

# **OREGON DISABILITIES COMMISSION- EXECUTIVE COMMITTEE**

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Monday • July 20, 2009 • 9:00 A.M. – 11:00 A.M.

Conference Room 162 • DHS Building • 500 Summer Street NE Salem, Oregon 97301

## **MEMBERS PRESENT:**

Janet Campbell

Bill Lynch

Tina Treasure

Marcie Ingledue

Ruth McEwen

## **GUESTS:**

Unoda Moyo

James Toews

## **STAFF PRESENT:**

Max Brown, Advocacy Coordinator

Kelsi Eisele, Administrative Staff

Karen Mainzer, Intergovernmental Relations Liaison

## **AGENDA ITEMS:**

### **CALL ALL TO ORDER**

- Introductions
- Review and Approval of Agenda
- Review and Approval of Minutes
- Announcements
- Action Items

### **PUBLIC COMMENT**

#### **ADA Accommodation Policy and Procedure**

- Unoda Moyo, Department of Administrative Services

### **MEMBERSHIP**

### **MEGA CONFERENCE DEBRIEF**

### **TOPICS FOR THE NEXT MEETING**

### **OTHER TOPICS AND ANNOUNCEMENTS**

### **ADJOURN**

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## **CALL TO ORDER**

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Bill Lynch called the meeting to order at 9:04 a.m.

### **Introductions**

Commission members, staff and guests introduced themselves.

### **Review and Approval of Agenda**

Members reviewed and approved the agenda.

**Motion:** Jan Campbell moved to accept the agenda as written. Marcie Ingledue seconded the motion.

**Vote:** 4-0-0-1

**Yeas:** Campbell, Ingledue, Lynch, McEwen

**Nays:** 0

**Abstentions:** 0

**Excused:** Treasure

**Motion carried.**

### **Review and Approval of Minutes**

Members reviewed and approved the minutes.

**Motion:** Ruth McEwen moved to accept the minutes as written. Jan Campbell seconded the motion.

**Vote:** 4-0-0-1

**Yeas:** Campbell, Ingledue, Lynch, McEwen

**Nays:** 0

**Abstentions:** 0

**Excused:** Treasure

**Motion carried.**

### **Announcements**

- Jan Campbell reported that October is disability month.

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- Karen reported that Thursday, July 23rd at 11:30 there is a wrap up on Final Legislation with stakeholders.

### **Action Items**

Bill Lynch and Max Brown discussed the June 15<sup>th</sup> action items list.

**Action Item:** Bill Lynch will forward an email to Karen Mainzer and Max Brown regarding the notice on the rule group for the Oregon Supplemental Income Program (OSIP). The meeting will take place at the Rule Advisory Committee (RAC) on August 18.

**Action Item:** Max Brown will email the Executive Committee meeting scheduled dates to the board. The dates are set for October 19<sup>th</sup> and December 21<sup>st</sup> from 9 a.m. to 11 a.m. The room on October 19 will be in HSB-473, and the room for December 21 will be in HSB-137D.

### **PUBLIC COMMENT**

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None.

### **ADA ACCOMMODATION POLICY AND PROCEDURE**

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Unoda Moyo, Department of Administrative Services (DAS), was introduced by Bill Lynch. DAS is developing a set of policies for ADA compliance for all state agencies (although individual agencies like DHS can exceed the standards of DAS policy). He discussed:

- American Disability Act
- ADA and Reasonable Accommodation in Employment
- Accommodations for disabilities
- Identifying resources or organizations to help individuals
- Other agencies policy and procedures
- Programs services and activities
- Appeal process

Unoda asked the commission to help with a resource contact list.

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**Action Item:** Max Brown will gather resource information from the Commission and will help be the link between the Commission and Unoda Moyo.

**Action Item:** Max Brown will send an email to ODC members introducing Sara Kendall and Unoda Moyo.

**Action Item:** Max Brown will send Ruth McEwen information on the upcoming ADA Accommodation Policy and Procedure meeting.

**Action Item:** Max Brown will email Bill Lynch information on the DHS contact for the ADA Accommodation Policy and Procedure August meeting.

## **MEMBERSHIP**

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Bill Lynch has contacted Kedma Ough. Kedma has sent in her resignation. Bill suggested using the regular policy and procedures for processing the recommendation. Max sent the candidate for the State Rehabilitation Council an application and will follow up with the committee when the application is complete. Jan volunteered to interview the candidate.

## **MEGA CONFERENCE DEBRIEF**

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Marcie Ingledue reported on the MEGA conference. Marcie announced that this year's event was very successful and reported that she has received many great comments and is currently working on the evaluation forms. The venue that was used this year was very good but she is looking around the state for other places to hold the conference as they will need more room as it continues to grow. Marcie reported that there were more people this year than last year. This year there was a total of 476 attendees. Bill Lynch asked Marcie for clarification on holding the MEGA Conference in Eugene. Bill Lynch proposed that the MEGA Conference becomes a once a year event for the commission.

**Action Item:** Bill Lynch requested to see the reported feedback on the MEGA conference including feedback on ODC meeting.

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## TOPICS FOR THE NEXT MEETING

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Bill Lynch discussed topics for the September 3<sup>rd</sup> meeting:

- Parking lot issue
- Disability and Business Technical Assistance Center (DBTAC) presentation
- Awards program for people with disabilities
- Final Legislation discussion on bills
- Legislation process ODC used and how well the system worked during the Legislation session
- ADA
- Dawn Bonder possibly attending and allow time on agenda
- Voting on new perspective member

**Action Item:** Karen Mainzer will report back to the ODC executive committee regarding a GCSS liaison.

## OTHER TOPICS AND ANNOUNCEMENTS

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James Toews, Assistant Director of SPD, reported on:

- \$274,000 Reduction to SPD Boards and Commissions
- No changes to Employed Persons with Disability (EPD)
- Oregon Project Independence (OPI) and its future

**Action Item:** Karen Mainzer is looking into SB 702 budget note; the department will need to submit a report on the Legislature's request by October 2009.

Max Brown informed the committee that the report to the Governor is due as soon as possible, because it needs to be done once a year. Ruth McEwen made a correction to the ODC report separating "healthcare" and "long term care services". Karen Mainzer suggested adding information such as ODC's activities to the report. Ruth suggested adding startup information on ODC and what it took to create this commission again. Bill Lynch suggested to make this report a biennial report to the Governor this year. Bill suggested turning in this year's report to the Governor in

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December of 2009. Ruth also suggested sending this report to the full commission to gather additional input.

**Action Item:** Ruth McEwen asked the committee to write a letter of appreciation for being involved in the Capitol Master plan.

**Meeting Adjourned:** 10:55 a.m.