



## Financial Support for Local Agencies

- **2009 WIC Statewide Meeting**

June 22-23, 2008

Financial support will be calculated for each local agency based on actual attendance at the conference and will be in the form of an agency grant adjustment after the meeting. Each local agency will submit one reimbursement form, which will be used to calculate the amount of each agency's grant adjustment. Rates will be based on the contracted meeting site room rate and State of Oregon per diem and mileage rates.

- **Registration for Statewide Meeting**

Registration is free to all eligible WIC staff (see below). Go to: [www.oregon.gov/DHS/ph/wic/swm\\_registration.shtml](http://www.oregon.gov/DHS/ph/wic/swm_registration.shtml) for more information.

- **Eligible Staff**

The following staff will be eligible for state financial support to attend the statewide meeting:

- All full or part-time paid or contracted WIC staff
- Integrated clerical staff who perform WIC services
- All breastfeeding peer counselors working with the WIC program

Note: Financial support will **not** be available for volunteers, family members, child care providers or non-WIC staff.

- **Travel**

*All attending:*

Agencies with staff traveling from outside the Metro tri-county area will be reimbursed for mileage. Mileage will be paid for one vehicle for every four WIC staff attending the meeting.



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- **Parking**

*All attending:*

Parking is free to meeting participants in the hotel parking structure.

- **Lodging**

- If staff live over **70 miles** from the meeting site, the state will provide one double occupancy room for every two staff attending for Monday night, 6/22.
- If staff live over **150 miles** from the meeting site, the state will provide one double occupancy room for every two staff attending for Sunday and Monday nights, 6/21 and 6/22.

- **Meals**

*All attending:*

- Catered working lunches at meeting – Monday 6/22, Tuesday 6/23
- Catered breakfast at meeting – Tuesday 6/23
- Catered refreshment breaks – Monday p.m. 6/22, Tuesday a.m. 6/23

*Traveling over 70 miles to the meeting:*

- Reimburse for dinner – Monday 6/22

*Traveling over 150 miles to the meeting:*

- Reimburse for dinner – Sunday 6/21, and Monday 6/22

- **Coordinators' Meeting Reimbursement**

*Coordinators attending the coordinators' meeting and traveling over 70 miles to the conference can be:*

- Reimbursed for lodging Tuesday night 6/23
- Reimbursed for dinner 6/23, breakfast and lunch 6/24

- **Questions?**

If you have any questions about this information please contact:

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If you need this information in an alternate format, please call 971-673-0040.  
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