

Department of Human Services 2009-11 Policy Option Package

Division Name: Seniors and People with Disabilities

Policy Option Package Initiative: Seniors and people with disabilities live safely and independently in their communities.

Policy Option Package Title: Developmental Disabilities Adult Foster Home Licensing

Policy Option Package Number: 283

Summary Statement:

This POP improves the quality of service to people with developmental disabilities who reside in DD Adult Foster Homes (AFH) by locating the responsibility for licensing those homes with DHS, rather than with the counties to streamline the process and gain consistencies statewide. The POP regionalizes DD Adult Foster Home licensing with supervisory responsibility in the Office of Licensing and Quality of Care and creates AFH licensing positions for Adult Foster Homes for DD. Staff will be stationed regionally but report to the central office for supervision and training This POP requires 12 positions.

1. WHAT WOULD THIS POLICY OPTION PACKAGE (POP) DO AND HOW WILL IT BE IMPLEMENTED?

Background:

- Currently DD Adult foster home licensers positions work for Community Developmental Disability Programs in each county. For the CDDPs, AFH licensing duties have simply been an add-on responsibility and there have never established ratios within the formula for the contract for case management services.
- DD foster homes have seen a significant increase in the number of homes (the program has almost doubled in the past 6 years). Counties are now threatening to or have rejected the contract with the state due to inadequate resources.
- There is an increasing resident acuity level requiring better screening of providers and monitoring of homes.
- Issues with the current systems:
 - Local management hires and supervises adult foster home licensers with inconsistent supervision and support of the program.
 - Not all standards of application of adult foster home rules and expectations for compliance are congruent between the local office and SPD central office policies.
 - Some counties support employees attending training, others do not.
 - Local licensing staff generally has licensing responsibilities as an add-on their current job duties and it is not a primary focus. Staff doing these duties are also either case managers, protective service workers, or both (they work the licensing duties in, while maintaining their caseloads as such licensing takes a back seat.)
 - The local office staff interpret and apply the foster care rules as they understand them and if they don't attend training, have appropriate support or supervision, or if their peers pressure them to keep the resource open, the quality of services suffer.

2. WHY DOES DHS PROPOSE THIS POP?

The quality of services is suffering significantly because of these problems. A new focus on this program is required if it is to continue. This proposal would provide dedicated positions that are well trained and have the time and resources to ensure consistency in recruiting of qualified providers, application of state rules, appropriate monitoring of homes, training of providers and support to foster home providers. Positions would be housed locally, but managed by the central Office of Licensing of Quality of Care. Centralized hiring, supervision and training would ensure consistency in qualifications and performance expectations of licensers and allow them to improve coordination with local APS workers when problems with homes arise and with local case managers when placements occur in homes. Centralizing licensing functions will also the provision of better data regarding foster homes and coordination with the Adult Foster Home team within the central offices.

3. HOW DOES THIS FURTHER THE AGENCY’S MISSION OR GOALS?

Health and safety of vulnerable adults; choice of community based care for people with long term care needs.

4. IS THIS POP TIED TO A DHS PERFORMANCE MEASURE? IF YES, IDENTIFY THE PERFORMANCE MEASURE. IF NO, HOW WILL DHS MEASURE THE SUCCESS OF THIS POP?

KPM #1: People with disabilities in community settings – The percentage of individuals with developmental disabilities who live in settings of five or fewer.

KPM #16: Re-abuse of seniors and people with disabilities – The percentage of seniors and adults with disabilities who are re-abused within 12 months of the first substantiated abuse.

5. DOES THIS POP REQUIRE A CHANGE(S) TO AN EXISTING STATUTE OR REQUIRE A NEW STATUTE? IF YES, IDENTIFY THE STATUTE AND THE LEGISLATIVE CONCEPT.

No.

6. WHAT ALTERNATIVES WERE CONSIDERED AND WHAT WERE THE REASONS FOR REJECTING THEM?

The current system is unsustainable. Considered allocating licensing positions to the CDDPs, but this was rejected due to concerns about consistency state-wide.

7. WHAT WOULD BE THE ADVERSE EFFECTS OF NOT FUNDING THIS POP?

More County Developmental Disabilities Programs would request giving back to the state responsibility for AFH licensing or all of the DD services management system.

8. WHAT OTHER AGENCIES (STATE, TRIBAL AND/OR LOCAL GOVERNMENT) WOULD BE AFFECTED BY THIS POP? HOW WOULD THEY BE AFFECTED?

County Developmental Disabilities Programs (we think they would welcome this.)

9. WHAT ASSUMPTIONS AFFECT THE PRICING OF THIS POP?

Implementation Date: 07/01/2009

End Date (if applicable): None

a. Will there be new responsibilities for DHS? Specify which division(s) and describe their new responsibilities.

- | | |
|--|--|
| <input type="checkbox"/> Administrative Services | <input type="checkbox"/> Addictions and Mental Health |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Public Health |
| <input type="checkbox"/> Division of Medical Assistance Programs | <input checked="" type="checkbox"/> Seniors and People With Disabilities |

New supervision of DD AFH licensing staff.

b. Will there be new administrative impacts? Specify which office(s) and describe how it will be affected.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Human Resources | <input type="checkbox"/> Payment Recovery |
| <input type="checkbox"/> Information Security (privacy) | <input type="checkbox"/> Investigations and Training |
| <input type="checkbox"/> Document Management (imaging) | <input checked="" type="checkbox"/> Facilities |
| <input type="checkbox"/> Audit and Consulting | <input type="checkbox"/> Contracts |
| <input checked="" type="checkbox"/> Information Services (IT) | <input type="checkbox"/> Budget |
| <input type="checkbox"/> Financial Services (Accounting) | <input type="checkbox"/> Other (Specify) |

Human Resources impacted with new staff; IT and facilities impact due to new staff.

c. Will there be changes to client caseloads or services provided to population groups? Specify how many in each relevant program. None

- d. Will it take new staff to implement and maintain? For each classification, list the number of positions and the number of months the positions will work in each biennium. Specify if the positions are permanent, limited duration or temporary. Attach position descriptions.**

Position calculations are based on a 1:60 ratio of licensers to homes. These will be new positions. Staffing estimates are calculated using the following information:

- 505 licensed DD adult foster homes @ 1:60 = 8.5 FTE
- Assume continued growth in DD foster home licensing at current rates = 1.5 FTE
- 1 PEMC Manager
- 1 OS2 Support staff

Surveyor positions will be based on Compliance Specialist 2 (CS2) classifications

Total FTE:

- 10 CS2
- 1 PEMC
- 1 OS2

Total Positions: 12

- e. What are the start-up costs, such as new or significant modifications to computer systems, new materials, outreach and training?**

None, cost for laptops and training are included in staff pricing cost.

- f. What are the ongoing costs?** None

- g. What are the potential savings?** None

- h. Based on these answers, is there a fiscal impact?** Yes

- i. What are the sources of funding and the funding split for each one? Include grant names and fund type, such as “Medicaid, General and Federal Funds.”**
Federal Medicaid and General Fund

- j. Contact Name:** Mary Gear 503-945-5833 or Laurie Lindberg 945-9807