

October 2003

Administrative Rule Training

A collaborative effort among the Department of Administrative Services,
the Department of Justice, the Office of Regulatory Streamlining, and
the Office of the Secretary of State

TRAINING SECTIONS AND PRESENTER CONTACT INFORMATION

Section 1: Administrative Rules: An Overview

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Section 2: The Rulemaking Process

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Section 3: Statements of Need and Fiscal Impact

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Section 4: How to Conduct a Hearing

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Section 5: Rule Review and the Impact of HB 3120

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PRESENTERS

Patrick Allen heads the Office of Regulatory Streamlining, created by Governor Kulongoski to help state agencies make their business regulations faster, cheaper, and easier to understand and comply with while maintaining protections Oregonians expect for consumers, workers, the environment and public safety. Prior to his current position, Allen has worked in economic development, banking, and on the staff of the U.S. House of Representatives. He has a degree in economics from Oregon State University.

Christine Chute is the Attorney-in-Charge of the Business Activities Section in the Department of Justice's General Counsel Division. She advises several of Oregon's boards and commissions. In addition, she is responsible for managing the development DOJ's Model Rules and editing the Attorney General's Administrative Law Manual. Christine has just completed 20 years with the State of Oregon, working for the Department of Justice and the Employment Department, and as an appointee to the Employment Appeals Board. Her practice focuses on Oregon administrative law.

Shelli Honeywell has spent the last 12 years in the area of Human Resource Management. Currently, she is with the Department of Administrative Services as a Statewide Senior Human Resource Consultant. In this position she acts as one of the State's foremost experts in all areas of workforce management and human resource management principles and practices, and promulgates and advises on State of Oregon and Federal laws, rules, policies and systems. She has a degree in business administration from Western Oregon University, a master's degree in management from Willamette University, and a doctorate degree from the Willamette University College of Law.

Phil Wiebe is a Publication Specialist with the Oregon Administrative Rules Unit. He assembles and formats the monthly Oregon Bulletin for print and online publication, and works with the day-to-day filing and processing of Administrative Rule submissions. When Rules Coordinators and rule writers contact the Administrative Rules Unit for filing advice, Phil's is the voice they often hear. He has a degree in English from Western Oregon University and over ten years experience working with various aspects of editing and publishing.

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