

HIPAA TASK FORCE
Managed Care Contractors
April 13, 2005

Attendees: Karen Assink, DCIPA (teleconference); Randy Canoy, MMIS; Natalie Rodgers, HPO Manager; Lillian Duda-Rivera, Tuality (teleconference); Kathy Gilleese, MPCHP, Mid-Valley BCN, Lane Care; Rick Howard, OMAP; Patricia Krewson, TEDS Mgr; Patty McCary, Security; Elizabeth Ducich, Security; Thuy Nguyen, MPCHP; Janet Murray, Family Care, Dayna Steringer, Providence (teleconference); Del Texley, LIPA; Maggie Trouslot (teleconference), OHMS; Vickie Tuttle, NW Dental, Nancy Buck, MMIS, Maria Ahrendt, Outreach & Training, Diana Mellbye, TEDS
Chairperson: Bill Murray, DOCS for Pat Van Dyke, ODS

<p>NEXT MEETING May 18, 2005 8:30-10:00 AM Human Services Bldg. Rm. 473 Salem, OR</p>
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Agenda Item	Minutes of March Meeting: Review/Approval All
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No comments or suggestions for minutes. The minutes are approved.

Agenda Item	Technical Update (OMAP/OIS)
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Transaction Form Update - Handout

Natalie Rodgers discussed each Transaction Form update. Clarification to the group: Family Care, pilot for the 837 Professional Encounter Adjust/Delete process passed. The 837P is now ready for B2B testing for all PHPs.

837 Institutional: Del Texley, LIPA, reported he has some claims >28 lines. DHS will coordinate a test of this functionality. Question regarding 837 B2B testing: can plans test a smaller group of claims before sending a full file of claims? Answer: Yes. Patricia indicated PHPs may coordinate a test of a smaller group of claims, 25-50, before going to production.

834 Enrollment: DHS received notice that the monthly transaction had newborn flag errors. The error is fixed and the newborn flag in the May 834 monthly enrollment file reflect the correction. PHPs should use their April proprietary enrollment file for correct identification of newborns.

820 Capitation R/A - The first weekly production file was placed in PHP Production mailboxes on April 11th. DHS encourages everyone to take a look at his or her files. If errors are discovered, or you have questions, please report these issues to the OMAP EDI Registration/Testing Unit at: dhs.hipaatesting@state.or.us or call: 503-947-5347.

270/271 Real Time Eligibility Inquiry/Response. DHS moved this transaction (real time and batch mode) to a protected Production environment. The pilot tester, OCHIN, is waiting for OMAP to give them the WSDL file for the real time mode. They OHSU anticipate being ready for the batch mode test by April 15, 2005.

276/277 Claim Status Eligibility Inquiry/Response. DHS moved the batch mode portion of this transaction to a protected Production environment. Real time is underway. The HIPAA Project Office expects June 2005 implementation date. DHS needs a pilot tester for the real time and batch mode.

NCPDP – All FCHPs passed test. The eligibility fix is in place and a new run is scheduled for April 13, 2005. The remaining PHPs in the queue will run after that.

Project Team updates

Pam Davis has accepted a position with DHS-OIS. Natalie Rodgers has accepted the Project Manager position for the HIPAA Project. Nancy Buck accepted a position on the MMIS Replacement Project.

Website Updates – contacts

The old organization chart does not accurately reflect current staffing levels for the HIPAA project. As the HIPAA Project winds down, some staff will begin to transition back to the OMAP support team. Natalie is meeting with the OIS Support Team manager to begin discussions regarding training needs for web sphere. HIPAA Contractors will be available to provide support through December 2005. HIPAA Transactions and Code sets remain a top priority project at DHS. Appropriate contact names were added to the HIPAA Website. The Plans asked that as people begin to transition back to the OMAP support team, DHS provide updates at the HIPAA Task Force meetings.

Security Update

Patty McCary and Elizabeth Ducich gave the following DHS Security Update:

The Security Compliance project team had their last meeting March 17th. The department's compliance framework is in place, which includes:

- 1.) Identification of our security risks
- 2.) Development of an information risk plan, which determines the value of our information assets and strategies to protect those assets.
- 3.) Documentation of our decisions, rationale and justifications
- 4.) Development of Information Security policies and procedures for employees
- 5.) Implementation of on-going awareness & training program

The goal of the department's ongoing efforts for Information Security is to focus on continued improvement through continued assessments and planning.

A DHS Management project report has been completed for internal distribution only (it identifies risks and methods and is not for public distribution) - - our web site has information surrounding employee policies, awareness & education materials and incident response information available to folks.

Next steps:

Expanding the Awareness & Education Program - - Development of training modules for the new DHS Learning Management System - this will allow the Information Security Office to offer computer based training modules that target specific areas and groups. IE: Privacy Policies, Security Policies, Behavioral Changes needed for a secure environment, Management Training on identifying roles for role-based training, volunteer training etc.

BCP - - Business Continuity Planning is occurring at two levels:(1) Agency Level - Includes details on functions, and the processes and infrastructure that support those functions. Restoration priorities based on agency needs and mission. (2) Enterprise Level - Includes enterprise functions that have cross - dependencies across multiple agencies. Restoration priorities based on critical enterprise needs and mission. May impact/re-order agency priorities.

DHS has identified 126 Mission Critical Functions in the first phase of the project

Access Control - - The department contractor has recommended that Role-Based access be the method we use. This was based on extensive research of 33 State Agencies. The next phase of the project has begun and will affect 10 DHS systems, (not including MMIS as it will be replaced). The contractors are here now interviewing line managers, front line users and system administrators to assess roles

Business Update (OMAP)

- Plan Feedback on: 997's and TA1's

Patricia Krewson encouraged all PHPs to add the 997 and TA1 Transactions to their repertoire. These transactions indicate when portions of the 837 are accepted, have problems or are rejected.

- Beneficial training for providers

DHS will hold two FIRST PASS training sessions for FFS providers on May 18th at the Employment Auditorium. The focus of the training is to encourage paper submitters to submit to electronic formats. The first training session is filled DHS will schedule a second training as soon as possible. PHPs may attend this training. **Action Item: Patricia will send an electronic copy of the Training Materials to the PHPs. Patricia will indicate the training materials were developed from the perspective of DHS and that other payers may have different policies and procedures.** DHS will sponsor a vendor fair in July for providers and various associations by inviting Clearinghouses, Software Vendors, Billing services, etc., which will give them an opportunity to market their materials. If PHPs know of any software vendors who might be interested, please contact Patricia or Maria Ahrendt.

- Edifecs Site:

DHS renewed the contract for the Third Party Testing site, but will work aggressively to meet the 12/31/05 deadline. DHS secured additional Limited Duration staff to perform B2B activities through 6/30/06.

- NPI Workgroup:

DHS is preparing an Executive Brief to bring this work to a project-level status and coordination with the MMIS replacement project and DHS crosswalks. Provider numbers are embedded all throughout DHS

- PHP Readiness:

Action Item: Patricia is tracking HIPAA status for all PHPs. She will share a hard copy report with status for each Plan by Transaction at the next meeting. Bill Murray reported several plans thought they would not begin testing until the October 2005 timeframe, which would cause resource issues for DHS, if everyone waits until the last minute.

HIPAA Outreach

Handout provided.

Wrap/Up and Topics for Next Month

The NPI implementation date is May 23, 2005, so there won't be an NPI update until May.

820 Capitation R/A Weekly/Monthly files
834 Enrollment Newborn flag

End of Meeting