

**CJA TASK FORCE MINUTES  
FULL COMMITTEE  
FRIDAY OCTOBER 13, 2006  
HSB-137D  
9:00 AM-12:00 PM**

**MEMBERS PRESENT:**

*Shary Mason, Matthew Pearl, Don Darland, Becky Williams, Sam Salazar, Karen Andall, Kevin Dowling, Stacy Liskey, Judge Van Dyk, Robin Wright, Jan Slick*

*New Member: Steve Atchison*

*Guest: Janette Williams and Katharine Cahn*

*Staff: Stephanie Stafford, Wendy Elstun*

*Meeting called to order by Chair, Shary Mason at 9:05 am.*

*Don Darland asked about the Reunited Video that was originally scheduled to be shown at this meeting. It was explained that the video was moved to the January 2007 meeting due to the full agenda for today.*

*Minutes from August 11, 2006 meeting were approved.*

**Budget:**

*Grants Coordinator, Stephanie Stafford, gave an up date on the budget. She informed the members they needed to decide how the 2005 funds for the Neglect, Teen and Systems sub-committees were to be committed. The 2005 funds MUST be expended by September 30, 2007.*

**National Conference on Child Abuse and Neglect:**

*Katharine Cahn made a presentation for sponsorship of the Nation Conference on Child Abuse and Neglect (NCCAN). This conference will be held in Portland April 2007. She informed the members that the agenda and presenters would not be completely decided until October 31. She will forward information as soon as it is available. Individual sponsorship fees are approximately \$300.00. She had 3 suggestions for sponsorship by the Task Force.*

- 1. Funding for Oregonians to attend the conference*
- 2. Funding for the Native American Reception*
- 3. General Administration to support the volunteer aspect of the conference*

*Katharine also mentioned an attendee could volunteer for 4 hours and could then attend the remainder of the conference on that particular day.*

- 1. Shary Mason asked about workshops and presenters. Katharine was able to confirm that Corey Jewell Jensen and Sue Skinner of Cares Northwest will both be conducting a pre-conference workshop. Other presenters include William Bell, Casey Family Programs, New York and Robert Kleinman, The Kempe Center. Additional workshops and presenters will be made available to members after October 31, 2006.*

*Both Matthew Pearl and Don Darland, raised concerns regarding who should receive scholarships. Matt felt it should be family driven - Foster Parents and Caregivers. Don questioned how the volunteer option would be made available. He felt it should be open to everyone and be posted simultaneously to all entities and be awarded on a first come first serve basis. Additional discussion followed and no decision was made at this time. Shary Mason thanked Katharine for her presentation.*

*Katharine then gave an overview on her Community Summits to Take Action on Child Neglect proposal.*

### ***Outstanding Projects:***

*Katharine Cahn gave an update on the Systems Response Project.*

*A. Training on adolescents*

*Gave presentation to the Juvenile Court Judges ( Judge Van Dyk stated the presentations were excellent)*

*B. Collaborative between Probation and Parole and the dependency court process.*

*Asked for and was given clarification on the intent of this project*

*Stephanie Stafford informed members that Teens and Systems both have outstanding projects. Teens are researching curriculum and will make a presentation at the January meeting. The questioned was asked as to whether there were any updated reports since the last meeting. There were none at this time. Karen Andall mentioned that the Teens Sub-Committee of the Child Welfare Advisory Committee may be ending and suggested members of the CJA sub-committee may want to consider recruiting them as new members.*

## **Sub-Committee Reports:**

### **Disabilities:**

*Janette Williams gave an update on Disabilities for Eva Kutas, Sub-Committee Chair who was unable to attend.*

*Their priority recommendation is to issue a request for proposal to obtain a training specialist to improve interviewing skills for children with a variety of disabilities. They recommended bringing in a national specialist over the second and third years who has a specific disability focus for advanced skill training, (particularly interviewing children with disabilities such as autism and low IQ or children with parents who have disabilities).*

*Clarification was requested on the type of curriculum that would be delivered. Janette explained there were two ways this could be done.*

- 1. An Intense shorter super version*
- 2. A General to in depth version*

*Judge Van Dyk wanted to know what was considered a disability, was this physical or mental? Would a child with ADD qualify? Janette stated both developmental and physical would fall under the term disabled, and a child with ADD would qualify even if they were at an acceptable level in school. Stacy Liskey wanted to know if they could partner with CARES NW. Janette answered yes. She also added that they wanted to create lasting tools such as a website where interviewers could enhance their skills over time.*

*Shary Mason explained that funding decisions were being made for one-year only and asked the amount they were requesting. Janette informed the members they were requesting \$80,000.00. Stephanie Stafford mentioned that Eva was projecting high to cover any additional funds that may be available but that \$60,000.00 would be the amount needed for one year of development and delivery.*

### **Foster Care:**

*Don Darland questioned a portion on the 3-Year Report under Recommendation 1 on page 8, he asked that the verbiage "caused by inappropriate case management" be removed. He stated that was a misquote. Staff agreed, and said they would remove it while they were doing the editing for the complete report.*

*Don presented the Foster Care Sub-Committee proposal. He stated that they would like to focus on trauma of children upon initial placement and child-centered case planning.*

*This would include being able to define the trauma in each instance, and ensuring inappropriate questions are not asked. They envision a two-step process.*

- 1. Investigating what trauma is*
- 2. Training for case management*

*Member discussion followed. The Sub-Committee will work with staff to define their proposal and present their proposal at the January meeting.*

### ***Strategic Planning:***

*Shary Mason presented the Sub-committee proposal that CJA fund a facilitation process for community-level planning regarding methamphetamine and child safety. Their proposal is for \$15,000 - \$20,000 which will be used to conduct back ground research, facilitate meetings and develop action planning. Karen Andall mentioned that the Governor's office has a group program that may work well with what this proposal would like to accomplish.*

*Judge Van Dyk mentioned that meth has become a rallying point. Kevin Dowling informed the members that the focus has shifted from meth labs to the needs of children exposed to meth and the safety needs of the child. Karen Andall wanted to clarify the term "child" to ensure it also includes adolescents 11 to 18 years old, especially the young female who is targeted in the meth community.*

*Shary Mason reminded the members that a decision on 2005 funds needed to be made soon.*

### ***Teens:***

*Karen Andall presented the proposal for Teens. They propose to monitor the progress of the current project, will review in January, and will decide then, if they will request more funds.*

*She also recommended that the Task Force support the NCCAN Conference in April 2007. Members had more discussion regarding sponsorship for the Conference.*

*Jan Slick proposed that the CJA Task Force and the CAPTA Panels partner to create a process for the Neglect Community Summit project. Staff will prepare an RFP. She suggested the funding decision on Teens be postponed. Member discussion followed resulting in an amount of \$20,000 being committed to the Teens Sub-committee.*

*Don Darland asked for confirmation of the dollars being committed to NCCAN Scholarships, and the Neglect and Teens Sub-committees. He understood the amounts to be as follows:*

- 1. NCCAN Scholarships-\$60,000*
- 2. Neglect-\$76,000*
- 3. Teens- \$20,000*

*Members acknowledge these amounts.*

*It was decided that Teens and Neglect would work on their proposal and get back to staff ASAP. Becky Smith stated she would help put a proposal together for the RFP.*

***Other Business:***

*Sam Salazar asked about the process for new members. He will be retiring soon and will bring a guest to the next meeting for possible recommendation for membership.*

*By-Laws and Organizational Chart were postponed till the next meeting.  
Date of next meeting to be decided.*

*Meeting was adjourned at 12:07*