

GOVERNOR'S COMMISSION ON SENIOR SERVICES

Thursday, July 24, 2008 • 10:00 a.m. – 3:00 P.M.

Comfort Suites (Oregon Conf Room) • 630 Hawthorne Street SE Salem, Oregon 97301

MEMBERS PRESENT:

Elaine Barrett
Peggie Beck
Jeffrey Brandon
John Brenne
Patty Brost
Eunice Dutton

Chris Flammang
Chuck Frazier
John Helm
Robert Lawrence
Ross Mathews
Timothy McQueary

Barbara Nelson
Marilyn Patton
Dolores Raymond
Remona Simpson

GUESTS:

Georgena Carrow
Cathy Cooper

Stephanie Tama-Sweet
Patrick Dunn

Tina Kitchin

MEMBERS EXCUSED:

Denise Dion
Lucy Morgan

Millie Salt
Kathleen Schonau

Joan Staley

STAFF PRESENT:

Dawn Rustrum, Coordinator
Becky Murphy, Administrative Staff

AGENDA ITEMS:

Call to Order

- Review and Approval of Agenda
- Review and Approval of Minutes from June Meetings
- Announcements

Public Comment

Long Range Plan Q & A

Working Lunch: Commission Business

- Review Draft Policies and Procedures
- Budget Update and Reminder to Complete Expense Reimbursement Form

Committee and Liaison Reports

Abuse and Neglect Screening Project

POLST

Planning for September Meetings in Medford

This document can be obtained in an alternate format for individuals with disabilities upon request by contacting staff at: 503-947-1136, Fax: 503-373-7823, or TTY: 1-800-358-3117. Available formats are: large print, Braille, audio tape recording, electronic format and oral presentation.

CALL TO ORDER

John Helm called the meeting to order at 10:00 a.m. Members, staff, and guests introduced themselves.

Review and Approval of Agenda

Members reviewed and approved the agenda.

Motion: Robert Lawrence moved to approve the agenda. Barbara Nelson seconded the motion.

Vote: 15-0-0-8

Yeas: Barrett, Brandon, Brenne, Brost, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Simpson

Nays: 0

Abstentions: 0

Excused: Beck, Cowan, Dion, Morgan, Morrisette, Salt, Schonau, Staley

Motion carried.

Review and Approval of Minutes

Members reviewed and approved the minutes.

Motion: Robert Lawrence moved that the minutes be approved as written. Elaine Barrett seconded the motion.

Vote: 15-0-0-8

Yeas: Barrett, Brandon, Brenne, Brost, Dutton, Flammang, Frazier, Helm, Lawrence, Mathews, McQueary, Nelson, Patton, Raymond, Simpson

Nays: 0

Abstentions: 0

Excused: Beck, Cowan, Dion, Morgan, Morrisette, Salt, Schonau, Staley

Motion carried.

Announcements

- Dolores reported on a faith forum and asked if GCSS publications would be available to distribute.
- Patty reported that she distributed some publications at an Elders in Action meeting.
- Chuck expressed his appreciation on Dawn's assistance to revamp the website liaison report to be more user-friendly. He encouraged all members to use it to submit reports.
- Eunice reported that volunteers for the State Fair (August 22-September 2) are needed for the Attorney General's office booth. Shared that GCSS can distribute publications there.

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- Becky reported on Roby Eldridge’s passing (former member); a sympathy card was routed.
- Becky reported the business cards will be printed by the next meeting.
- Becky reported on OGA membership (five members allowed for an organization).

PUBLIC COMMENT

Stephanie Tama-Sweet from the Oregon Food Bank introduced herself. Stephanie expressed support of proposed reauthorization of General Assistance (GA) and shared that the Oregon Food Bank works on nutrition education. A list was routed for those interested in “alerts” and newsletters.

POLICY OPTION PACKAGES & LONG RANGE PLAN Q & A

Cathy Cooper, SPD Deputy Assistant Director, shared that Debbie Bowers will be leaving SPD at the end of the month and that a new support staff, Kelsi Eisele has just been hired to provide administrative support to the unit and will be taking minutes at commission meetings. She reported that the SPD Administration budget is getting a 2% reduction and that the GCSS allocation will probably be cut by 2% as well. Cathy provided a brief overview of the SPD Policy Option Packages (POPs) and addressed questions related to SPD’s draft Long Range Plan.

WORKING LUNCH: COMMISSION BUSINESS

Review Draft Policy on Requests for Letters of Support from Non Profits

Members reviewed the proposed policy on requests for letters of support from non profits.

Motion: Peggie Beck moved to adopt the policy on requests for letters of support from non profits. Remona Simpson seconded the motion.

Vote: 15-0-0-8

Yeas: Barrett, Beck, Brandon, Brenne, Brost, Dutton, Flammang, Frazier, Helm, Lawrence, McQueary, Nelson, Patton, Raymond, Simpson

Nays: 0

Abstentions: 0

Excused: Cowan, Dion, Mathews, Morgan, Morrisette, Salt, Schonau, Staley

Motion carried.

Review Draft Policy on the Selection of New Commission Members

Members reviewed the proposed policy on the selection of new commission members.

Action Item: Chuck Frazier and Dawn Rustrum will revise the policy and resubmit to the commission for review.

Review Draft Policy on the Budget and Expense Reporting

Members reviewed the proposed GCSS policy on the budget and expense reporting. Staff reminded GCSS that they are subject to all DAS and DHS policies and that shared the DAS and DHS travel policies with the commission. Staff suggested the commission refer to the DHS policy on travel and develop administrative procedures around the existing DHS policy.

Motion: Elaine Barrett moved to approve the GCSS policy as drafted. Eunice Dutton seconded the motion.

Vote: 11-3-1-8

Yeas: Barrett, Brandon, Dutton, Frazier, Helm, Lawrence, McQueary, Nelson, Patton, Raymond, Simpson

Nays: Brenne, Brost, Flammang

Abstentions: Beck

Excused: Cowan, Dion, Mathews, Morgan, Morrisette, Salt, Schonau, Staley

Motion carried.

Budget Update and Reminder to Complete Expense Reimbursement Forms

Elaine gave a brief update and distributed a handout of June's expenses.

COMMITTEE AND LIAISON REPORTS

Executive Committee

John Helm reported that the Executive Committee focused their time on planning for future meetings.

Legislative and Advocacy Committee

Robert Lawrence reported that members reviewed the SPD Policy Option Packages (POPs) and voted to send a letter of support to Dr. Goldberg and James Toews.

Motion: Robert Lawrence moved to send a letter to Dr. Goldberg with a copy to James Toews. Barbara Nelson seconded the motion.

Vote: 15-0-0-8

Yeas: Barrett, Beck, Brandon, Brenne, Brost, Dutton, Flammang, Frazier, Helm, Lawrence, McQueary, Nelson, Patton, Raymond, Simpson

Nays: 0

Abstentions: 0

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Excused: Cowan, Dion, Mathews, Morgan, Morrisette, Salt, Schonau, Staley
Motion carried.

Health and Wellness Committee

Peggie reported her committee drafted a work plan.

Caregiver Supports and Senior Safety Committee

Remona reported her committee drafted a work plan. She reported on one recommendation regarding a liaison assignment voted on during her committee meeting and suggested that the full commission vote on it as well.

Motion: Chris Flammang moved that Jeffrey Brandon be directed to continue as a liaison to the Guardianship/Conservatorship workgroup but not to volunteer GCSS as the lead. John Brenne seconded the motion.

Vote: 15-0-0-8

Yeas: Barrett, Beck, Brandon, Brenne, Brost, Dutton, Flammang, Frazier, Helms, Lawrence, McQueary, Nelson, Patton, Raymond, Simpson

Nays: 0

Abstentions: 0

Excused: Cowan, Dion, Mathews, Morgan, Morrisette, Salt, Schonau, Staley

Motion carried.

Senior Issues Committee

Chris reported his committee drafted a work plan, including transportation, housing and volunteerism. He reported the name of the committee has been changed from “Healthy Living” to “Senior Issues.”

Liaison Reports

Three liaison reports were included in the meeting packet.

ABUSE AND NEGLECT SCREENING PROJECT

Georgena Carrow, Project Manager, submitted a handout and provided information about the Abuse and Neglect Screening Project. The following information was presented on the fact sheet submitted:

Using abuse and neglect information to screen employee, volunteer and provider applicants

Oregon Revised Statute 409.025 and 409.027 (formerly House Bill 2175 passed by the 2007 Oregon Legislature) authorizes the department to use abuse and neglect information to screen applicants for employee, volunteer or provider positions. This fact sheet gives an overview of how ORS 409.025 and 409.027 requirements are being addressed.

Background

DHS already uses criminal history information for screening applicants. ORS 409.025 and 409.027 authorizes DHS to also use abuse and neglect information when screening applicants for employee, volunteer and provider positions. Prior to the legislation passing in 2007, DHS did not have statutory authority to use such information.

ORS 409.025 and 409.027 require DHS to:

- Adopt administrative rules and procedures for using abuse and neglect information to screen applicants for employee and volunteer positions; and
- Convene a committee to develop recommendations for screening DHS providers and persons licensed, certified, registered or otherwise regulated by DHS to provide care.

What DHS is doing

DHS's mission is to help people become healthy, independent and safe. Integral to that mission is ensuring DHS clients receive the best possible care. ORS 409.025 and 409.027 allow DHS to better ensure the quality of client care by adding another layer of safety when making hiring decisions.

An implementation team has been assembled to:

- Develop administrative rules and procedures for using abuse and neglect information for screening applicants for DHS employee or volunteer positions.
- Establish a work group, including representatives of the provider community, to develop an implementation and resource plan for using abuse and neglect information to screen care providers.

DHS is committed to creating an effective, workable and fair system. The implementation team is using the current criminal background check system as a guide for abuse/neglect screening. The team also is gathering best practices from other states that have similar rules.

Stakeholders and partners

DHS's first priority is to establish a system that effectively protects clients. Stakeholder and partner involvement is critical to achieving this.

DHS will keep stakeholder groups informed of its progress and seek their involvement as rules and procedures are developed.

Additionally, legal issues such as due process also must be addressed. DHS will work closely with the Oregon Department of Justice, along with care providers and other stakeholders, to ensure Oregon's system is effective from the outset.

Contact

For more information, e-mail abuse-neglect@DHS.STATE.OR.US at the Oregon Department of Human Services.

POLST

Tina Kitchin, MD, Medical Director, SPD and Patrick Dunn, MD, OHSU, Chair, Oregon POLST Task Force and Chair, National POLST Paradigm Task Force submitted a packet of information on the Physician Orders for Life-Sustaining Treatment (POLST) and Advance Directive forms. Tina and Pat explained the differences between the POLST and Advance Directive and provided an overview of the proposed changes to the POLST form.

PLANNING FOR SEPTEMBER MEETINGS IN MEDFORD

Dawn provided an update on the September meeting in Medford. Members approved the proposed draft agenda for the two day meeting and selected menu options for catering. Members agreed to have lunch at the Medford Senior Center on Thursday, September 25th.

MEETING ADJOURNED: 3:00 P.M.