

Denise's Annotated Agenda

Brownsville Dam Technical Team Meeting

Brownsville City Hall, Wednesday, September 27, 2006, 10:00 am

- 10:00 Introductions – ask people to say their name, agency, and what Technical Assistance they can offer to the project. SIGN-IN SHEET!!!!
- 10:15 Review document “Technical Team Guidelines”. Discuss role of Technical Team, Calapooia Watershed Council, Council Coordinator and Project Manager in this project. *Denise and All.*
- Tech Team (see handout)
 - Council – supervises Coordinator, Project Manager and all contractors hired to carry out the project. (see handout)
 - Coordinator – works with funding agencies on grant agreements, oversees budget.
 - Project Manager – communication between all people/agencies involved with the project, prepares draft RFPs/Scopes, etc for Tech Team input, utilizes Tech Team input to finalize RFPs, scopes of work, timelines, etc, public presentations on project progress, communicates with project engineer.
- 10:30 Overview of dam and proposed solution. Find out what documents people would like electronic copies of. *Denise*
- **Potential Documents - SPREADSHEET**
 - OWEB grant
 - Inter-fluve report that describes dam removal option and has drawings available on-line at: <http://www.centralpt.com/pageview.aspx?id=8194>
 - Open Rivers Initiative Grant (has a lot of background information and photos of the site)
 - Field trip hand-outs
 - Aerial photos of the river above and below the dam
- 10:45 Develop project timeline. *All*
- Significant Dates**
- Seismic refraction study complete (Oct 2006)
 - Detailed site survey complete (nice to have by November 2006)
 - OSU Field Trip – monitoring discussion (early October 2006)
 - RFP for project engineer ready (Oct 15th 2006)
 - Open House for interested firms to come to Brownsville, view the dam, talk with the Council, permitting agencies (Oct 23, 2006)
 - Deadline for engineer applications (Nov 3rd, 2006)
 - Sub-group of Tech Team to review applications and participate with Council in interviews (Nov 14th 2006)

- Meet on-site with chosen project engineer – give tour of dam and background (late Nov 2006)
- 60% design meeting (Jan 2007)
- 100% design meeting – permit applications (Feb 2007)
- RFP for construction draft (Mar 2007)
- RFP for construction final (Mar 2007)
- On-the-ground work commences (June 2007)
- On-the-ground work complete (Sept 2007)

11:00 Review scopes of work for survey and seismic refraction. Set deadline for receiving comments. *All*

Chuck Knoll and Tim Otis both have survey experience and are willing/able to provide comments on this part of the project. Do folks feel comfortable to let them be the leads on the site survey? Any other volunteers? Inter-fluve can do the survey for \$6,000 – other ideas?

Explain seismic refraction and who we are working with. Trying to understand volume of sediment stored above the dam and determine if the dam is built on bedrock. Scour pool at the face of the dam on the downstream side indicates perhaps dam not built on bedrock.

QUESTION: Can we use a backhoe in the river at the same time/day as the seismic study to dig a test pit? Who do I contact to get permission to do this? Does City of Brownsville have a backhoe and can they do this work? Jay Curtis?

11:15 Review scope for project engineer. Determine who will assist Denise in pulling this together. Set deadline. *All GROUP WORK*

11:45 Next steps. *All*

12:00 Determine next in-person meeting (date/time and location).

Adjourned

For people who are interested, tour of the dam and canal can take place after the meeting. Most of you have been to the dam on numerous occasions, but may want another look.