

Administrator Alert

Policy updates & rule clarifications for Assisted Living, Residential Care & Nursing Facilities

Office of Licensing & Quality — Oregon Department of Human Services

March 22, 2011

Referral of Individuals to Receive Information about Community Options

Dear Administrator,

You will find a revised referral form attached to this Alert. This revised referral form replaces the one sent out with an Alert on Sept 30, 2010. Please replace the referral form you are now using with this revised one – EFFECTIVE IMMEDIATELY. Continue to follow the procedure as outlined below using the attached revised referral form.

Previous Administrator Alert – (from Sept 30, 2010)

Effective October 1, 2010, the Section Q-Discharge Potential of the MDS 3.0 directly asks residents if they would like to speak with someone to learn about the possibility of returning to the community to live and options for community supports and services. If the resident answers yes the nursing facility is required to act on this request through care planning and referral. The nursing facility is to initiate a referral to the designated entity in the State so that they can meet with the resident to discuss community transition possibilities and options for services and supports.

The State has designated the State Unit on Aging (SUA) as the entity to receive referrals from the nursing facility. ***The referrals must be made in writing utilizing the attached form and sent to the SUA as an email attachment to the following email address: MDS-Q.REFERRALS@state.or.us***. A staff person from the SUA will initiate telephone contact with the resident/family and provide Information and Assistance regarding community options. The SUA staff will also contact the resident's RN Care Manager and notify them that the referral has been received and contact with the resident has been initiated. The SUA will utilize its Information and Assistance client contact system to document the referrals.

Please do not contact local SPD/AAA office, only use the referral process outlined in this Administrator Alert.



For more information, contact the DHS Office of Licensing and Quality of Care, 1-800-232-3020. Visit the DHS Web site at www.oregon.gov/DHS/