

**CWAC SAFETY IN FOSTER CARE SUBCOMMITTEE
CHARTER**

Proposed Members:

| Name | Agency | CWAC Member | FCST Member |
|------------------------|--|--------------------|--------------------|
| Pamela Butler | Children First of Oregon | X | X |
| Leola McKenzie | Oregon Judicial Department | X | X |
| Don Darland | Foster Parent Association | X | X |
| Jerry Moore | City of Salem Police Department | X | X |
| OFYC Youth (TBD) | | | |
| CASA | Oregon CASA Director's Network Designee | | X (Megan Schultz) |
| Child's Attorney | Youth, Rights & Justice | X | X (Angela Long) |
| Legislative Appointees | Designees of Senate and House Leadership | | |
| Branch CPS Worker | DHS to designate | | |
| Bio Parent | Parents Anonymous Designee | | |
| | | | |
| DHS CAF Staff | Lois Day to designate | | |

Charge:

- A. Monitor and make recommendation to DHS regarding the study to transfer abuse investigations from DHS to another independent body.
- B. Create a formal, quarterly review process for founded abuse in foster care reports, and generate a report of findings & recommendations at least every six months
- C. Every six months review a random but statistically relevant number of closed at screening files to provide outside oversight for the screening process.

| | | | | | | | | | | | |
|---------|------|------|-----|------|-----|------|------------|------|----|------|----|
| 1 - May | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| CWAC | | CWAC | | CWAC | | CWAC | | CWAC | | CWAC | |
| | B -1 | B-1 | B-2 | B-1 | B-1 | B-2 | B-3 report | B | B | B | B |
| | | C-1 | | | C-2 | | C-2 | C-3 | | | |

Notes

Charter Approval by CWAC at May meeting (on agenda for FIWG in April, review and incorporate comments of CWAC members on FCST prior to April FIWG)

B. According to data provided by DHS there were ___ founded cases in 2010. The work to review these cases for the subcommittee will be a learning process, with the regional consultants learning what information they need to be prepared to report on, and the subcommittee learning to identify what additional information they need in order to draw conclusions. A recommended process for B includes:

- 1. Regional Consultants already do a review of all founded foster care abuse reports in their region, they will report to the Subcommittee each month on any founded reports. The expectation is that the regional consultant will have the case file with her to report to the subcommittee, and the subcommittee will be able to see documents, review, and ask questions for each report.
- 2. Quarterly, the FCST will identify to the Regional Consultants which case files they want to review in detail, including possible request for additional written or verbal information from local staff involved in the case.
- 3. Every six months, the subcommittee will create a brief summary report of key findings and recommendations from the cases reviewed during that period.

C. According to data provided by DHS there were ___ closed at screening cases in 2010.

- 1. DHS pull a statistically relevant sample of Closed at screening cases within the last 6 months.

2. DHS staff provide subcommittee with an analysis of the findings of closed at screening reports. Subcommittee asks questions and reviews any reports in which the agency finds that policy was not followed. DHS staff have time to collect and compile additional information and bring it back to the subcommittee. Subcommittee discusses policy implementation concerns and makes recommendations.
3. Subcommittee releases findings of closed at screening analysis.

Meeting schedule/requirements

1. Monthly - full morning or full afternoon
2. Quarterly – likely a full day
3. Outside work as necessary – reading of policies and reports to be prepared for meetings.

1st meeting – target May

Discuss Charter & timelines

Committee members need orientation to CPS process

Regional Consultants come and provide a report on founded cases within the last 2 months.

DHS report regarding the study to transfer abuse investigations from DHS to another independent body