

**COALITION OF LOCAL HEALTH OFFICIALS
EXECUTIVE COMMITTEE**

July 20, 2005
Portland, Oregon

The meeting was called to order by Marilyn Sutherland, Chair, with eight committee members present.

Staff Report – Linda Fleming

Linda Fleming reported that she had not been able to secure an electronic vote on an additional purpose statement for the by-laws as she had not been able to get the proposed language. Marilyn Sutherland will send her the proposed statement.

Linda reported on her trip to Baker Co, where she and Tom Engle met with the Chair of their Board, the new administrator, new health officer, new nursing supervisor, and current assistant administrator. Linda encouraged Health Officers and AOPHnS, in particular, to contact the health officer and nursing supervisor and offer their assistance. State staff have scheduled several trips to Baker Co. to assist them in their transition. Linda will continue to be in contact with Debbie Hoopes, the new administrator.

Michael Heuman informed Linda of his intent to secure grant funds for an epidemiological study requested by the Plumbers/Pipefitters Local 290 and OSHA. They are requesting an epidemiological assessment of risks, injury, and illness among their workers. They perceive a high rate of injury and early retirement due to injury. The grant is for a feasibility study of converting handwritten physician notes to data that would support an epidemiological study.

A workgroup to review/revise the annual plan has been requested by Tom Engle. The group would convene in early September and complete their work by early November. Roberta Hellman, Rod Calkins, Paula Sampson, Genni Lehnert, and Lisa Ladendorff have agreed to participate.

Linda reported that she had signed a letter for the cooperative agreement and forwarded it to Mike McGuire for inclusion with the application.

Gordon Fultz reported to Linda that AOC feels they have solid agreements with the Co-chairs of Ways and Means to fund counties (at a minimum) at what is in the Governor's Budget.

At Gordon's request, Linda e-mailed Sen. Carter and requested that \$2M be earmarked for the E-Board in the event a communicable disease outbreak occurs that exceeds current fiscal capacity.

Linda suggested to the Executive Committee that she make a trip around the state in October visiting new administrators and/or administrators we have limited contact with through the organization. To do so, she requested reimbursement for her travel. **Consensus agreement.**

Details of the September meeting:

- **Location: Inn at Spanish Head, between Lincoln City and Newport**
- **Dates: Sept. 14 and 15**
- **Room rate: \$70 for queen bed; \$99 for suite**
- **Deadline for reservations: Aug. 13**
- **Call for reservations: 1-800-452-8172, notify the clerk you are there for the CLHO meetings to secure this rate**

Meeting adjourned.