

# OREGON DISABILITIES COMMISSION

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Friday • September 12, 2008 • 9:00 A.M. – 11:00 A.M.

Conference Room 137D • DHS Building • 500 Summer Street NE Salem, Oregon 97301

## **MEMBERS PRESENT:**

Janet Campbell

Bill Lynch

Tina Treasure

Marcie Ingledue

Ruth McEwen

## **STAFF PRESENT:**

Max Brown, Advocacy Coordinator

Kelsi Eisele, Administrative Staff

## **AGENDA ITEMS:**

### **CALL TO ORDER**

- Introductions
- Review and Approval of Agenda
- Review and approval of Minutes
- Updates/Announcements

### **APPLICATIONS FOR THE COMMISSION**

### **COMMISSION PLANNING DAY**

### **OTHER BUSINESS**

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## **CALL TO ORDER**

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Bill Lynch called the meeting to order at 9:02AM.

### **Introductions**

Executive committee members and staff introduced themselves.

### **Review and Approval of Agenda**

Members reviewed the agenda and approved.

Motion: Tina Treasure moved to approve the agenda as drafted. Jan Campbell seconded the motion.

**Vote:** 5-0-0-0

**Yeas:** Campbell, Ingledue, Lynch, McEwen, Treasure

**Nays:** 0

**Abstentions:** 0

**Excused:** 0

**Motion carried.**

### **Review of Minutes**

Members reviewed and approved the minutes with corrections. The adjournment time listed on the minutes is incorrect. Adjournment should be changed from 3:42PM to 11AM.

By consensus and without objection, the agenda was approved.

**Vote:** 5-0-0-0

**Yeas:** Campbell, Ingledue, Lynch, McEwen, Treasure

**Nays:** 0

**Abstentions:** 0

**Excused:** 0

**Motion carried.**

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## **Updates/Announcements**

Members reviewed letter of support on the Fostering Connections to Success Act. Bill Lynch expressed support and urged the support of the executive committee. Ruth would like to review the bill before supporting it.

**Vote:** 4-0-1-0

**Yeas:** Campbell, Ingledue, Lynch, Treasure

**Nays:** 0

**Abstentions:** McEwen

**Excused:** 0

**Motion carried.**

**Action Item:** Tina and/or Max will look up statute regarding the definition of “disability”. This is a follow up item from the previous Executive Committee meeting: pinpointing the definition of disability in the ODC section of state statute.

## **APPLICATIONS FOR THE COMMISSION**

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Members reviewed an application for appointment to ODC submitted by Robert Pope.

Motion: Ruth McEwen moved to recommend the appointment of Robert Pope to ODC.

Bill Lynch reminded the committee of the policies and procedure in place and suggested that Mr. Pope be interviewed and reference checked prior to recommending his appointment.

**Action Item:** Ruth volunteered to interview Robert and then conduct reference checks.

## **AGENDA ITEAMS FOR COMMISSION PLANNING DAY**

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The Commission Planning Day will be held on September 30, 2008. Meeting time from 9AM to 4PM on Cherry Avenue. Max is checking on the availability of Marla Rae as being the facilitator for the commission. Tina suggested Jennifer Webster would be a good backup facilitator if needed. There was discussion on the structure

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of the agenda, with the following items in order: committee business, mission and values, team building, capacity, long range goals and short term strategic planning, priorities and timelines, and assignments. Max will follow up with an email to the executive committee to review possible issues. He hopes to receive feedback on other potential ODC issues that need to be discussed. Bill and Ruth also addressed some of the needs for the meeting that staff can get, such as flip charts, pens, paper, as well as any documents in accessible format. Max is checking with Lori Nelson and Wendy Russell to see if ODC can have the 'loop' technology available for Frank Armstrong and Robert Pope.

## **OTHER COMMISSION BUSINESS**

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Ruth McEwen reported of a Durable Medical Equipment meeting on the October 2<sup>nd</sup>. She informed the committee that she has been attending as a repetitive for PDAC. Ruth will keep the continuity going by attending as a representative of ODC.

Bill and Marcie proposed that all Commissioners have a common binder that includes information not subject to frequent change – bylaws, contact information, and similar documents. Then, staff could bring documents germane to each meeting only, such as the agenda, previous meeting minutes, and topics discussed for that meeting. Staff agreed to work on this new means of organizing Commissioner meeting packets.

Ruth questioned the status of PDAC and if SPD has responded to the letter that was submitted last month to James Toews. Bill informed the committee that he has not heard back and will follow up with James on this matter.

**Action Item:** Bill Lynch will follow up with James regarding letter sent about PDAC.

**Meeting Adjourned:** 10:32 A.M.