

# GOVERNOR'S COMMISSION ON SENIOR SERVICES

Thursday • December 4, 2008 • 10:00 A.M. – 2:15 P.M.

Comfort Suites (Oregon Conf Room) • 630 Hawthorne Street SE Salem, Oregon 97301

## MEMBERS PRESENT:

Elaine Barrett  
Peggie Beck  
Jeffrey Brandon  
John Brenne  
Patty Brost  
Chris Flammang

Chuck Frazier  
John Helm  
Robert Lawrence  
Timothy McQueary  
Lucy Morgan  
Barbara Nelson

Marilyn Patton  
Dolores Raymond  
Remona Simpson  
Joan Staley

## MEMBERS EXCUSED:

Ross Mathews  
Millie Salt  
Kathleen Schonau

## GUESTS:

Charles Richards  
Cathy Cooper  
Megan Hornby

Rep Jean Cowan  
Donna Weaver  
Tammy Mazon

Jean Palmateer  
Noreen Arnold  
Jenifer Valley

## STAFF PRESENT:

Dawn Rustrum, Coordinator  
Kelsi Eisele, Administrative Staff  
Karen Mainzer, Intergovernmental Relations Liaison

## AGENDA ITEMS:

### Call to Order

- Review and Approval of Agenda and Minutes
- Announcements

### Public Comment

### SPD Updates

### Behavioral Consultation Pilot Project

### Food Stamp Participation Grant Pilot

### Committee and Liaison Reports

### Commission Business

- Workers' Compensation Update
- Review Procedural Issues Recommendation
- Review Draft Membership Protocol Recommendation
- Budget and Expense Report Update

### DHS/ODOT Budget Note Report

### Wrap-Up

### Adjourn

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## **CALL TO ORDER**

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John Helm called the meeting to order at 10:01 a.m. Members, staff, and guests introduced themselves.

### **Review and Approval of Agenda**

Members reviewed and approved the agenda.

**Motion:** Bob Lawrence moved to approve the agenda. Peggie Beck seconded the motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

### **Review and Approval of Minutes**

Members reviewed and approved the minutes.

**Motion:** Bob Lawrence moved to approve the minutes as written. Tim McQueary seconded the motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

### **Announcements**

- Marilyn Patton announced Darlene Hooley's retirement party that will be held December 14<sup>th</sup> in Portland.

## **PUBLIC COMMENT**

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Jenifer Valley, Voter Power, reported on Oregon Regulated Medical Marijuana (OMMP).

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Charles Richards reported on National Silver Haired Congress and informed the commission of a new Silver Alert system.

## **SPD UPDATES**

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Cathy Cooper, Deputy Assistant Director for Seniors and People with Disabilities (SPD), distributed handouts and discussed Budget Development Process, SPD Reductions 2009-11 General Fund Impact, and the Governor's Recommended Budget. SPD has a total of \$234 Million in the Governor's Recommended Budget.

Cathy reported on the potential impact for Seniors and People with Disabilities:

- Home Care Workers-reduced training budget 50% \$1.4 million
- Eliminate overpayment of health insurance premiums paid to HUBB \$1.1million
- Eliminate health insurance coverage for less than 20 hours per week, those between 20-30 have a prorated pay-in similar to state employees, those over 30 hours o 40 hours receive continued full coverage. \$6.2 million
- In-home Program eliminate services to clients receiving less than 80 hours of services per month reduction of \$23.1 million
- Eliminate Retired Senior Volunteer Programs (RSVP) \$275,000
- Diversion Transition savings \$3.5 million
- NF Allowable cost limits as reported on annual cost reports \$39 million
- Eliminate SHIBA general fund to DCBS \$825,000
- Move from C Waiver to I Waiver 150% FPL, 200% of SSI. Impacts 4,267 clients in all APD settings. \$98.7
- Transfer AAA 3% participation in hiring delay \$313,000
- Administrative reduction to Services and Supplies 2%, Central Admin. \$259,000 and SOCP \$56,000, total \$356,000
- Administrative Personal Services \$2,400,000 results in 90 day hiring delay from July 09-Sept. 09s and in addition savings from SOCP 1% \$78,000
- No COLAs for entire biennium- \$15.2 APD, \$10.7 DD total \$25.9 million
- Reduce one new DD Brokerage service in 09-11 reduction of \$6.1 million
- Reduce PSRB excess capacity not implemented \$600,000
- DD SE 45 Specialized NF limited to 15 clients at \$719 month who receive 25 hours of employment or alternatives to employment reduction of \$450,000
- Reduce Medically Fragile Unit funding \$1.8 million
- Reduction EBL increase in DD Comp 300 Base for additional 130 new clients in 09-11 to enter comprehensive services directly and not through crisis, \$8.9 million
- Reduction in Family Support \$6 million
- Reduction in Special Projects DD SE 47 \$1.2 million

Cathy also reported on:

- Provider tax
- Costs to the agency
- Data and systems for tracking individuals within home care
- SHIBA cuts
- OPI

## **BEHAVIORAL CONSULTATION PILOT PROJECT**

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Megan Hornby, SPD, discussed and distributed a handout on the Behavioral Consultation Pilot Project in Southern Oregon. An advisory committee will be established composed of stakeholders, specialists and community-based care employers to support and provide input on the pilot projects activities. Partial funding for the pilot project will come from “On the Move in Oregon” project. The program was designed to give caregivers the training they need. SPD will have monthly progress review meetings with the contractors and will conduct an evaluation of the project outcomes. The first twenty trainees will complete classroom training and mentorship by June 2009. Training and mentorship experience will expand to other areas of the state by the Fall of 2009.

## **FOOD STAMP PARTICIPATION GRANT PILOT**

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Donna Weaver, SPD Field Services, Operations Manager and Tammy Mazon, SPD Food Stamp Resource Coordinator, provided an overview of Senior Food Stamp Pilot Project.

### **Information about the Senior Food Stamp Pilot Project:**

The Oregon Department of Human Services (DHS) was awarded a participation Grant from Food and Nutrition Services (FNS) in 2007. DHS will simplify the Food Stamp application process, to improve access to Food Stamp benefits, by creating an online application, which will allow volunteers to help the applicant complete, and submit the application at specific community sites that have been chosen by DHS.

Applicants residing in Marion, Polk and Tillamook counties will be able to apply for Food Stamp Benefits in the selected non-traditional sites in each county. The sites include senior centers, churches and other sites that serve seniors. All project applicants will have their face-to-face interview conducted by the site volunteer. DHS has requested and received a waiver from FNS to be able to allow the site volunteers to conduct this interview.

The site volunteers will not only conduct the interview and help in completing the online application, they will also gather any verification provided and review the Rights and Responsibilities with the applicant. The volunteers will also be giving out information packets and talking to the seniors about the benefits of receiving Food Stamps and how Food Stamps can help them purchase healthy nutritious foods.

DHS proposes to begin the project using English applications with subsequent expansion to Spanish after the pilot is complete. DHS will also look at the other needed languages.

DHS will be partnering with community groups to increase the participation of seniors in the Food Stamp Program. This two-year pilot project has the potential to improve program access to the senior population by providing an application point that is familiar to seniors.

DHS believes that the improved application process will reduce the number of contacts needed between the local offices and clients, making it easier for clients to access benefits. Clients will be able to access and submit an application in one easy step. With knowledgeable and well-trained site volunteers helping complete the application, it will minimize the issue of needed verification not being submitted, which will enable DHS to process paperwork more quickly and build confidence for seniors in the efficiency of the process.

## **WORKING LUNCH: COMMITTEE AND LIAISON REPORTS**

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### **Executive Committee**

John Helm reported that the Executive Committee finalized agenda items for December meetings and started working on January agenda items.

### **Legislative and Advocacy Committee**

Bob Lawrence reported on the proposed GCSS Legislative process.

**Motion:** Marilyn Patton moved to accept the Legislative Process for GCSS. Tim McQueary seconded the motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

### **Health and Wellness Committee**

Peggie Beck reported that the committee had Maryann Evans from the Insurance Division of the Department of Consumer Business Services to discuss Health Insurance and mandates in Oregon. The committee workplan is not quite complete but it will be ready to finalize at the January committee meeting.

### **Caregiver Supports and Senior Safety Committee**

Remona Simpson reported that the committee finalized their workplan received updates on Family Caregiver Supports and the Lifespan Respite program.

Remona Simpson would like to propose that GCSS continue to support legislation on the Adult Protective Service tracking system and that the Legislative Committee track POP 153.

**Motion:** Barbara Nelson moved to have the Legislative Committee follow POP 153. John Brenne seconded the motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

### **Senior Issues Committee**

Chris Flammang reported that Elaine Wells presented on the Ride Connection program and Kate Bud presented on volunteerism on Oregon.

### **Liaison Reports**

Patty Brost gave updates on the following:

- HUBB- Homecare workers are satisfied with their health care benefits
- Workers' Compensation
- STEPS
- Respiratory Care Class
- Updating registry information for Homecare workers
- Emergency Preparedness Committee
- Drug-Free Policy Committee
- Native Care Conference October 23<sup>rd</sup> and 24<sup>th</sup>.
- Homecare Commission
- Ride Connection
- Elders in Action

Marilyn Patton reported on the Community-based care rates meeting that will be open to the public on Friday Dec. 12<sup>th</sup> from 2 p.m. to 4 p.m. in the Employment Department building. Dawn Rustrum added that there will be an APD meeting the same day at the State Fairgrounds from 9:30 a.m. to 11:30 a.m.

Chuck Frazier reported on the Insurance Division presentation from yesterday and an article in the Wall Street Journal on mandated health insurance. Chuck expressed that some of the mandates have expiration dates that GCSS needs to be aware of.

Chris Flammang reported that ORS 743A.168 (treatment of chemical dependency and mental or nervous conditions) will be up for repeal in 2013.

## **COMMISSION BUSINESS**

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### **Workers' Compensation Update**

John Helm shared that there is nothing to report at this time and he is going to continue to find answers on workers' compensation for the commission.

### **Review Procedural Issues Recommendation**

Chuck Frazier addressed the Procedural Proposal with the commission. Chuck proposed a way to improve productivity of the Governor's Commission on Senior Services is by referring issues to the Executive Committee that can't be resolved during the commission meetings and allow them to do research and bring back recommendations to the full commission.

**Motion:** Chris Flammang moved to accept the Procedural Proposal recommendation. Lucy Morgan seconded motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

### **Review Draft Membership Protocol Recommendation**

Bob Lawrence reported on the membership protocol recommendation. Bob explained that the proposal is to establish a process for recommending appointments to fill vacancies on the commission. The following process is recommended:

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1. Staff receives interest from the Governor's office.
2. Staff posts interest form to "members only" section of GCSS website. NOTE: Personal information will be blacked out. (This has been approved by the Governor's office and DHS Web Team.)
3. Staff sends email to GCSS notifying of new interest form received and requests that members review the form on the website and submit comments to GCSS Chair by telephone.
4. Chair receives comments from members and invites qualified candidates to GCSS meeting based on member comments.
5. Qualified candidates attend GCSS meeting if interested. After meeting, members submit final comments to Chair by telephone.
6. Chair submits appointments recommendations to the Governor's office.

**Action Item:** Dawn Rustrum will email the user name and password for the website.

**Action Item:** Dawn Rustrum will email the commission the districts GCSS needs representation from when reviewing applications.

**Action Item:** Those who are interested in recommending appointments for filling GCSS vacancies will need to call the chair, John Helm, and inform him of you recommendation.

**Motion:** Bob Lawrence moved to adopt the proposed process for recommending appointments to fill vacancies on the commission. John Brenne seconded the motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

### **Budget and Expense Report Update**

Elaine Barrett read the job description of her position and reported on her budget meeting with SPD on November 24<sup>th</sup>. GCSS is required to reduce their spending by 15% for the current biennium and Elaine voiced her concern of possibly being over budget with holding ten meetings in 2009. Elaine suggested dropping one meeting or shortening a two day meeting to one day as a way to stay within the budget. Elaine has a follow-up meeting with SPD on December 18<sup>th</sup> to learn more about object codes and how they are used within the department.

Elaine Barrett will submit a proposed GCSS budget for 2009-11 that totals \$145,500. Elaine suggested that the Executive committee review and approve the proposed budget so that she can submit it to the department as soon as possible. Elaine also reported that GCSS has not been receiving charges for their meetings via conference call but that a correction has been made and charges for GCSS conference calls should be reflected in the future.

**Motion:** Bob Lawrence moved to have Elaine Barrett submit the proposed 2009-11 spending plan totaling \$145,500 to the GCSS Executive Committee for review and approval before submitting to SPD. Remona Simpson seconded the motion.

**Vote:** 16-0-0-3

**Yeas:** Barrett, Beck, Brandon, Brenne, Brost, Flammang, Frazier, Helm, Lawrence, McQueary, Morgan, Nelson, Patton, Raymond, Simpson, Staley

**Nays:** 0

**Abstentions:** 0

**Excused:** Mathews, Salt, Schonau

**Motion carried.**

## **DHS/ODOT BUDGET NOTE REPORT**

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Jean Palmateer, ODOT, reported on Needs, Costs, and Funding Alternatives for Transportation Services for Older Adults and People with Disabilities in Urban and Rural Oregon. She touched on the following:

- The Challenge of Mobility
- Overview on Estimate of the Demand
- Background of the Budget Note Attached to the 2007 Oregon Legislatively Approved Budget
- A Caveat
- Key Findings
- Supporting Analyses
- Population Trends
- Social Trends
- Types of Services
- Current Usage
- Current Costs
- Current Funding
- Problems: Urban/Rural
- Problems: Service Inadequacies
- Future Demand: Methods
- Future Demand: Demand Response

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- Future Demand: Fixed Route
- Future Demand: Urban/Rural
- Future Costs: Demand Response
- Future Costs: Overall
- Future: Funding Sources
- Projected Funding Gap: Demand Response Transit
- Projected Gap: Low Estimate
- Projected Gap: High Estimate
- Future: Funding Sources
- Future: New Funding Sources
- Future: Reducing Demand
- Caveats & Remaining Issues

## **WRAP-UP**

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Jeffrey Brandon suggested having an attendance update added to the beginning of the meetings so the commission is informed who will not be in attendance.

**Action Item:** Dawn Rustrum and/or John Helm will provide attendance updates when the information is available.

**MEETING ADJOURNED:** 2:27 p.m.