

<b>Evidence-Based Practices (EBP) Stakeholder Meeting Minutes</b> <b>January 10, 2006 - Salem, Oregon</b>
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In Attendance:

Patricia	Alderson	Office of Mental Health and Addictions Services (OMHAS)
Sharon	Allen	Serenity Lane
Mike	Barker	Multnomah County ESD
Matt	Bartolotti	Cascadia Behavioral Healthcare, Older Adult Services
Boyd	Bergeson	Oregon Health Science University (OHSU)
Sue	Blayre	Marion County Sheriff's Office, Parole & Probation
Stephen	Brock	Albertina Kerr
Pamela	Clark	OMHAS
Shawn	Clark	OMHAS
Jon	Collins	OMHAS
Caroline	Cruz	OMHAS
Kenneth	Dudley	Greater Oregon Behavioral Health Inc (GOBHI)
Julie	Earnest	OMHAS
Darcy	Edwards	Department of Corrections (DOC)
Nick	Gallo	Albertina Kerr
Valerie	Hamby	Lane County Mental Health
Jay	Harris	Accountable Behavioral Health Alliance (ABHA)
Joe	Hromco	Lifeworks NW
Chris	Johnson	Yamhill County Health & Human Services
Janet	Kintner	Northwest Human Services
Claudia	Krueger	Central City Concern
Bonnie	Malek	Marion County
Belinda	Marier	Serendipity Center
Pauline	Martel	Alcohol & Drug Abuse Prevention & Treatment (ADAPT)
Mary	McBride	Clackamas County Mental Health
Catherine	McDonald	Eastern Oregon Alcoholism Foundation
Bob	Miller	OMHAS
LuAnn	Meulink	OMHAS
Teresa	Posner	Multnomah County/Verity
Chris	Potter	Clackamas County Mental Health
CJ	Reid	OMHAS
Kathy	Savicki	Mid Valley Behavioral Care Network (MVBCN)
Chris	Steele	ShelterCare
Ann	Uhler	Governor's Council on Alcohol & Drug Abuse Programs
Erin	Whitmore	Morrison Child & Family services
Bev	Wright	Serendipity Center
Sue	Zakes	Oregon State Hospital (OSH)

## **Introductions, Review of Agenda & Minutes**

Introductions completed; Bob Miller reviewed the agenda. September stakeholder minutes reviewed – one change noted: Ann Uhler requested removal of the following sentence:

Page 4, Review of Recommendations, bullet number 5: “The Governor’s Council supports this approach.”

## **Updates**

- ❑ Community Forums: due to DHS budget shortfall, travel is currently restricted.
- ❑ Registry and other lists review: NREPP (SAMHSA) list has been accepted. OMHAS is reviewing Washington State’s list and planning to review Hawaii’s list next. There are currently more than 100 practices on the list.
- ❑ Tribal and cultural practices: OMHAS staff has met with people in the field for feedback on the revised EBP definition. Kathy Savicki recently attended prevention training with Charles Martinez and will provide his presentation to OMHAS for reference.

## **RESULTS**

- ❑ Julie will send a reminder to Kathy Savicki and forward to Shawn.

## **Review of Draft Definition**

Bob Miller reviewed the changes on the revised draft definition and asked for feedback. Following are comments/questions related to the definition:

- ❑ What about percentage of Medicaid funds? Response, they are “public” funds. OMHAS is not separating out percentage of Medicaid funds.
- ❑ Stakeholders approved proposed changes.
- ❑ Concern expressed regarding requirement for outcomes. Fidelity discussion later on agenda addressed this concern.
- ❑ Jon described the difference between CPMS and EBP data collection/purpose.
- ❑ Suggestion to include a definition for “Clinical” practice, and programs. OMHAS may do that in the future. This is also under consideration by SAMHSA.
- ❑ What about difference in prevention and treatment outcomes?

## **RESULTS**

- ❑ OMHAS will work in partnership with providers to determine and document outcomes. OARS are being revised. Bob Nikkel wants the reporting requirements to be 10% or less of a clinician’s time.
- ❑ Draft definition is now out of draft and will be posted on the OMHAS Web site as such.

## **External Review Process**

List of proposed External Review Panel distributed. The list is still under development. Attendees asked to submit additional names to Julie Earnest at [Julie.earnest@state.or.us](mailto:Julie.earnest@state.or.us) Additional areas of expertise needed: consumers, women's services, and adult mental health.

Draft document for review process was distributed, including instructions, decision tree and definition of terms. Attendees asked to review and provide feedback to Julie Earnest by January 24.

## **RESULTS**

- Document to be completed and current applications to be sent to external reviewers by Feb. 1.

## **Draft Fidelity Document**

Bob Miller reviewed the draft "Measuring Fidelity" document. OMHAS will provide limited resources for providers and technical assistance will be a key mechanism and a priority. The process for using a quality assurance tool for fidelity monitoring is in development. Bob asked for feedback on how OMHAS can be most helpful. Fidelity will be included on the next stakeholder meeting agenda.

Discussion points:

- Concern that the substance abuse providers could use more training in the concept of fidelity. Suggestion that the NFATTC Addiction Messenger feature it and other research information. Other suggested resources: ACCBO, NWIAS.
- Morrison Center has developed a PowerPoint presentation on fidelity. Erin Whitemore will send to Pamela Clark.
- Video conferencing may be used for training on research.
- Suggestion to bring together providers working with common practices.
- MHO QI Group – hold a meeting to share "EBP tips?" Some general principles and also "practice by practice."
- Need to consider financial ramifications, not just implementation.
- Concern that MHO and county reviews are not linked – regional QI/QA needs to be addressed.

## **RESULTS**

- Julie to send a reminder to Erin to send the PowerPoint to Pamela and forward a copy to LuAnn.

- Julie to set up a meeting with Bob, Shawn and Kathy S. regarding MHO/ County reviews linking and/or credit for work done at MHO level. Also discussion of cost of training at MHO level.
- Workforce (WD) unit to develop the research learning strategies and have draft for next meeting.
- The document will be taken out of draft and posted on the OMHAS Web site by Greta.
- Julie to set up a meeting with Bob and Len to review rule changes and QI/QA process. This would be a strategy to support implementation of EBPs.

### **Inventory**

Jon Collins described the inventory request that was distributed to providers in December. He noted the related survey that will be sent this spring and that resulting data will be used in the September 2006 report to the Legislature. Draft spring survey will be shared at next Stakeholder meeting in March.

### **Cost Calculation**

Jon provided an overview of the meeting held December 6 with providers regarding cost calculation of implementing EBPs. Group agreed on the following: develop a cost-out formula that is basic and can be used by all providers to determine their estimated funds dedicated to EBPs:

\_\_\_\_\_ % of staff time spent on EBPs x FTE (fully-loaded\*) = \$ total program EBP percentage.

\*fully-loaded includes indirect and direct costs: supervision, administrative, QA, fidelity)

Discussion points:

- What about training, and fidelity assurance? These should be covered in indirect costs.
- What about the MHO budget. Will there be a separate MHO report? May incorporate language regarding MHOs.

### **RESULTS**

- See results under fidelity.

### **Removing an EBP from List**

“Appeal” process is being drafted by Mike Moore and draft will be included on next Stakeholder meeting agenda. OMHAS plans to use external reviewers.

Question, “Is there a process for providing additional/updated information regarding an EBP already listed?” Nothing formal is currently planned. OMHAS encourages providers to provide additional research as available. Suggestion, OMHAS complete an annual review of EBP research. OMHAS EBPC will discuss.

### **RESULTS**

- Appeal process and annual review to be on EBPC agenda.
- Bob and Shawn to review draft appeal process.

### **Workforce Development**

Shawn Clark announced the second round of the System Improvement Project (SIP), contact: LuAnn Meulink, OMHAS, 503-945-6289, [luann.e.meulink@state.or.us](mailto:luann.e.meulink@state.or.us). She also announced the upcoming Leadership Institute. Brochures for the Leadership Institute to be held in April will be distributed to providers the week of January 16 – contact: Shawn Clark, OMHAS, 503-945-9720, [shawn.clark@state.or.us](mailto:shawn.clark@state.or.us)

### **RESULTS**

- SIP applications to go out by Feb. 1.
- Leadership applications to go out week of Jan. 16.

### **Other**

OHSU has received a grant to study the EBP process.

### **Meeting Schedule**

Next meeting: Tuesday, March 14, 2006, subsequent meetings scheduled for May 9 and July 11. All meetings will be held at the Willamette ESD, 2600 Pringle Rd SE, Salem.