OPAC: Project Payment Form

Section 1 Eligibility Requirements

My Oregon Procurement Basic Certification (OPBC) number is: _____ and I have a current Oregon Contract Administration Certificate (OCAC).

Section 2 Your Contact Information

Name: _____
(First) (Middle) (Last)

Agency: _____

Department: _____

Official Position Title: _____ Work Phone No.: _____

Business Address: _____ City: _____

State: _____ Zip Code: _____ E-Mail: _____

Applicant Signature: _____ Date: _____

Section 3 Payment Information

OPAC Work-study Project Fee: \$150.00

Payment method: Agency #: _____

Invoice (ODOT only): _____

BT #: _____

Check #: _____

Payment Card (SPOTS) Credit Card #: _____

Expiration Date: _____

Name & address on payment card: _____
