

## Resources

OMWESB serves as a referral source for technical assistance and marketing financial information. The resources are provided through the following public agencies:

**Small Business Development Center**  
[www.bizcenter.org](http://www.bizcenter.org)

**Small Business Legal Clinic**  
[www.lclark.edu/dept/lawreg/law792.html](http://www.lclark.edu/dept/lawreg/law792.html)

**Oregon Department of Transportation  
Office of Civil Rights**  
<http://oregon.gov/ODOT/CS/CIVILRIGHTS>

**Oregon Procurement Information Network  
(ORPIN)**  
<http://orpin.oregon.gov/open.dll/welcome>

**Oregon Economic & Community  
Development Department**  
<http://econ.oregon.gov>

**Oregon Secretary of State's Business  
Information Center**  
[www.sos.state.or.us/corporation/bic/bic.htm](http://www.sos.state.or.us/corporation/bic/bic.htm)

**Oregon Secretary of State's Corporation  
Division**  
[www.filinginoregon.com](http://www.filinginoregon.com)

**Oregon Department of Transportation  
(ODOT)**  
[www.odot.state.or.us/index.htm](http://www.odot.state.or.us/index.htm)

**Tri-Met**  
<http://www.trimet.org/>

**Government Contract Acquisition Program  
(GCAP)**  
[www.gcap.org/](http://www.gcap.org/)

**Government Contractor Resource Center**  
[www.govcon.com/](http://www.govcon.com/)

**Small Business Administration**  
[www.sba.gov/](http://www.sba.gov/)

## Directory of certified firms

OMWESB produces online directories of certified DBE, MBE/WBE, and ESB firms. Directories can be found at <http://www4.cbs.state.or.us/ex/dir/omwesb/>. The directory is updated daily.

## Office of Governor's Advocate for Minority, Women, and Emerging Small Business

The Oregon Opportunity Register and Clearinghouse matches contractors, vendors, and service providers with State of Oregon bid opportunities. For more information regarding the clearinghouse, contact: Lydia Muñiz, Governor's Advocate, 155 Cottage St. NE, Salem, Oregon 97310  
Phone: 503-378-3506  
Fax: 503-378-3139  
<http://governor.oregon.gov/Gov/MWESB/index.shtml>

## OMWESB Staff:

**Raleigh Lewis**  
Certification Manager.....503-947-7921

**Susan Edmonds**  
Certification Specialist.....503-947-7949

**Sheila Haywood**  
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Certification Specialist.....503-947-7948

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Feel free to contact any of our staff members for assistance.

## Our mission statement:

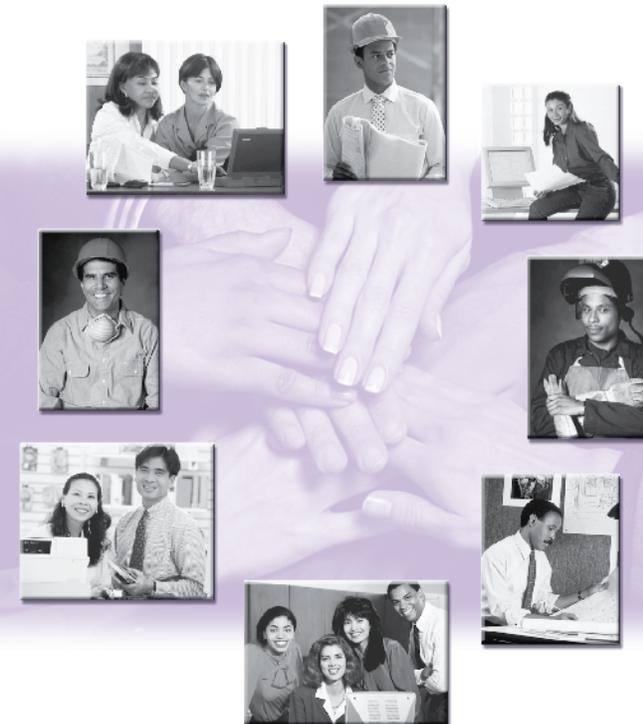
OMWESB strives to ensure that minorities, women, and emerging small businesses have equal access to contracting opportunities in both the public and private sectors.



## Office of Minority, Women, and Emerging Small Business

350 Winter St. NE, Salem, OR 97301  
P.O. Box 14880, Salem, OR 97309-0405  
Phone: 503-947-7922 Fax: 503-373-7041  
E-mail: [omwesb.web@state.or.us](mailto:omwesb.web@state.or.us)  
Hours of operation: 8 a.m. - 5 p.m.  
Monday - Friday

# Office of Minority, Women, & Emerging Small Business





## About Us:

The Office of Minority, Women, and Emerging Small Business (OMWESB) administers the Disadvantaged Business Enterprise (DBE), Minority Business Enterprise/Women Business Enterprise (MBE/WBE), and Emerging Small Business (ESB) programs. These programs are designed to promote targeted economic opportunities for small businesses.

As the sole certification authority in Oregon for targeted government contracts for disadvantaged businesses, minority- and woman-owned businesses, and emerging small businesses, OMWESB provides "one-stop" certification. Applications can be downloaded at <http://egov.oregon.gov/DCBS/OMWESB/> or call us at 503-947-7922 and we will be glad to mail them to you.

**Note: OMWESB does not provide grants or loans of any kind.**

## Certification:

The office offers four types of certifications, listed below.

Applicants are encouraged to apply for all certifications for which they may qualify.

### Disadvantaged Business Enterprise (DBE) – Federal

Disadvantaged Business Enterprise certification is for firms seeking contracting opportunities with recipients of federal transportation-related monies.\*

### Minority and Women Business Enterprise (MBE/WBE) – State/local

Minority Business Enterprise and/or Women Business Enterprise certification is for firms seeking contracting opportunities with state, county, city, and other public jurisdictions.\*

### Disadvantaged Minority and Women Business Enterprise (DBE/MBE/WBE) – Federal/State/local

Minority and/or woman owner(s) must own at least 51 percent of the business; must have managerial and operational control over the business; must meet all eligibility requirements for each program; and business income must not exceed the North American Industrial Classification System size standards.\*

### Emerging Small Business (ESB) – State/local

Emerging Small Business certification is for small businesses seeking contracting opportunities on projects specifically designated for ESB participation. The ESB program is a race- and gender-neutral program. This program has two tiers. **Tier-1:** Program participation is restricted to Oregon-based firms with 20 or fewer employees whose average annual gross receipts over the past three years have not exceeded \$1,550,393\*\* for construction firms and \$632,157\*\* for non-construction-related firms. **Tier-2:** Program participation is restricted to Oregon-based firms with 30 or fewer employees whose average annual gross receipts over the past three years have not exceeded \$3,160,787\*\* for construction firms and \$1,053,596\*\* for non-construction-related firms.

An ESB must be a properly licensed, legally registered, and independently owned Oregon firm.

The average income standard is adjusted annually based on the Portland-Salem consumer price index.

\*Specific eligibility requirements for these programs are located on the OMWESB Web site, <http://egov.oregon.gov/DCBS/OMWESB/rules.shtml>.

\*\*This is the monetary cap for 2008. See Web site for adjusted calculations.



"The Oregon Association of Minority Entrepreneurs, OAME Center, has worked with the Office of Minority, Women, and Emerging Small Business since their inception with the goal of providing business opportunities. We have found the office staff to be extremely professional and ready to exercise the responsibility of the state of Oregon's sole certification agency for targeted government contracts. We highly recommend and support their work."

**Samuel Brooks**  
President and Chair of the Board  
Oregon Association of Minority  
Entrepreneurs, (OAME)

"OMWESB has always offered their assistance with any questions I've had about certification and recertification processes with the utmost professionalism and urgency.

They are an organization of opportunity that not only opens doors for new and small businesses, but helps teach skills to ensure their success."

**Julie Adkinson, President**  
J. D. Merrick, Inc.

"Once I completed the application packet, applying for the ESB and WBE certification has been the easiest part of setting up my new mediation practice!"

**Dena Marshall, JD**  
Owner, Marshall Mediation

