

# GOVERNOR'S COMMISSION ON SENIOR SERVICES

Thursday • August 21, 2008 • 3:00 P.M. – 4:30 P.M.

Barbara Roberts DHS Building (RM 167) • 500 Summer Street NE Salem, Oregon 97301

## EXECUTIVE COMMITTEE

### MEMBERS PRESENT:

Elaine Barrett  
Peggie Beck  
Chris Flammang

Chuck Frazier  
John Helm  
Robert Lawrence

Tim McQueary  
Remona Simpson

### GUEST:

Cathy Cooper

### STAFF PRESENT:

Dawn Rustrum, Coordinator  
Kelsi Eisele, Administrative Staff

### AGENDA ITEMS:

#### Call to Order

- Review and Approval of Agenda
- Review and Approval of Minutes
- Announcements

#### SPD and GCSS Working Relationship

**Finalize Agendas and Speakers for September Meeting in Medford**

**Oregonian Article Titled, "Fix This Medical Ethics Glitch"**

**Annual Celebration Updates**

**Adjourn**

## **CALL TO ORDER**

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John Helm, Chair, called the meeting to order at 3:00 p.m.

### **Review and Approval of Agenda**

Members reviewed and approved the agenda.

**Motion:** Robert Lawrence moved to approve the agenda as presented. Tim McQueary seconded the motion.

**Vote:** 7-0-0-1

**Yeas:** Beck, Flammang, Frazier, Helm, Lawrence, McQueary, Simpson

**Nays:** 0

**Abstentions:** 0

**Excused:** Barrett

**Motion carried.**

### **Review and Approval of Minutes**

Members reviewed and approved the July Executive Committee meeting minutes.

**Motion:** Robert Lawrence moved that the minutes be approved as written. Peggie Beck seconded the motion.

**Vote:** 7-0-0-1

**Yeas:** Beck, Flammang, Frazier, Helm, Lawrence, McQueary, Simpson

**Nays:** 0

**Abstentions:** 0

**Excused:** Barrett

**Motion carried.**

### **Announcements**

- Robert Lawrence reported that AARP, O4AD, the Oregon Health Care Association and SEIU have contracted \$50,000 to do an economic study to track every dollar spent in Oregon to see how money gets reinvested in the economy.
- Chuck provided an update on the work being done in the Deschutes County area regarding planning for emergency support for seniors and people with disabilities. Chuck reported that the Board of Pharmacy has been working on new rules around ensuring access to prescription drugs in the event of a natural disaster. The draft rules were presented during the August Board of Pharmacy meeting and are currently being reviewed by stakeholders. The draft rules will be available for public review during the October Board of Pharmacy meeting.

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*This document can be obtained in an alternate format for individuals with disabilities upon request by contacting staff at: 503-947-1136, Fax: 503-373-7823, or TTY: 1-800-358-3117. Available formats are: large print, Braille, audio tape recording, electronic format and oral presentation.*

- Robert Lawrence reported on the Oregonian article about the largest provider of retirement housing in Oregon, Sunwest Management Inc. filing for bankruptcy.

## **SPD AND GCSS WORKING RELATIONSHIPS**

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Cathy Cooper, SPD Deputy Assistant Director, addressed the following:

### **Staff Changes:**

Debbie Bowers is no longer with SPD. SPD is actively recruiting for her position.

### **Budget Update:**

DHS is facing budget shortfalls and has been asked to submit a 10% reduction list to the Governor's Office. SPD Administration has taken a 2% cut which means GCSS will also see a 2% reduction effective July 1, 2008.

### **GCSS Meetings (Location and Staffing):**

SPD will continue to provide staff for local GCSS meetings but will not be able to provide staff support for meetings held outside Salem. If GCSS holds meeting outside of Salem, GCSS members will be responsible for meeting planning and preparation, set up, minute taking, etc.

Chris Flammang asked Cathy if SPD will provide staff support if GCSS holds its meetings in a conference room at the Comfort Inn in Salem. Cathy confirmed that SPD will provide staff support for GCSS meetings held in Salem.

Cathy reminded GCSS that they are subject to DAS and DHS policies and procedures and advised GCSS that holding commission meetings in a hotel conference room could raise a public perception issue. Cathy suggested that GCSS hold meetings in an accessible public building, such as a state, county or city building and recommended that GCSS consider cost and perception as they decide where to hold future meetings.

John Helm reported that the GCSS Financial Officer researched the cost associated with holding meetings at the Comfort Suites instead of at the Church Street building and found there to be a potential cost savings since members will not be submitting for reimbursement for parking and mileage to and from the Church Street building location. John Helm referenced Section IV, letter B of the GCSS Bylaws, "By majority vote of the members, the Chairperson of the Commission will be advised of the preference of the Commission for meeting dates and places." and pointed out that the full commission already voted to hold GCSS meetings at the Comfort Suites in Salem.

**Motion:** Robert Lawrence moved that GCSS continue to hold their meetings at the Comfort Suites in Salem. Elaine Barrett seconded the motion.

**Vote:** 8-0-0-0

**Yeas:** Beck, Barrett, Flammang, Frazier, Helm, Lawrence, McQueary, Simpson

**Nays:** 0

**Abstentions:** 0

**Excused:** 0

**Motion carried.**

**Email:**

Cathy reminded GCSS members that SPD staff cannot forward political information/email via the State email system. Elaine Barrett suggested that staff inform John Helm when this happens so that he can follow up with the individuals.

**Budget Information Sharing with GCSS Financial Officer:**

Cathy reported that GCSS members will not be provided expense information specific to each individual member but that Dawn Rustrum, Commission Coordinator, will provide Elaine Barrett, GCSS Financial Officer a monthly report reflecting GCSS expenditures. Cathy explained that Dawn will be responsible for working directly with Claudia Babcock and will relay information to Elaine.

**Stipends:**

Cathy reminded members that they are eligible to receive a stipend when acting in official capacity for GCSS. Cathy mentioned research that had been done in the past regarding volunteer workers' compensation and commission stipends. Cathy suggested that if members do not accept the stipend, they may not be covered by volunteer workers' compensation. Cathy asked staff to research this further. Dawn will look into it and will report back.

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**FINALIZE AGENDAS AND SPEAKERS FOR SEPTEMBER MEETING IN MEDFORD**

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Dawn presented a draft of the panels for roundtable discussions for the September meeting in Medford. Dawn shared that GCSS members are invited to take a tour of the Mountain Meadows Retirement Community in Ashland on Tuesday, September 23<sup>rd</sup> at 4:00 p.m. Members can also observe or participate in Tai Chi at the Medford Senior Center at 1:30 p.m. on September 25<sup>th</sup>.

## **OREGONIAN ARTICLE TITLED, “FIX THIS MEDICAL ETHICS GLITCH”**

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Chuck referenced the article, briefly discussed the issue and suggested that the full commission invite a representative from DHS to provide an update on the situation and how it is being addressed. Dawn agreed to invite a representative from DMAP to the October meeting.

## **ANNUAL CELEBRATION UPDATES**

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Dawn reported that the contract with Creekside has been signed for Wednesday, October 22<sup>nd</sup> at the same price point as last year. Dawn will coordinate an Annual Celebration committee meeting in the near future to work on additional details.

**MEETING ADJOURNED:** 4:30 P.M.