OFFICE MOVE

Office of Licensing and Regulatory Oversight is moving!

Dear Providers:

Effective December 13, 2013 the Office of Licensing and Regulatory Oversight (OLRO) and the Salem Client Care Monitoring Office (CCMU), which houses both NF & CBC Survey teams, will be moving to a new combined location in Salem.

The OLRO team will commence operations from the new location on Monday, December 16, 2013:

Location:
Department of Human Services
Office of Licensing and Regulatory Oversight
3406 Cherry Avenue NE
Salem, OR 97303

Mailing Address:
Department of Human Services
Office of Licensing and Regulatory Oversight
PO Box 14530
Salem, OR 97309

Telephone Numbers:
OLRO: 503-373-2227
Survey: 503-373-0200
Office of Licensing and Regulatory Oversight

**FAX Numbers:**
OLRO: 503-378-8966  
Survey: 503-373-0222

The following units will be located on the first floor of the new location:

- APD Adult Foster Care Unit (APD-AFH)
- Children’s Care Licensing Unit (CCLU)
- Community Based Care Licensing Unit (CBC)
- Developmentally Disabled (DD) Licensing Unit
- Nursing Facility Certification and Licensing Unit (NF)
- OLRO Administrative Staff

As computers are being moved and most telephone numbers will be changing, in addition to staff working at multiple locations on Friday, we are asking that if any urgent need arises and you need to contact either the Community Based Care or Nursing Licensing Units that you use the following number for Friday, December 13 only. The number listed below is the survey triage telephone number and will act as an emergency contact number on Friday, December 13. The call will be redirected to the appropriate manager.

**Telephone: 1-877-280-4555**

Thank you for your patience during this transition.

Sincerely,

The CBC and NF Licensing Teams