

☺ Job Aid: One-Year Certifications and the Mid-Certification Health Assessment

- Chapter 3:** Client Processes
Section 8: Other Client Processes
Lesson: Updating Client Information Mid-Certification

Policy Summary

Policy 645 – Certification Periods

- Breastfeeding women and infants can be certified up to one year from baby’s date of birth.
- Infants will be certified for 6 months or until the month of their first birthday, whichever is longer. For example, infants enrolled from 0 to 6 months of age will be certified until the month of their 1st birthday. Infants enrolled from 7 to 12 months will be certified for 6 months.
- NE must be provided on the average of quarterly during these longer cert periods.

Policy 646 – Mid-Certification Health Assessment (MCHA)

- Infants are to be scheduled for a MCHA between 5 and 8 months of age. A request for this appt. will be automatically generated.
- The MCHA is an expanded NE appointment and does not impact eligibility.
- Vouchers cannot be withheld if the MCHA is not attended or refused.

Age at Initial Certification	Age for 2 nd NE Contact	Age at MCHA	Age for Additional 2 nd NE	Age at Recertification & Hgb/Hct* Test
Birth – 2 months	3 – 4 months	6 months	8 – 9 months	12 months
3 – 4 months	4 – 6 months	8 months	9 – 10 months	12 months
5 – 7 months	8 – 9 months	None	N/A	12 months
8 months	Approx. mid-cert	None	N/A	Schedule Hgb/Hct check between 9 – 12 months
9 – 12 months	Approx. mid-cert	None	N/A	At certification

♪ NOTE: Infants will be receiving formula the month of their first birthday. A certifier may change them to a child’s package during that month, as long as it is after their birth date. (Policy 770)

Sample Nutrition Education and Multiple Month FI Issuance Coordination Low Risk Infant and Breastfeeding Mother

Scenario: Mom was on WIC while pregnant. Infant was provided supplemental formula. Mom continues to breastfeed.

Jan	Feb	Mar	Apr	May	Jun	Jul	August	Sep	Oct	Nov	Dec	Jan	
Infant Age (in months): 0	1	2	3	4	5	6	7	8	9	10	11	12	
Baby Born (Baby could be enrolled as Temp Newborn if IN.) Mom already has vouchers	Appt. Types: RI and RP (Post-partum cert) Mom already has vouchers for this month. Client receive vouchers for: March, April, May			Appt. Type: GE Class – Introducing Solid Foods Infant starts supplemental formula. Clients receive FIs for: June, July, August			Appt Types: MI – Mid Cert Health Assessment MW – WIC Breastfeeding Check Clients receive FIs for: September, October, November			Appt. Type: GE Class – Family Meal time Clients receive FIs for: December, January			Appt Type: RC Mom’s certification period as a breastfeeding women ends this month; the infant turns 1. Child receives FIs for: February, March, April