

**DATE:** October 7, 2008

**TO:** Alcohol and Drug Treatment Providers  
Community Mental Health Program Directors

**FROM:** Madeline M. Olson, Deputy Assistant Director

**RE:** Clinical Record Integration

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The Addictions and Mental Health Division (AMH) promotes improving services for people needing co-occurring substance use and mental health disorders treatment and developing systems that support treatment programs and providers. The purpose of this memorandum is to re-state an earlier message regarding an integrated clinical record with respect to clients accessing integrated addictions and mental health services. (Please refer to the attached memorandum dated September 28, 2000 on this topic.)

AMH does not require a program/provider to have separate clinical records for clients who are enrolled simultaneously in both alcohol and drug and mental health services. Clinical documentation such as assessments, treatment plans, case notes, and discharge summaries of mental health and alcohol and drug treatment should be located in one clinical record.

An Integrated Services and Supports Rule (ISSR) is being developed and will replace the existing Oregon Administrative Rules (OAR) for alcohol and drug and mental health services. The purpose is to define standards that promote service coordination within a comprehensive array of addictions and mental health services that facilitate resiliency and recovery. Service planning, delivery and documentation standards will support integrated clinical records. Quality assurance review processes will be integrated after the administrative rule is final.

If you have questions or would like to request technical assistance regarding clinical record integration, please call CJ Reid, AMH at 503-945-9813 or Keith Breswick, AMH at 503-945-7819.

mno:cjr

cc: AMH Quality Improvement and Certification Unit