

## Eligibility

Surplus Personal Property

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#### Providers of Assistance to the Homeless

means a public agency or a nonprofit, tax-exempt institution or organization that provides shelter or other services to homeless individuals. Institutions or organizations that acquire personal property through the donation program must use the items exclusively in their programs to provide direct assistance to homeless individuals.

The Stewart B. McKinney Homeless Assistance Act, Public Law 100-77, enacted July 22, 1987, amended the Federal Property and Administrative Services Act of 1949 to authorize donations of Federal surplus personal property to nonprofit, tax-exempt providers of assistance to homeless individuals.

**Homeless individual** means:

(1) An individual who lacks a fixed, regular, and adequate nighttime residence, or who has a primary nighttime residence that is:

(i) A supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);

(ii) An institution that provides a temporary residence for individuals intended to be institutionalized; or

(iii) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

(2) For purposes of this part, the term “homeless individual” does not include any individual imprisoned or otherwise detained pursuant to an Act of the Congress or a State law.

**Nonprofit** means not organized for profit and exempt from Federal income tax under section 501 of the Internal Revenue Code (26 U.S.C. 501).

**Public agency** means any State; political subdivision thereof, including any unit of local government or economic development district; any department, agency, or instrumentality thereof, including instrumentalities created by compact or other agreement between States or political subdivisions; multijurisdictional sub state districts established by or pursuant to State law; or any Indian tribe, band, group, pueblo, or community located on a State reservation.

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### **Apply for Eligibility**

To apply to receive surplus property simply open, print, and fill-out the [Nonprofit Organization Eligibility Application](#) If the Provider is a Public Agency, use the [State and Local Government Eligibility Application](#):

#### **Additional Application Requirements**

**If the provider is nonprofit**, a copy of their tax-exemption under the provisions of Section 501 of the Internal Revenue Code of 1954 must accompany the application.

**Include a copy of the program's current financial statement with your application.**

**Written recognition by an appropriate authority**, such as a mayor, city health department administrator or official, county judge, county health administrator or other responsible authority, that the organization is providing a specific service to the homeless.

**Include a copy of the programs license or operating permit with your application.**

**Include a complete narrative of your program with your application:** sources of funding, services provided to homeless individuals and number of individuals receiving that type of assistance, facilities occupied, hours of operations, and if overnight shelter is provided, the maximum number of individuals accommodated.

Please include the required attachments mentioned above. Scan and email, fax, mail or hand-deliver to:

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Eligibility Coordinator  
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