

# GOVERNOR'S COMMISSION ON SENIOR SERVICES

Friday, June 20, 2008 • 8:30 A.M. – 12:00 P.M.

Holiday Inn Express Hotel & Suites, 204 West Marine Drive, Astoria, OR 97103

## MEMBERS PRESENT:

Elaine Barrett  
Peggie Beck  
Jeffrey Brandon  
John Brenne  
Patty Brost  
Denise Dion  
Eunice Dutton

Chris Flammang  
Chuck Frazier  
John Helm  
Robert Lawrence  
Ross Mathews  
Timothy McQueary  
Barbara Nelson

Marilyn Patton  
Dolores Raymond  
Millie Salt  
Kathleen Schonau  
Remona Simpson  
Joan Staley

## MEMBERS EXCUSED:

Lucy Morgan  
Sen. Bill Morrisette  
Rep. Jean Cowan

## STAFF PRESENT:

Dawn Rustrum, Coordinator  
Becky Murphy, Administrative Staff

## AGENDA ITEMS:

### Call to Order

- Review and Approval of Agenda
- Review and Approval of Minutes from May Meetings
- Announcements

### Commission Business

- Election and Results
- 2009 Meeting Schedule
- Monthly Expense Reimbursement Forms
- Other Items

### Committees Meet to Begin Workplans

### Wrap-Up and Next Steps

## **CALL TO ORDER**

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John Helm, Chair, called the meeting to order.

Members thanked John and Betsy for their hospitality to their area of Oregon. There was a positive discussion on the information and input given during the dine-around and the community reception. Both events were enjoyed by all.

### **Review and Approval of Agenda**

Members reviewed the agenda. John reported that the ribbon cutting ceremony will be at noon instead of 12:30 p.m. so the commission should adjourn at 11:30 a.m. Suggested that the main focus for July's meetings be to review and discuss the Long Range Plan and develop committee work plans.

**Motion:** By consensus and without objection, the committee approved the agenda with changes.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

### **Review and Approval of Minutes from May Meetings**

Members reviewed and approved the minutes.

**Motion:** Eunice Dutton moved that the minutes be approved as written. Chris Flammang seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

## Announcements

- Eunice gave a personal announcement – she’s a great-grandmother.
- Dolores reported briefly on Washington County Board of Commissioners. Annette Evan is the Coordinator for the Ten Year Plan for Eliminating Homelessness in Washington County. Dolores was involved in drafting the plan. The plan will be expanding statewide.
- Chris reported on a small newspaper article about registering on-line to become an organ donor.
- John Helm reported there will be a Mental Health Conference, Clatsop County Community Health Improvement Program (CHIP), on October 31<sup>st</sup> in Astoria. Denise and John will be presenting at a workshop on “Mental Health for Older Adults and Suicide Prevention”.

## **COMMISSION BUSINESS**

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### Elections and Results

Staff explained the election process and passed out ballots to each commissioner. John Helm, Chair, asked for nominations from the floor. No nominations were added to the ballot. Commissioners completed the ballots and returned them to staff. Staff reviewed the ballots and John Helm entertained a motion to approve the members selected.

**Motion:** Chris Flammang moved to approve the following: Chuck Frazier for Vice-Chair, Bob Lawrence for Legislative Coordinator, Elaine Barrett for Financial Officer, and Tim McQueary for Member at Large. Peggie Beck seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

### 2009 Meeting Schedule

Members reviewed the calendar for 2009.

**Motion:** Chris Flammang moved that the Commission meet in February 2009 since the Legislature will be in session. Joan Staley seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

There was discussion regarding changing the days of GCSS meetings from Thursday/Friday to Wednesday/Thursday and to hold future meetings in the hotel conference room rather than at Church Street. Members discussed accessibility issues with the Church Street conference room and parking availability and agreed to hold meetings in a location better able to accommodate their accessibility needs.

**Motion:** Robert Lawrence moved that GCSS change the meeting days to Wednesday and Thursday of the fourth week of the month. Denise Dion seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

**Motion:** Robert Lawrence moved that GCSS explore alternate meeting sites, such as Comfort Suites for their monthly meetings. Chris Flammang seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

**Action Item:** Staff will check on new dates and costs of changing meeting locations.

**Motion:** Robert Lawrence moved to change the Executive Committee meetings to the second Thursday rather than the second Friday of each month. Chris Flammang seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

**Motion:** Robert Lawrence moved to adopt the 2009 meeting schedule with no meetings in August, November, and December. A meeting in December will be added if necessary. The changes to days and meeting location will begin in 2008 if possible. Eunice Dutton seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

**Motion:** Robert Lawrence moved the September meeting in Medford include roundtable discussions, a public forum, and an evening dine-around. John Brenne seconded the motion. It was suggested that Don Bruland be contacted about the meeting.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

**Action Item:** Staff will contact Don Bruland and any other appropriate staff in the Medford area.

There was a suggestion to possibly have mini-meetings in communities across the state but there were questions on public meeting laws, quorum questions, and the costs. Other members reported commissioners can meet with community members in their area to discuss issues at any time. Another suggestion was to write letters to the editor in local areas.

## **Monthly Expense Reimbursements Forms**

Elaine requested that expense reimbursement forms be returned to Becky before leaving. Elaine gave a brief update on the budget and distributed two months (April and May) of meeting expenditures. Eunice thanked Elaine for all her efforts in monitoring GCSS expenditures.

## **Other Items**

- Dolores reported that on Monday, June 23<sup>rd</sup> there is a meeting on Government Accountability with Chuck Riley in Hillsboro.
- Becky distributed business card samples and costs of making business cards versus ordering them.

**Motion:** Denise Dion moved that the cards be ordered and that they have both the GCSS logo and the State of Oregon seal with members' personal information. Kathleen seconded the motion.

**Vote:** 23-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Dion, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Salt, Schonau, Simpson, Staley

**Nays:** None

**Abstentions:** None

**Excused:** Cowan, Morgan, Morrisette

**Motion carried.**

**Action Item:** Members who want business cards need to give the information they want printed to Becky.

## **COMMITTEES MEET TO BEGIN WORKPLANS**

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Committees met briefly to talk about priorities, committee process, and plan to develop work plans during the July commission meeting.

## **Other Items:**

- Patty briefly reported on a parent/caregiver article
- Chris reported on a conference call regarding the POLST with Tina Kitchin, SPD. Chris reported that it may be of interest to the Caregiver Committee.

**Action Item:** Staff will contact Tina Kitchin regarding the POLST work group.

## **WRAP-UP AND NEXT STEPS**

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The emphasis at the July meeting will be on reviewing the Long Range Plan and establishing work plans for the committees.

**MEETING ADJOURNED:** 11:30 A.M.