

Oregon Administrative Rule
333-071-0125
Safety and Emergency Precautions

(1) Telephone communication to summon help in case of fire or other emergency shall be available.

(2) In accordance with ORS chapter 479 and the rules thereunder all requirements of the State Fire Marshal shall be met.

(3) When required, emergency power facilities shall be tested monthly and shall be in readiness at all times for use in all areas required in NFPA 99 and the **National Electrical Code**.

(4) Emergency preparedness:

(a) The health care facility shall develop, maintain, update, train, and exercise an emergency plan for the protection of all individuals in the event of an emergency, in accordance with the regulations as specified in **Oregon Fire Code** (Oregon Administrative Rules chapter 837, division 40).

(A) The health care facility shall conduct at least two drills every year that document and demonstrate that employees have practiced their specific duties and assignments, as outlined in the emergency preparedness plan.

(b) The emergency plan shall include the contact information for local emergency management.

(c) The summary of the emergency plan shall be sent to the Department within one year of the filing of this rule. New facilities that have submitted licensing documents to the state before this provision goes into effect will have one year from the date of license application to submit their plan. All other new facilities shall have a plan prior to licensing. The Department shall request updated plans as needed.

(d) The emergency plan shall address all applicable hazards that may include, but is not limited to, the following:

(A) Chemical emergencies;

(B) Dam failure;

(C) Earthquake;

(D) Fire;

(E) Flood;

(F) Hazardous material;

(G) Heat;

(H) Hurricane;

(I) Landslide;

(J) Nuclear power plant emergency;

(K) Pandemic;

(L) Terrorism; or

(M) Thunderstorms.

(e) The emergency plan shall address the provision of sufficient supplies for patients and staff to shelter in place for a minimum of four days under the following conditions:

(A) Extended power outage;

(B) No running water;

(C) Replacement of food or supplies is unavailable; and

(D) Staff members do not report to work as scheduled.

(f) The emergency plan shall address evacuation, including:

(A) Identification of individual positions' duties while vacating the building, transporting, and housing residents;

(B) Method and source of transportation;

(C) Planned relocation sites;

(D) Method by which each patient will be identified by name and facility of origin by people unknown to them;

(E) Method for tracking and reporting the physical location of specific patients until a different entity resumes responsibility for the resident; and

(F) Notification to the Department about the status of the evacuation.

(g) The emergency plan shall address the clinical and medical needs of the patients, including provisions to provide:

(A) Storage of and continued access to medical records necessary to obtain care and treatment of patients, and the use of paper forms to be used for the transfer of care or to maintain care on-site when electronic systems are not available;

(B) Continued access to pharmaceuticals, medical supplies and equipment, even during and after an evacuation; and

(C) Alternative staffing plans to meet the needs of the patients when scheduled staff members are unavailable. Alternative staffing plans may include, but is not limited to, on-call staff, the use of travelers, the use of management staff, or the use of other emergency personnel.

(h) The emergency plan shall be made available as requested by the Department and during licensing and certification surveys. Each plan will be re-evaluated and revised as necessary or when there is a significant change in the facility or population of the health care facility.

(i) A checklist for inpatient health care facilities has been developed in conjunction with the Office of the State Fire Marshal to assist facilities in developing emergency plans and ensuring compliance with the State Fire Marshal's administrative rules.

[Publications: Publications referenced are available from the agency.]

Stat. Auth.: ORS 441.020, 442.015

Stats. Implemented: ORS 441.020, 442.015

Hist.: HD 17-1987(Temp), f. 10-13-87, ef. 10-15-87 thru 4-15-88; HD 11-1988, f. & cert. ef. 5-27-88; HD 5-1989, f. 7-14-89, cert. ef. 8-1-89; PH 13-2008, f. & cert. ef. 8-15-08