

Refugee Child Welfare Advisory Committee
Quarterly Meeting Minutes
April 6, 2016

Time: 1:30 pm to 4:00 pm

Location: Lutheran Community Services Northwest
605 SE Cesar Chavez Blvd
Portland OR 97201

In attendance: Faridah Haron, David Matz, Angelica Quintero, Danita Huynh, Matanda Lucy Masakadi, Vesna Vila, Toc Souenoulay-Gillespie (phone)

Agenda

1. Welcome and Introductions – *Miss Masakadi was in attendance as part of her consideration of becoming a member of RCWAC.*
2. Celebration & Farewell – *Danita Huynh Danita was presented with a certificate of appreciation signed by the Director of DHS. Cake and fruit were shared in celebration of her service to RCWAC.*
3. Review & Approve meeting minutes from January 6, 2016 *Minutes were approved unanimously without any changes.*
4. Annual Report - *Angelica shared that the report is currently being written. There are some data pieces that are currently not available to Angelica; however, she plans to, both, complete the report with available information and advocate for a system change to make certain information mandatory for field staff to input in the agency data system. The OCWP Manager Kathy Prouty has presented information to Program Managers and District Managers as a reminder and encouragement to access RCWAC.*
5. RCWAC Brochure Development – *We spent a bulk of the meeting creating a draft recruitment brochure for RCWAC (see additional attachment).*

6. Other- *We discussed leads for further recruitment of RCWAC members. Danita shared information regarding an Early Learning Equity Advisory group in Washington County and the group liason Begoña Rodriguez-Liern Early Learning Senior Manager – Washington County. Angelica and David will follow up with Miss Rodgriguez-Liern in the coming weeks.*

We briefly discussed In-home Safety and Reunification Services in Multnomah County. Danita recommended an improved tracking/referral process.

Vesna and Faridah will be unable to attend the quarterly meeting in July. We briefly discussed options to reschedule; however, the decision was to keep the meeting as scheduled.

7. RCWAC website

<http://www.oregon.gov/dhs/children/advisory/Pages/RCW-Advisory-Committee.aspx>

Adjourn

Next quarterly meeting is scheduled on July 6, 2016