

**COALITION OF LOCAL HEALTH OFFICIALS
EXECUTIVE COMMITTEE MEETING
December 15, 2005
Portland, Oregon**

The meeting was called to order at 1:24 p.m. by Dave Houghton, Chair, with eight committee members present. Anne Peltier was absent.

Workgroup B – Gary Oxman

The revised workplan for Workgroup B was accepted as minutes of the November 2005 meeting.

Gordon Fultz, Katy King, Dan Peddycord, and Gary Oxman met briefly in early December. Two meetings will be scheduled in January.

The tasks of Workgroup A are

- Organizational Development related to the Coalition process and how that process relates to the social marketing efforts and public policy development.
- How the Coalition legislative process coordinates with OHS.

Potential legislative agendas for OHS were reviewed, along with Coalition themes for legislative activity.

OHS: legal framework for emergency powers; EH capacity; chronic disease (specifically tobacco and TPEP); various housekeeping changes.

Coalition: funding for basic capacity; chronic disease (specifically tobacco, PAN, diabetes, obesity); emergency preparedness; children's health.

Legislative approaches were discussed, including a two bienniae strategy; strategic planning for '07-'09; focus on a small number of major priorities.

Linda Fleming questioned the opportunity to work with OHS in the "wish list" stage. It was not clear that that was an opportunity open to the Coalition.

Discussion: when should the Coalition begin working with other groups and agencies?

Critical: a state/local system approach with supporting data.

Staff Report – Linda Fleming, Gordon Fultz

Linda Fleming reported she and Lila Wickham will be meeting with ORA representatives after the first of the year.

Linda has completed several county meetings and has three left. She will write a summary report when completed.

Linda, Karen Gillette, and Gordon Fultz attended the contracts workgroup meeting and will be attending regularly the second Thursday of every month.

Linda reported on the CCF request to meet with the Executive Committee. She was authorized to proceed with scheduling a meeting and develop a draft agenda for review and input.

Gordon Fultz reported on the status of the county contracts with DHS. There are still two or three unresolved issues.

Gordon described the AOC legislative process. The list of priorities will be adopted in May 2006.

The Commissioner College is scheduled for March 18 and 19. Linda Fleming will work with Tom Engle to develop the proposed curriculum.

Next Meeting Agenda Items

- Workgroup B
- CCF meeting?
- Staff Reports

Meeting Evaluations

Working: differentiation between agendas, committees well prepared, improved focus on conversation.

Improvements to be made: more clarity on desired outcomes, time for state report

NOTE: Be prepared to clarify purpose, intent when asking for time on the agenda.

Meeting adjourned.