

**People with Disabilities Advisory Committee
Meeting Minutes
February 8, 2006**

Participants: (X = attended, A = absent) – February 8th

[Attachment B-1]

Members				Attendants	
X	Peggie Beck	X	Kathryn Jenness	X	Avi Cooper
X	Jack Benson	X	Scott Lay	E	Jon Croghan
X	Jan Campbell	X	Ruth McEwen	X	Donalda Hill
X	Donna Crawford	X	James Naegele (ph)	X	Glenna Niemie
E	Tonita Croghan	X	Dayle Niemie	X	Amy Parker
X	Reta Griffith	X	Karen Showers		
X	Susan Grimes	X	Mike Volpe		
Staff					
Morgen Brodie, Robert Gordon, Becky Murphy, Marc Overbeck, and Wendy Russell					
Public/Guests					
Georgianne Obinger					
Speakers					
Lisa Richards		Debbie Bowers		Lee Girard	

Call to Order 12:00 pm

Introductions

A quorum was present. Susan introduced Amy Parker as her assistant for the meeting. Robert Gordon was introduced as the college intern for the Legislative and Advocacy Team.

Review of Agenda

There were no changes made to the agenda.

Review of January Minutes

MOTION: Approve January minutes. *Passed.* (Jan Campbell/ Dayle Niemie)

Follow up Action Items from January Meeting/Staff Updates

Becky distributed three complaints that were received via the new complaint process regarding a field office. The question was raised whether all complaints are to come to PDAC or go to local DSACs.

ACTION ITEM: Staff will research the answer on the complaint process and follow up with the committee.

Videoconferences have been set up, and the new meeting schedule for this year with videoconferences was in the binder. Conferencing etiquette was also included in the handouts.

Becky looked into DHS “sensitivity” training for field staff and what is required. Responses were included in the handouts.

A hyperlink has been added to the PDAC home page so that people may e-subscribe to receive notices.

There was an update on Joe Hesting’s health.

The PDAC Orientation Manual has been drafted; staff asked to have the chair and two volunteers review the draft and give input. **Susan Grimes and Peggie Beck volunteered.**

ACTION ITEM: Staff to find out if members can use videoconference technology from home.

People with Disabilities Advisory Committee
Meeting Minutes
February 8, 2006

ACTION ITEM: Draft a one page informational sheet for visitors. Let them know their input is important.

The emergency evacuation plan for people with disabilities in the HSB building was reviewed. Concerns were voiced about the plan and suggestions were offered.

MOTION: Send a response to the HSB evacuation plan with suggestions on how it could be better in regards to people with physical disabilities. Passed. (Peggie Beck/Kathryn Jenness) Draft will be sent for members to look at first.

Marc spoke about a Special Needs Assessment for Katrina Evacuees (SNAKE) report from the National Organization on Disability which discussed emergency preparedness in the wake of Hurricane Katrina.

ACTION ITEM: Staff will send out the SNAKE report.

PDAC has the potential for 15 members; it was decided that the committee would try to recruit a member from central or southeast Oregon or the north or central coast.

Marc spoke about the community forums on Long-Term Care for Seniors and People with Disabilities—the Governor’s Commission on Senior Services (GCSS) is hosting.

Nominations/Speeches/Elections

Nominations: one for chair; two for vice-chair; and six members at large.

Since PDAC is a public board as defined by statute, secret ballots are not allowed. Everyone will have the opportunity to make nominations

People with Disabilities Advisory Committee
Meeting Minutes
February 8, 2006

from floor. Any member who is up for election has the option to make a two minute speech. Someone must move that nominations be open and there must be a motion to close the nominations. Candidates may then make remarks and then there is a vote. Minutes must reflect who voted for whom.

Open nominations for chair. Ruth McEwen was the only nominee and gave her speech on why she would like to remain as chair.

MOTION: That Ruth be elected by acclamation. *Passed by unanimous consent.* (Scott Lay/Jack Benson)

Opened nominations for vice-chair. Nominees were Jack Benson and Mike Volpe.

MOTION: To close nominations for vice-chair. Passed. (Jan Campbell/Kathryn Jenness)

Jack Benson gave a speech. Mike Volpe gave a speech.

Vote Tally:

James Naegele	-	Mike Volpe
Susan Grimes	-	Mike Volpe
Scott Lay	-	Jack Benson
Jack Benson	-	Jack Benson
Donna Crawford	-	Jack Benson
Karen Showers	-	Jack Benson
Jan Campbell	-	Jack Benson
Ruth McEwen	-	Jack Benson
Dayle Niemie	-	Jack Benson
Reta Griffith	-	Jack Benson

People with Disabilities Advisory Committee
Meeting Minutes
February 8, 2006

Peggie Beck - Jack Benson
Kathryn Jenness - Mike Volpe
Mike Volpe - Abstained

Jack Benson was elected vice-chair.

Nominations were opened for members at large. Scott was nominated by Susan and Jan and he accepted the nomination and will be added to the ballot. Nominees were: Jan Campbell, Kathryn Jenness, Scott Lay, James Naegele, Dayle Niemie, and Mike Volpe.

MOTION: Nominations to close. Passed. (Jack Benson/Jan Campbell)

Jan gave her speech. Kathryn decided to withdraw her candidacy and encouraged members to vote for Scott. James, Dayle, Mike, and Scott gave their speeches.

Vote Tally:

James Naegele - Jan Campbell, Scott Lay, James Naegele, Dayle Niemie
Reta Griffith - Jan Campbell, Scott Lay, James Naegele, Mike Volpe
Kathryn Jenness - Jan Campbell, Scott Lay, James Naegele, Mike Volpe
Dayle Niemie - Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe
Peggie Beck - Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe
Donna Crawford - Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe
Jack Benson - Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe

**People with Disabilities Advisory Committee
Meeting Minutes
February 8, 2006**

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|---------------|---|---|
| Susan Grimes | - | Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe |
| Karen Showers | - | Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe |
| Mike Volpe | - | Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe |
| Scott Benson | - | Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe |
| Ruth McEwen | - | Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe |
| Jan Campbell | - | Jan Campbell, Scott Lay, Dayle Niemie, Mike Volpe |

The four Members at Large elected were: Jan Campbell, Scott Lay, Dayle Niemie, and Mike Volpe.

SPD Rules Process (Lisa Richards, SPD Rules)

Lisa explained how statutes and rules function. Statutes are laws enacted by legislature. Administrative rules are also law but enacted by agencies. (Refer to the PowerPoint presentation handouts.) Lisa answered questions from the committee.

Permanent rules have to go through the Legislative Counsel. James Toews, Cathy Cooper, or Dr. Goldberg are the only ones that can sign off on a permanent rule for SPD.

Temporary or emergency rules require answers to specific questions. Lisa talked about HB 3238 and its effect on rules.

ACTION ITEM: Staff will obtain answers to specific questions and a copy of HB 3238 to distribute.

Public Input

No public input.

Criminal Records Check Process

Debbie Bowers distributed criminal records rules and answered various questions on how the process works and who is included.

The unit processes about 26,000 criminal record checks a month. Of that total, only about 300 work or are applying to work for the state, the rest are in-home workers, childcare workers, nursing home workers, etc.

The average wait time for the return of a criminal background check if the person has no crimes is three to five days. It can be two or more weeks for a return if the person does have any crimes on their record or if fingerprints are needed.

State Unit on Aging

The Network of Care website is a partnership with the Area Agencies on Aging (AAA). The State Unit on Aging (SUA) would like feedback and suggestions on the website, its address is www.Oregonnetworkofcare.org. The unit has monies to help rural counties get their information up on the website. Demonstrations of the website will be available at various community events being held.

The OPI Workgroup, on which Ruth McEwen is the PDAC representative, will be implementing the requirements of SB 870 for expanding services for Network of Care, and for long-term care planning and fee-for-service case management. The workgroup also will also be conducting outreach to people with disabilities.

People with Disabilities Advisory Committee
Meeting Minutes
February 8, 2006

The Lifespan Respite Program has \$1 million per biennium General Fund money matched to Medicaid. This means there is \$15-\$25,000 per county to fund development of local services, and these services serve all ages. There is a list that SUA has of all of the programs. The six-year contracts are ending in June, and instead of having contracts with the different programs, it will be more of a grant process. SUA is expecting to get proposals by late April and should be able to award grants by May. These are available for people with disabilities; a small group are using the grants. Lee answered various questions.

Adjourn 4:22 p.m.