



HOME CARE COMMISSION

Meeting Minutes

May 7, 2009

Members present:

Don Bruland, Judith Cunio, Sharon Ely, Scott Lay (via phone), Angela Munkers, Dayle Niemie, Lyla Swafford, Michael Volpe

Members absent:

Patricia Brost

Others present:

Jeanette Burket, Joan Claypool, Art McCurdy, Maria Michael, Glenna Niemie, Dottie Schwab, Carol Simonds, Abby Solomon, Cheryl Willcoxon

Staff present:

Yvonne Fleming, Leslie Houston, Kelly Rosenau, Cheryl Sanders

MEETING CALLED TO ORDER

The meeting was called to order at 10:12 am by Mike Volpe.

INTRODUCTIONS

Introductions were made by all in attendance.

ADOPTION OF AGENDA

The agenda was reviewed and accepted as presented.

APPROVAL OF MINUTES

The minutes of April 2, 2009 were reviewed. **Motion** was made by Dayle Niemie to accept the minutes as written. **Seconded** by Don Bruland. **Approved.**

ANNOUNCEMENTS

Lyla Swafford stated that she presented testimony before the Oregon Ways and Means Committee regarding the help that she has received through In-Home Services that has enabled her to live independently and stay in her home and raise her daughter. These services have also provided livelihoods for HCWs who choose to work for several individuals who do not need 80 hours of care per month. She also stated that reducing the funding available for these purposes would cost the State more money in higher living costs for consumers and more in Food Stamps and other state services for HCWs.

Judy Cunio announced that she is the new editor of "People First Connection" which is a quarterly newsletter produced for and by people with disabilities. It is distributed world-wide.

Sharon Ely attended an Advisory Council meeting of the State Plan on Aging/Aging and Disability Resource Center on May 4 and 5 to work on a four year grant to fund an Aging and Disability Resource Center in the Lane County, Eugene area. Sharon will submit progress reports to the Commission.

PUBLIC TESTIMONY

Abby Solomon reported:

- SEIU held a Visibility Day at the Capitol on May 4 where SEIU Local 503 care providers talked to legislators, aides, and visitors about the services that they provide. Other community groups were also involved in the Visibility Day.
- SEIU participated in the Seniors Coalition lobby day at the Capitol.
- SEIU continues to participate in town hall meetings, Ways and Means Committee hearings, budget forums, etc., reiterating the importance of the services that members provide in taking care of Oregon's most vulnerable population and making sure that those services are not cut.
- SEIU is checking into the availability of workforce development money through the Economic Stimulus Package.
- SEIU is organizing a "United for Oregon" march in downtown Portland on June 7 in support of the services provided and the vulnerable populations that they are serving.

OHCC BUDGET UPDATE

Claudia Babcock presented the "2007-2009 Home Care Commission Budget to Actual Report, July 2, 2007 through March 31, 2009."

HUBB UPDATE

Cheryl Willcoxon reported:

- HUBB renewed the insurance contracts for 2009.
- HUBB Enrollment Statistics, April 2009. There were 309 new medical/dental enrollments in April. 136 HCWs lost medical/dental eligibility for coverage in April. Total HCWs enrolled in medical coverage for April was 4,078, the largest number since inception. There are 33 HCWs continuing their medical insurance under COBRA and 37 HCWs continuing their dental insurance under COBRA.
- HUBB's April invoice to DHS for HCW insurance premiums totaled \$2,680,307.74 including adjustments.
- Cheryl presented an Insurance Premium Summary for April and an

Income Expense Compared to Budget: Year to Date Summary as of March 31, 2009; First Quarter Comparison, October 1, 2008 – December 31, 2008; and Second Quarter Comparison, January 1, 2009 – March 31, 2009.

- Phone Tally Totals. Phone calls into HUBB increased in March and April due to open enrollment and the American Recovery & Reinvestment Act.

STEPS UPDATE

Joan Claypool reported:

- 50 new participants were trained in February with a total of 1,293 trained since the project started. A total of 2,389 events have been held since the project started.
- Joan presented a chart showing the number of participants trained each month of the STEPS program since March 2007.
- Joan has approval to distribute copies of the CCTV STEPS taping to the CILs to be shown in other areas than Marion County.
- The STEPS Advisory Committee met in April. Out of that meeting:
 - "STEPS" will be used as the brand name (not an acronym) for the project.
 - The language "gift card" is acceptable to use in marketing.
 - Scripts were drafted for use in phone conversations and/or presentation when staff is discussing STEPS with outside groups.
 - STEPS materials are being translated into other languages.
- Joan visited HASL and UVDN in April.
- SILC and STEPS had presentation tables at the Capitol on SEIU's Visibility Day.
- The CIL serving Coos and Curry Counties will not be in business after July 1 so HASL (Grants Pass) will provide service for the STEPS program in those areas.

TRAINING UPDATE

Leslie Houston reported:

- 55 classes were held in April.
- 3,465 unduplicated HCWs have been trained to date.
- Two Spanish classes were held in April.
- Training Summary Report for January-March 2009 was presented.
- 60 training classes are planned for June.
- Leslie presented two bound training class handbooks: Keeping It Professional and Taking Responsibility for Personal Safety. Other training handouts will also be reformatted and bound.

- Peer mentors will hold two outreach events in May.
- PVAC focus groups have been held with good attendance and more meetings are planned.

Cheryl Sanders reported that Karla Spence had planned to be at the Training Committee meeting on Wednesday to speak on training funds that will become available through a grant from the Economic Stimulus Package, but was unable to attend. SEIU is asking the Training Committee to come up with suggestions of where money from this grant could be used. Abby Solomon stated that they are waiting for the grant guidelines to be released by the U. S. Department of Labor.

REGISTRY UPDATE

Don Bruland presented a written RRS report for April 2009:

- 10,744 HCWs were approved, career, and complete in the RRS.
- 2,796 HCWs were approved, career, complete, and available for referral in the RRS.
- 1,751 employer/anonymous users signed on to the RRS in April for referrals.
- 257,756 HCW referrals were provided to consumers.
- 3,791 unduplicated HCWs were referred for work.
- Areas not taking new HCW applications at this time include Bend/Redmond, Jackson/Josephine Counties, Lane County (Eugene only), Klamath County, and Multnomah County. Exceptions are made when a consumer requests a certain HCW.
- Downloading information from OA continues to be a problem.
- New process for downloading developed by Brewer is not working efficiently; they are making adjustments.

WORKERS' COMPENSATION UPDATE

Kelly Rosenau reported the following for March 2009:

- 15 new claims were filed.
- Slips, trips, and falls led the injury types.
- The back was the most injured body part.
- 19 claims were accepted in March; four claims were denied; seven claims were closed.
- There are 155 active claims with SAIF.

EXECUTIVE DIRECTOR'S REPORT

Cheryl Sanders reported:

- Cheryl has attended several Senate Bill 702 meetings and hearings.

- Cheryl attended the Monthly HCW Issues meeting with SEIU, SPD, and Labor Relations.
- Cheryl held a staff meeting.
- Cheryl has been working with Beckie Caopferri on HCW grievance issues.
- Cheryl attended SPD legislative meetings.
- Cheryl met with Jeanette Burkett for their monthly meeting.
- A letter will go out to all HCWs regarding the swine-origin influenza virus. This letter will include steps to better prepare for the flu virus, resources with up-to-date information; measures to reduce the risk of getting and spreading germs that cause respiratory illnesses, and guidance for people caring for a sick person.
- Cheryl has attended SAIF prehearing conference calls.
- Cheryl distributed and discussed a summary of Senate Bill 702 (as of May 1) and a draft of estimated Commission costs if new HCWs and consumers (as a result of passage of SB 702) were included to receive training, etc., under the Commission.

ADJOURNED

The meeting adjourned at 1:30 pm.

NEXT MEETING

The next Commission meeting will be held on Thursday, July 2, 2009, 10:00 am, 676 Church Street NE, Salem, OR.

Attachments:

- Agenda
- Oregon Home Care Commission Meeting Minutes, April 2, 2009
- Home Care Commission Services & Supplies Breakout, Actual Expenditures through March 31, 2009
- 2007-2009 Home Care Commission Budget to Actual Report, July 1, 2007 through March 31, 2009
- 2009-10 Plan Year HUBB Enrollment Statistics, April 2009 through March 2010
- HUBB HCW Premium Invoice to DHS for April 2009
- HUBB 2009-10 Plan Year Insurance Premium Summary
- HUBB 2009 Fiscal Year, Income Expense Compared to Budget, Year to Date Summary as of March 31, 2009
- Phone Tally Totals
- SILC STEPS Project Report to Home Care Commission, May 2009

- STEPS Consumer/Employer Training Statistical Report, February 2009
- STEPS Consumer/Employer Training Statistical Report, Project to Date, February 2009
- New STEPS Participants Trained chart
- Home Care Commission Training Report
- Training Summary Report, January – March 2009
- Registry Report to the Commission
- Workers' Compensation Report, March 2009
- Senate Bill 702, 75th Oregon Legislative Assembly – 2009 Regular Session (Ordered by the Senate on May 1)
- Training handbook: Keeping It Professional
- Training handbook: Taking Responsibility in Personal Safety