

KEY FUNCTIONS OF A SUPPORT SERVICES BROKERAGE

A "Support Service Brokerage" or "Brokerage" is an entity that performs certain functions in the planning and implementation of Support Services for adults with developmental disabilities. Based on the principles of Self Determination and the practice of person centered planning. These functions are designed to:

- a. Assist individuals with developmental disabilities to determine their needs, plan Support Services in response to these needs, and develop individualized budgets based on available resources;
- b. Assist individuals with developmental disabilities to find and arrange the resources necessary to implement planned Support Services;
- c. Assist individuals with developmental disabilities in assuring the effective implementation of their plans over time, and help make adjustments to the plan or plan goals as necessary.
- d. Provide information, education and technical assistance for individuals with developmental disabilities in order to help facilitate effective plan implementation;
- e. Act as a general fiscal intermediary in the receipt and accounting of certain funds on behalf of an individual in addition to making payment with the authorization of the individual, and accounting for certain support plan costs;
- f. Act as an employer agent in assisting individuals with developmental disabilities in fulfilling their roles and obligations as employers of support staff when plans call for such arrangements;
- g. Facilitate development and expansion of community resources; and
- h. Assure and assist individuals with developmental disabilities in monitoring of the quality of their supports.

