



Developmental Disabilities/Mental Health Committee Minutes
April 24, 2013

<i>Members present:</i>	Dayna Davis, Sally Cumberworth via phone, Susan Melero, Mike Parr, Noel Suarez, Margaret Theisen, Kelsey Weigel, Joy'e Willman, Mason Windhorn, Ryan Yecny
<i>Members absent:</i>	Buhl Bowman, Carol Conlon, Patricia Kennedy, Patricia Lawrence, David Richmond, Cynthia Owens, Marilyn Schuster, Trish Jordan
<i>Others present:</i>	Elvyss Argueta, Roxy Tolva, Teri Watson, Marie Windhorn
Commissioners present:	Mark King (via phone), Joseph Lowe
<i>Staff present:</i>	Suzanne Huffman, Ron McGhee, Cheryl Miller, Ann Melendy, Kelly Rosenau, Lindsay Terrett

Meeting Called to Order

Margaret Theisen called the meeting to order at 1:04 p.m.

Introductions

Attendees introduced themselves.

Adoption of Agenda

Margaret Theisen added "Goals and Structure of the DD/MH Committee" to the agenda, and then the agenda was approved by consensus.

Approval of Minutes

The April 24, 2013, meeting minutes were reviewed and the following corrections were made:

- o Phyllis Willis changed to Phyllis Wills;
- o Susanne Huffman changed to Suzanne Huffman;
- o Sally Cumberworth was added to members present.

Minutes were approved by consensus with noted corrections.

Coordinator Report

Lindsay Terrett, DD/MH Coordinator presented her monthly report for April 2013.

- Attended and presented at the AMH Collective Bargaining

Agreement (CBA) Netlink Trainings.

- Over thirty people from AMH attended the Netlink training on April 10, 2013.
- Oregon Children's Mental Health Awareness Day on May 9, 2013, starting at 10am until 2pm at the Capitol.
 - Please attend and show support.
- Executive Director, Cheryl Miller and Lindsay Terrett met with the Self-Advocate Coalition.
 - The Coalition provides advocacy tools and advocacy training classes for consumers.
 - Lindsay will refer consumers to the Coalition.
 - The Coalition discussed the high cost and other obstacles that prevent consumers from attending statewide meetings.
 - Cheryl and Lindsay will research this topic and provide updates.
 - Ryan Yecny was contacted on April 5, 2013 about his approval of being on the DD/MH Committee.
- Attended the CDDP Marion County bi-annual meeting.
 - Discussed local transportations issues.
 - Discussed K-Plan, and current DD waivers.
- CDDP Marion County Support Fair attended by Lindsay Terrett and STEPS Coordinator, Suzanne Huffman.
 - Lindsay spoke mostly to transition age consumers and their families.
 - Discussions were mainly about the OHCC Committees, Workers' Compensation, and HCW Training classes.
- New Interest Form
 - **Margaret Theisen**, Chairperson, would like to take a pause in adding any new members (or accepting any new Interest Forms) until the committee reviews current membership, House Bill 3618, and the structure of the DD/MH Committee.

Registry Report

Ron McGhee provided the committee with an overview of the progress that has been made towards the expansion of the Registry.

- Task Completed:
 - Web design contractor approved
 - Two screen completed- approximately two screens per day will

be completed

- Registry User groups to start testing within the next two weeks
 - User will have access to the “mock up” of the Registry online

PSW Training Updating

Cheryl Miller, Executive Director, is currently helping cover for William Douglas, PSW Training Coordinator, since he has been out of the office.

Cheryl gave an update of the last PSW Training Committee meeting. The Committee reviewed the Homecare Worker Training Classes that are currently being offered and chose which classes were appropriate for Personal Support Workers.

- The Committee identified the following:
 - Core Classes
 - Optional Classes
 - Gaps- New Classes

The result of the vote for the PSW Training Committee Chairperson was announced. Cynthia Owens is now the Chairperson of the DD/MH Committee.

STEPS Update

Suzanne Huffman gave an update on the STEPS Program:

- Focus group worked on expectations and consistent language.
- Brokerages and CDDPs will share employer-related materials.
- Program materials will be more visual.
 - Scenario-based learning.
 - Brokerages will share real-life dilemmas customers face.
- After funding model is approved and consumer numbers are confirmed, the Request for Proposals (RFP) will be finalized.
 - Qualified organizations will submit proposals to provide STEPS services.
 - OHCC staff cannot communicate about program details with prospective proposers once the RFP is released.

Workers' Compensation Report

Kelly Rosenau reviewed her hand out and reported on the February 2013 claims.

Kelly highlighted some of the claims and report that:

- Four Claims were filed by PSWs.
- An average of three claims per month is currently being filed by PSWs.
- Twenty-two claims have been filed this fiscal year to date.
- The average age of the injured workers in the month of February is forty seven.

Added Agenda Item: Goals and Structure of the DD/MH Committee

Margaret Theisen explained that she would like the committee members to think about the goals and purpose of the Committee. Next month the committee will review House Bill 3618. For future agenda items Margaret would like to have a speaker present system changes including the K-Plan and current waivers.

Adjournment

Margret Theisen adjourned the meeting at 2:05 p.m.

Handouts:

- ◆ Agenda
- ◆ Meeting minutes, April 24, 2013
- ◆ Workers' Compensation Report for February