

DHS Domestic Violence Council Meeting Minutes
March 17, 2009
9:00 A.M. to 4:30 P.M
4074 Winema Place, Building 53, District 3 Conference Room
Salem, OR

PRESENT: Sara Clark, Karen Collette, Rhonda Culley, Chantell Geels, Teri Herndon, Therese Hutchinson, Nanci Jarrard, Carol Krager, Emilee Coulter-Thompson for Julie McFarlane, Stephanie Merhib, Cheryl O’Neill, Richard Ott, Angelica Peña, Choya Adkison-Stevens, Chris Sielieky and Verona Turner.

ABSENT: Pam Briggs, Jayne Downing, Susan Hughes, Patti Hurtt, Linda Pursell and Mickey Serice.

MEETING MATERIALS SENT VIA EMAIL PRIOR TO MEETING: Meeting Agenda, Minutes of the January 20, 2009 DHS Domestic Violence Meeting, DHS Domestic Violence Strategic Plan 2009 – 2010.

INTRODUCTIONS:

Stephanie Merhib facilitated. All the new members were welcomed and Stephanie requested members to introduce themselves and give a brief description of their job responsibilities. Rhonda discussed the details of Mickey Serice’s role as sponsor of the DV Council.

UPDATES:

• **DIVERSITY CONFERENCE:**

We have been invited back to present at the Diversity Conference. It will be one day, on September 16, 2009 the suggested topics are:

- DV in Minorities Communities
- DV for People with Disabilities
- DV in the LGBTGG Community

The council members were advised to be thinking of resource material that will coordinate with the DV related theme for the Diversity Conference and to suggest names of people that they would like to nominate to be the speaker, it was suggested that Deborah Holton and Vanessa Simmons co-speak on the above topics. Other names to be considered are Mary Oschwald, Elizabeth McNeff and Marie Paladino, Executive Director (541) 484-9791 of SASS. Marie’s email is sassdirector@gmail.com.

- **WEB PAGE:**

- Carol distributed handouts and reviewed the information with the members. She has been working with the DHS web page people, to update the Domestic Violence web page and make it easier to navigate and more useful. Unless material is not copyrighted we cannot publish it on the web, but we can provide a link to the material. Service Providers, Sexual Assault Programs and Cultural Specific Providers are placed on the website by their choice. Carol stated that the month of April is Sexual Assault and Violence month and October is Domestic Violence month. Usage statistics were handed out and reviewed.

- **RECOGNITION:**

- The nomination form for the 2009 DHS & DV Council Annual Award of Excellence will be added to the web page, for everyone's convenience to nominate a person for recognition. Members of DHS Domestic Violence Council cannot be nominated. (**Completed**)

- **WORKPLACE EFFECTS TRAINING:**

- Jayne Downing is the instructor for Workplace Effects of Domestic Violence, Sexual Assault and Stalking training for state employees. Human Resources are responsible for employee training on policy. Local DV/SA providers should be providing the dynamics piece. This is mandatory training from the Governors Executive Order 07-17 and the training completion date has been extended until February 2010.

STRATEGIC PLANNING:

Rhonda discussed the DHS Domestic Violence Strategic Plan 2009-10 leads were identified to ensure the action step is completed by the date noted in the Strategic Plan timeline.

MEMBERSHIP:

Rhonda noted that this is the first time we have had full membership representation for quite some time. Our new members are:

Richard Ott - Mental Health Specialist Lead Worker - Oregon State Hospital - Salem

Patti Hurt - CW supervisor/DV Liaison - Portland

Chantell Geels - Adult Protective Services - Senior and People with Disabilities - North Bend

Angelica Peña - MHTT Contractor- Forensic - Oregon State Hospital
Karen Collette - Administrative Services Division - Overpayment Recovery

Mentors were assigned to the new members as noted:

- Rhonda will mentor Sara
- Carol will mentor Cheryl and Richard
- Stephanie will mentor Chantell
- Chris will mentor Angelica
- Jayne will mentor Karen, Choya, Nanci and Susan

Five people were offered the opportunity to be adhoc members. Pam Briggs from CW accepted.

GUEST SPEAKER:

Melissa Adams from Bradley Angle House spoke to us, providing insight regarding the LGBTQQ Community. She has worked in the Domestic Violence field for over 12 years. She described and provided role-playing scenarios of the barriers encountered by members of the LGBTQQ Community and everyone gained a broader understanding of the cultural and DV reporting difficulties of this community. She asked everyone to remember the Portland Women's Crisis Center telephone number 888-503-235-5333 in case of an emergency.

WEB PAGE REVIEW:

Stephanie and Carol reviewed the Domestic Violence web page and discussed the different area's and how to find specific area's, topics published to the website and the links relating to DV. Members were asked for suggestions or items they would like to see on the DV web page and the following ideas were suggested:

- Nanci suggested we add information about children to our web site (Kids in DV link) or "How to support Kids" or "How does DV effect Kids."
- Need to better differentiate the reports (e.g. Carol's reports and Cheryl's reports).
- Members did not like the term Consumer Information, would like to use "Client or Resident." Members also suggested using General Information or Helpful Information.
- Members did not like the current picture on the web of a Man and Woman. The members want something that is inclusive of LGBTQQ population.
- Members wanted a wording change to the "What is Domestic Violence" definition to "Include Sexual Assault and Stalking"

- Stephanie will look into adding Developmental Disability Mental Health (DDDV page).
- Add National network to end Domestic Violence
- Add “It’s Not Your Fault” “You Are Not Alone” as one of the first things you see on the web page.
- Carol will check to see if she can send out the link to the draft web page.
- Members wanted to see “Are you an abuser?” on a completely different page. Members stated this is powerful when they find out how it affects their children.
- Members suggested the Point Person information be separated from “Are you an Abuser?” page.

ACTION ITEMS:

- **It was suggested that we add a percentage to the 2009-10 DHS DV Strategic Plan Strategy 1 (1.2 Performance Indicator).**
- **Verona will update spelling of Choy’s name in the roster. (Completed)**
- **Carol will send out the guidelines for DHS Policy to everyone.**
- **Carol will send copies of the Trauma policy.**
- **Carol will check to see if the Trauma Council is meeting now.**
- **Strategy 3 – Plan is developed but may need to be revised.**
- **Include a couple of survivor stories to share at each meeting.**
- **Rhonda and Carol will meet with Procurements and Contracts to see what can and cannot be done; they will meet next month when Rhonda is here.**
- **Rhonda and Carol will get a copy of contract boilerplate language and bring to the next meeting. Also, Therese needs a copy.**
- **Line Managers meeting re-scheduled to May, the Line Managers meeting is mandatory. Maximum time is ½ hour for DV Council. (Find out where and when it will be held).**
- **Cheryl will check to see when Child Welfare Line Managers meet.**
- **Melissa Adams will email copies of her handouts to Nanci Jarrard and Verona will send them to everyone. (Completed)**
- **Carol will send the link to “tool kit” attached to the new DAS workplace policy.**

ADDITIONAL HANDOUTS AT MEETING:

- CD – DHS Domestic Violence Council New Member Packet 2009.
- DHS Domestic Violence Council Strategic Plan 2009-2010
- DHS Domestic Violence Council Strategic Plan 2009-2010 Action Steps

- The Workplace Effects of Domestic Violence, Sexual Assault and Stalking Guidelines
- 2009 DHS & DV Council Annual Award of Excellence Nomination
- Overview Dashboard & Web Server Traffic Analysis
- DHS Know the Facts about Domestic Violence
- DV Web site information
- A Briefing on Domestic Violence Intervention Across DHS

FUTURE AGENDA ITEMS:

- **Finish working on the Strategic Plan**
- **Have Jayne Downing provide the workplace effects training. (Confirmed)**
- **See if a member of the Trauma Council will come and speak to the DV Council. Two names suggested are Diane Lea and Pat Davis. (Confirmed)**

Next Meeting:

The next DHS Domestic Council meeting is scheduled for May 19, 2009, 9:00 A.M. to 4:00 P.M. 4074 Winema Place, Building 53, District 3 Conference Room, Salem, OR.

Facilitator: Stephanie Merhib - Alternate Facilitator; Choya Adkison-Stevens
Team Builder: Nanci Jarrard
Snacks: Angelica Peña