

**Department of Human Services  
Addictions and Mental Health Division  
Mental Health Planning and Management Advisory Council**

**August 7, 2008 Minutes**

**Council Attendees:** Paula Bauer, Mary Claire Buckley, Rod Calkins, Rebecca Edens, Rainy Gauvain, Megan Hornby, Kevin Hunking, Todd Jacobson, Annette Matthews, Corbett Monica, Roy Orr, Raul Ramirez, Jim Russell, Rollin Shelton, Jan Stewart, Stephaine Taylor, Bill Wellard

**ASAC and CSAC Attendees:** Judy Rinkin

**AMH Staff:** Bob Nikkel, Madeline Olson, Claudia Grimm, Jamie Rockwell

<b>Topic and Key Discussion Points</b>	<b>Action/Task/Decision[s]</b>	<b>Responsible Person[s]</b>	<b>Due Date</b>
<b><u>Introductions and Welcome, Mary Claire Buckley, Chair</u></b>	New members Megan Hornby, Rainy Gauvain & Annette Matthews attended their first meeting.		
<b><u>Tribute to David Romprey</u></b> – Members shared their thoughts about David especially focusing on what he brought to the mental health system and how individuals were moving forward in their advocacy as a result of his efforts.	<i>“David will be missed”</i>		
<b><u>Approve June 5, 2008 Minutes</u></b>	<ul style="list-style-type: none"> <li>● Minutes were approved</li> <li>● Minutes to be posted on the AMH website</li> </ul>	Jamie	9/1/08

<p><b><u>Continuous Improvement Plan [CIP] – Roy Orr</u></b></p> <ul style="list-style-type: none"> <li>●CIP was created in part as a response to the US DOJ report. It is meant to be a comprehensive plan of the hospital operations.</li> <li>● <u>Security Issue</u> <ul style="list-style-type: none"> <li>○ This brings forward the delicate balance between protecting the public and the needs of the patients.</li> <li>○ Policy and practice related issues were not going to improve because an email is sent.</li> <li>○ Staffing ratio has been shored up; put more expectations on the disciplinary team in terms of therapeutic benefit;</li> <li>○ Reinforced communications with help of state and local law enforcement; how information is entered in the LEDS system.</li> <li>○ Utilizing external services to review and develop more contemporary and sophisticated security system. Raul Ramirez will bring expertise to the external review.</li> </ul> </li> <li>●CIP was designed to address key global areas – patient care; protecting patients from harm; use of seclusion and restraint; discharge planning, etc.</li> <li>●CMS issues have been dealt with; hospital is fully certified.</li> <li>●Key staff have been added – new Chief Financial Officer, Lee Hullinger; Director of Strategic Planning, Richard Varnun [CRIPA Manager, part of the February package to Legislature];</li> </ul>	<p><i><u>Is the staff ratio at a safe level based on national standards?</u> If you took all the employees from all shifts at both Salem and Portland facilities there would be enough staff for a 1:1 ratio to cover the day shift. The two recent high-profile escapes are not the norm.</i></p> <p>Jan Stewart noted that David was on top of issues at the state hospital – <i><u>how can consumers and advocates participate in what is happening especially with newly hired staff?</u></i></p> <p><i><u>How can we help address legislative issues to give SH more authority in regards to security issues?</u> We will be awaiting recommendations from the group looking at security issues.</i></p>		
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<p><b><u>AMH Policy Options Packages</u> – Madeline Olson</b></p> <ul style="list-style-type: none"> <li>● We are at the end stages of all components that formed the agency request; final is due to Department of Administrative Services on September 1<sup>st</sup>.</li> <li>● In final stage of the Policy Option Packages [POPs] and defining the pricing.</li> <li>● The essential budget levels &amp; continuous service levels = the amount of money needed for 24 months – there was a substantial increase.</li> <li>● The cloud is the impending revenue forecast – if it is low relative to what it has been and the essential budget packages we will be looking at reduction packages.</li> <li>● The Department has 8 initiatives and each division has elements within the initiatives.</li> <li>● We hope to have the pricing information on the website in 2-3 weeks.</li> </ul>	<p>More information will be sent to you when available.</p>	<p>Madeline, Claudia &amp; Jamie</p>	
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<p><b><u>Community Development &amp; Placement</u></b></p> <ul style="list-style-type: none"> <li>●Madeline Olson provided overview of the variety of projects being developed.</li> </ul> <p><u>Issues identified &amp; discussed:</u></p> <ul style="list-style-type: none"> <li>●Siting is more volatile now– focused on PSRB population; stigma, lack of community understanding, etc. Need more front-end work in the communities.</li> <li>●Education relative to federal Fair Housing &amp; ADA. Micky Logan, DOJ, made a presentation on ADA &amp; Fair Housing Act at a PSRB Siting meeting. Rod Calkins stated the need to review to see what we can do in education around ADA; and get back on track.</li> <li>●Changing housing market is a complicating factor – financing package is more complicated as the market value goes down.</li> <li>●Jan Stewart recommended training for realtors planning commissioners – offered to make a connection.</li> <li>●Rebecca Edens – special issues of rural communities and lack of affordable housing. Environmental issues – esp. Section 8 housing – case manager roles.</li> <li>●Corbett Monica – don’t think communities are aware that people have gone through treatment and are prepared to live in communities.</li> <li>●There is a role for all Council members in their various positions: A lot of this is about education. It is critical we all do what can be done – we need to create community placement; can’t move PSRB client out of the hospital unless there are appropriate placements available.</li> </ul>	<ul style="list-style-type: none"> <li>●Will have a list of projects underway and expected timelines for October meeting.</li> <li>●Send Council members presentation on ADA &amp; Fair Housing Act prepared by Micky Logan, DOJ.</li> </ul>	<p>Madeline</p> <p>Jamie</p>	<p>10/2/08</p>
<p><b><u>ASAC Update - Jan Stewart</u></b></p> <ul style="list-style-type: none"> <li>●The group is involved in Transition Age Youth</li> <li>● Involved with Block Grant application</li> <li>●By-Laws – in purpose section change to state that ASAC advises PAMAC who advises AMH.</li> </ul>	<ul style="list-style-type: none"> <li>●Adopt By-Laws at October meeting</li> </ul>	<p>All</p>	<p>10/2/08</p>

<p><b><u>CSAC Update – Judy Rinkin</u></b></p> <ul style="list-style-type: none"> <li>●Update on June and July meetings</li> <li>●The first TAY conference, supported by OFSN and AMH, is this afternoon. 100+ [majority are youth] are enrolled.</li> <li>●Application for Policy Academy in WA DC – if approved would assist state in helping plan for how we can better serve transition age youth.</li> </ul>	<ul style="list-style-type: none"> <li>●Stephaine Taylor noted it is important to keep VRD involved.</li> </ul>		
<p><b><u>2009-2011 MH Block Grant Discussion &amp; Approval</u></b></p> <ul style="list-style-type: none"> <li>●Copies of the Executive Summary and Budget [Appendix D] were distributed to Council members.</li> <li>●Terry Mastin, Kathleen Burns and Robert Johnson provided update on process and <u>general highlights of the grant</u>. <ul style="list-style-type: none"> <li>- C&amp;A Overview – cultural competency</li> <li>- Supported Employment</li> <li>- Supported Education</li> <li>- Peer Delivered Services</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>●Final comments due to Claudia by Friday August 15<sup>th</sup>.</li> <li>●Jim Russell made a motion to approve the application; motion seconded and passed.</li> </ul>		
<p><b><u>October Agenda Item</u></b></p> <p>Jim Russell requested this to discuss his interest in the Council taking on a limited number of topics and pursuing them over a period of time. <u>Highlights of the discussion are:</u></p> <ul style="list-style-type: none"> <li>●Revisit mission and responsibilities</li> <li>●Focus on issues as we get more realistic about our mission.</li> <li>●What have we learned in prior strategic planning efforts – help understand roadmap of where we have been &amp; headed.</li> <li>●Need structure to what we accomplish; need follow-through on identified actions/issues.</li> <li>●Take information to other aspects of our position.</li> <li>●Different meeting venue several times a year.</li> <li>●Strategic Planning Retreat?</li> </ul>	<p><u>Bill Wellard restated the issue:</u>  <i>Identifying several issues to track over time; look at our role, responsibilities and intention; what causes and responsibilities do we have; who do we advise.</i></p>		

<p><b><u>OSH Replacement Project – Linda Hammond</u></b></p> <ul style="list-style-type: none"> <li>●Groundbreaking Ceremony September 3<sup>rd</sup>, 10:30 a.m.</li> <li>●Proceeding on schedule; have invested more time in programming and actual design.</li> <li>●Have successfully completed review process with the historic preservation commission.</li> <li>●Have successfully completed the demolition review.</li> <li>●Need to work with the City on various issues – traffic impact analysis; how employees arrive/leave and visitors.</li> <li>●Work has started on the cottages; 36 individuals will move into them in January.</li> <li>●Patients will be housed in the new Units in 2011.</li> </ul>			
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[Minutes approved at the October 2, 2008 meeting]