

# *Administrator Alert*

*Policy updates & rule clarifications for Assisted Living,  
Residential Care & Nursing Facilities*

Office of Licensing & Quality — Oregon Department of Human Services

May 31, 2011

## **NURSING FACILITY COMPLEX MEDICAL ADD-ON AUTHORIZATION AND BILLING PROCESS**

Dear Administrator,

**Please share this Administrator Alert with the person(s) responsible for the facility's oversight of Medicaid Complex Medical Add-On Nursing Facility services and the billing for Complex Medical.**

On May 27, 2010, an Administrator Alert with three supporting documents was sent to nursing facility providers including a monthly complex medical add-on report, and time line. The monthly complex medical add-on report and time line were **not** the correct forms. The correct forms are attached with this Administrator Alert and the forms with the Administrator Alert posted May 26, 2011 will be corrected. We apologize for any inconvenience this may have caused.

For CMAO claim questions please call Vivien VanHatten, DMAP Provider Services at 503-947-5368 or email [Vivien.VanHatten@state.or.us](mailto:Vivien.VanHatten@state.or.us) For CMAO questions regarding OAR criteria and required documentation call Deborah Cateora, at 503-947-5165 or email [Deborah.Cateora@state.or.us](mailto:Deborah.Cateora@state.or.us) or email [CMAO@DHS.state.or.us](mailto:CMAO@DHS.state.or.us)

