



HOME CARE COMMISSION

Meeting Minutes

June 30, 2008

Members present:

Don Bruland, Sharon Ely, Scott Lay, Dayle Niemie, Lyla Swafford, Michael Volpe

Members absent:

Patricia Brost

Others present:

Georgia Brown, Karla Spence, Cheryl Willcoxon

Staff present:

Yvonne Fleming, Cheryl Sanders, Wendy Sampels

Meeting Called to Order

The meeting was held via teleconference and was called to order at 4:20 pm by Chairman Scott Lay.

Introductions

Introductions were made by all in attendance.

Adoption of Agenda

The agenda was reviewed and accepted as written.

HUBB Statement of Work

The Commission asked Cheryl Willcoxon for clarification of some of the changes made by HUBB in the Statement of Work. Cheryl Sanders will make the changes discussed and submit the Statement of Work to DOJ for review; DOJ will make a final decision regarding the reserve issue. Cheryl stated that the HUBB contract has been extended for 30 days.

ERISA

Cheryl Willcoxon stated that a legal opinion on the ERISA issue has not been received from SEIU's attorney in the East. As soon as Cheryl Willcoxon receives an opinion, she will forward it to Cheryl Sanders.

Real Choice Systems Change (RCSC) Grant

Cheryl Sanders reported that the Centers for Medicare and Medicaid Services have awarded the Department of Health and Human Services \$800,000 over three years to promote the development and implementation of enhanced hospital discharge planning models for Medicaid-eligible individuals with disabilities (and their informal caregivers). Project partners for this grant are SPD, Lane Council of Governments' SDS, PeaceHealth Systems of Oregon, Lane Independent Living Alliance, and Lane Independent Physicians Association. The State Unit on Aging is coordinating this grant project and has asked the HCC

to come onboard as part of the Advisory Council in support of this grant and are also interested in using the Registry as a resource. This project is a quick turnaround, and last week, the Unit on Aging asked for a letter of support from the Commission by July 3. Don Bruland made a **motion** that the HCC send a letter of support outlining areas in which the HCC would be interested in cooperating in. **Seconded** by Sharon Ely. Scott Lay asked if the motion includes being a member of their Advisory Council. Don Bruland stated that "yes" the motion included membership on the Advisory Council. Motion was **approved**. Cheryl and Scott will prepare the letter of support.

By-Law Changes

Cheryl Sanders stated that the Commission needs to add some of the language in our Interagency Agreement to the By-laws. The Commission also needs to develop a fee structure for any requests that the HCC receives for public records.

Cheryl stated that the wording pertaining to the Executive Director's appointment process and delegated authority was added in under "Section IV, Commission Leadership, C." There was discussion about the dollar amount for which the Executive Director has authority to sign for. Cheryl will send the HCC's contract log to the Commissioners to give them an idea of the dollar amounts on the contracts that Cheryl presently signs for.

Scott Lay stated that our By-laws still refer to "home care services" in place of "in-home services." It also refers to "elderly or disabled" instead of "disability," etc., that should be changed.

Other

Sharon Ely suggested that the Commission should start looking for replacement Commissioners as three of the Commissioner's third terms expire in June 2010. Cheryl Sanders reported that Judy Cunio did not go through with the Senate hearings so she cannot represent ODC on the Commission.

Adjourned

The meeting adjourned at 5:20 pm.

Next Meeting

The next Commission meeting will be held on Thursday, August 7, 2008, 10:00 am, 676 Church Street NE, Salem, OR.

Attachments:

- Agenda
- Proposed Revisions to Exhibit A – Statement of Work, Homecare Insurance Program Administration
- Real Choices Systems Change Grant Proposal Summary
- Home Care Commission By-Laws