

Data Use and Network Content (DUNC) Meeting

June 26, 2007

Participants: Gregg Lande, Mike Emerson, Diane Stockton, Mary Scott, Marina Counter, Elizabeth Everman, Nita Heimann, Joyce Grant-Worley, Richard Leman, Jeff Lang (Phone)

Update from Last Meeting: Rodney and Marina discussed work on the Trading Partner Agreement (TPA). All feedback and edits received were integrated and the draft TPA was sent to the Department of Human Services legal contracts office. Contracts had no recommended changes. Therefore, the TPA has been finalized for use. It will be distributed to the DUNC team as a resource by email and posted on the EPHT website in the Data Resources section. The TPA does not replace the electronic access forms DHS 780 or 785.

Metadata Discussion: Rodney described what metadata is and showed the EPHT draft metadata website. Metadata in this context is to describe a dataset or data system to potential user. All metadata not directly created by EPHT is being reviewed by data owners before distribution.

The next step for discussion was to convert relevant items in the EPHT database inventory conducted two-years prior to metadata. Currently seven have been converted and are either finalized or under review. Joyce noted that fetal death is a different system than the birth or death databases; therefore, a different metadata record will be created. VistaPH metadata will also be needed.

The team discussed how to rank metadata for conversion with 1 being high priority and 4 being "Do Not Convert". Ranking methods were discussed. Gregg provided a priorities concept written by DEQ for environmental data. These will be incorporated in the ranking strategy. Ranking concepts discussed were:

- Must be environmentally health related
- Must be not "one-time" data collections
- Must not include reports with no data access
- Must have some data validity (e.g. good data)
- Ongoing data collection databases or systems receive higher priority

The DEQ recommendations included:

- Highest priority environmental would be ones with geographically-specific ambient monitory data such as:
 - Air monitoring data systems
 - Groundwater quality studies
 - USGS national water quality assessments
 - Portland Harbor data

- Mercury in fish databases
- 303(d) lists
- Leaking underground storage tank releases
- Point source discharge/emission possibly second tier priority
- Regulatory registration databases lowest priority

Individual entries in the metadata inventory were then reviewed, discussed, and ranked. At the end of the meeting, Mike recommended meeting again in two weeks to finish the inventory. There was consensus on this and EPHT will get a meeting room for Wednesday July 11, 2007 from 3-4 pm. Results of the inventory work so far will be undated by EPHT and posted on the EPHT website and distributed to DUNC members for review at the next meeting.