

Date: 11/19/04

Meeting Title: EBP Selection & Validation Workgroup

Attendees:

Handouts:

Agenda: Attachment #1

10/1/04 Selection & Validation meeting minutes: Attachment #2

11/2/04 Adoption & Implementation meeting minutes: Attachment #3

Identification and Listing of Evidence-Based Practices: Attachment #4

Evaluation of the Implementation of Evidence-Based Practices: Attachment #4

Topic	Key Discussion Points	Action/Task/ Decision Log	Responsible Persons	Due Date
Introductions	Attendees introduced themselves			
Review note from 10/1/04 meeting	Jon distributed the minutes from the last Selection & Validation and the EBP Adoption & Implementation meeting for review.			
Review of Final Selection process	Jon distributed Attachment #4, which is a different format from the flow chart distributed at previous meetings. The committee was asked if there were any more comments regarding the process of selecting EBPs, before finalization. <u>The Selection Process:</u> <ul style="list-style-type: none">• Team of OMHAS staff will compile list of practices for review• These practices will be review based on criteria in the OMHAS operation definition of EBP• Following the staff review, a panel of stakeholders will provide oversight to staff work• The administrator or assistant administrator will approve the work	Jon will send list of internal OMHAS staff that are reviewing practices.	Jon	

	<ul style="list-style-type: none"> Results of review will generate a list of approved EBPs posted on the OMHAS website. <p>The Selection process was finalized. (Attachment #4)</p>	
Stakeholders	Jon is in the process of accumulating a list of on-going stakeholders that will be responsible for reviewing staff work. The stakeholders group will consist of providers, consumers, families and academic professionals. If you have suggestions for the list, contact Jon.	
Timeline of when things are reviewed	OMHAS staff is in the process of reviewing practices at this time that were compiled from a list collected from treatment organizations. New practices submitted for review should be completed monthly or quarterly.	
Resources and T.A.	OMHAS is currently developing an action plan the will provide technical assistance and resources. This issue will be addressed further in the A & I workgroup.	
Communication Plan	<p>Who is responsible for evaluation information getting to the state?</p> <p>Each MHO and CMHD is responsible for reporting a minimum for each practice:</p> <ul style="list-style-type: none"> Cost associated with the delivery of each practice Number of people served by each practice Measurement of outcomes for accountability <p>This process may become a quality certification process.</p> <p>For practices not on the approved EBP list, a form has been developed.</p>	<p>Due to state limitations, the S & V workgroup has recommended that the communication plan should follow the funding stream back to the state. Feedback from this workgroup will be taken to the CMHD's and MHO's for input.</p>
Outcomes Workgroup	This is the final S & V workgroup meeting; Jon will provide a wrap-up and summary. All members are encouraged to attend the Outcomes workgroup. The Outcomes Workgroup will continue to address the questions regarding documentation of outcomes and communication plan.	<p>Jon will send meeting notice for the Outcomes Workgroup to all S & V workgroup members.</p> <p>Jon</p>

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