



Oregon

Theodore R. Kulongoski, Governor

Department of Human Services

Public Health Division

Office of Family Health

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April 24, 2009

To: Oregon WIC Vendors

From: WIC Vendor Management Services Team

RE: Vendor Agreement Amendment and mandatory training



Attention: Store Owners, Managers, Bookkeepers, and Trainers

TIME-SENSITIVE ACTIONS REQUIRED:

- Return signed Vendor Agreement Amendment**
- Register for mandatory “Fresh Choices” training**

In Oregon, implementation of “Fresh Choices” begins on August 1, 2009. Your store has already received several notifications from our office regarding upcoming changes to the WIC food packages.

The three documents sent with this letter address your WIC Vendor Agreement and mandatory WIC training:

1. The Vendor Agreement Amendment must be signed by the store owner or legal representative.
 - This document must be signed and returned in the enclosed postage-paid envelope to Gina Carter, WIC Contract Specialist, no later than Wednesday, July 1, 2009.
 - Failure to return a signed Vendor Agreement Amendment* by the deadline may result in the termination of your contract with the Oregon WIC Program.

* Individual corporate stores are receiving a sample copy of the Corporate Amendment and do not need to sign and return it.

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“Assisting People to Become Independent, Healthy and Safe”
An Equal Opportunity Employer



2. The **mandatory** WIC “Fresh Choices” trainings will be held May 18th through July 17th.
 - Review the enclosed training schedule for sessions available in your area.
 - Register as soon as possible but at least one week prior to the session you want to attend.
 - The Store Owner/Manager and/or Store Trainer/Lead Cashier **must attend** one of these training sessions.
 - Due to space limitations, each store may send a maximum of two people to training.
 - Registration of more than two people will be taken if space allows.

3. Complete the enclosed registration form to sign up for a **mandatory** “Fresh Choices” training session.
 - Fill out the training registration form ASAP and fax or mail a copy to the State WIC Office (fax number and address are on the form).
 - Failure to attend one of the **mandatory** “Fresh Choices” training sessions may result in the termination of your contract with the Oregon WIC Program.

“Fresh Choices” to-do list – on or before *August 1, 2009*

- Meet new WIC minimum stock requirements
- Update store POS system for new WIC foods and use of multiple cash value vouchers
- Look for a package containing all revised WIC materials after June 15th

If you have any questions or concerns, please call the Oregon WIC Vendor team at 971-673-0060.

If you need this information in an alternate format, please call 971-673-0040.