

2005-2007 Prevention Plan Guidelines

If you have questions regarding any of the information requested, contact your prevention coordinator.)

1. The County/Tribe must designate a coordinator or contact person who is either funded by A&D #70 dollars, or who is wholly responsible for the development, monitoring, and oversight of the plan. This coordinator/contact person must be able to carry out the responsibilities of a Certified Prevention Specialist (CPS).
2. The County/Tribal coordinator/contact person must agree to attend, and budget for, two Department of Human Services (DHS) sponsored meetings per year for prevention coordinators/contact persons. All meetings will be held in a central location.
3. Counties must continue to maintain and/or support the ongoing development of community coalitions within the County as a major program area.
4. The County/Tribe must insure participation and coordination of the SB 555 planning process and/or Tribal Action Plan. **The Funding Plan must include the priorities and activities/strategies that have been identified in the County's Comprehensive Plan*, Phase II & Phase III, which includes services to reduce 8th grade drug use.** The County's logic model identifies specific strategies and intermediate-level outcomes that will assist you in writing this portion of the plan. The Funding Plan must follow the Planning Principles as adopted by the SB 555 partners.

*If you do not have a copy of your County's Comprehensive Plan, contact the Director of the local Commission on Children and Families (CCF).

5. The plan should include a narrative that describes major program areas. These areas include community mobilization, parent education, public awareness about alcohol and other drug issues (with a focus on underage drinking), and other needs identified in the local SB555 Comprehensive Plan. The narrative should list any SAMHSA Model Programs being used. The narrative should explain how the prevention plan will address the Comprehensive County Plan and the priorities and logic model information related to ATOD from Phase II. Include a description of how the county is addressing cultural and gender specific issues and describe how the County/Tribe is expected to plan for and provide access to ongoing professional development training for prevention staff and providers.

Prevention Plan Detail

Using the numbering and lettering system described below, please describe the program outputs and intermediate-level outcomes being proposed for the biennium on the prevention plan grid (attached).

- a) *Proposed Programs (column 1)* – Beginning with #1, and continuing sequentially, list each of the programs/activities that are being proposed for the biennium (i.e., Life Skills Training, Parenting for a Positive Future, etc.).
- b) *Program Outputs (column 2)* – List each of the Program Outputs (process objectives) that are being proposed for each of the proposed programs (i.e., Provide 10 sessions of Life Skills Training for a minimum of 150 students each year; Train 250 parents in Parenting for a Positive Future each year.).
- c) *Program Outcomes* – Beginning with Program Output #1, list all the Intermediate-Level Outcomes for each proposed output, noting how the outcome will be measured (i.e., 80% of participants will demonstrate increased knowledge in positive parenting techniques as measured by pre-post tests; 90% of participants will demonstrate a new parenting technique they learned in class, etc.). Designate each outcome as either an educational, attitudinal or behavioral outcome (i.e., 1-A, 3-B, 6-E). Each Program Output must have at least one accompanying Program Outcome. For more information on writing your Intermediate-Level Outcomes, please visit the Oregon Progress Board’s website relating to Performance Measure Guidelines at www.econ.state.or.us/opb/perfmeas/guidelines.html.

2005-07 Prevention Plan

County _____

Prevention Coordinator _____

Using the grid below, list all the proposed programs for which the County is requesting funding. Include all the Program Outcomes (process objectives) and Intermediate-Level Outcomes (educational, attitudinal & behavioral objectives) for each of the proposed programs.

Proposed Programs	Proposed Outputs	Proposed Outcomes