

Administrator Alert

*Policy updates & rule clarifications for Assisted Living,
Residential Care & Nursing Facilities*

Office of Licensing & Quality — Oregon Department of Human Services

September 28, 2011

Notice of Transfer, Notice of Denial of Readmission/Return

Dear Administrator,

Notices of Transfer and Notices of Denial of Readmission/Return must include contact information for the state long-term care ombudsman (LTCO); forms were revised in January, 2010 to include this information. To assure compliance with federal regulations [[42 CFR 483.12\(a\)\(6\)\(v\)](#)], please use these forms, available in both word and PDF interactive formats. If LTCO contact information is not provided on the form, the facility will be required to re-issue a correct notice.

Nursing Facility Notice of Transfer - EXHIBIT 88-1, form SDS 0509

http://dhsresources.hr.state.or.us/WORD_DOCS/SE0509.doc

<http://dhsforms.hr.state.or.us/Forms/Served/SE0509.pdf>

Notice of Denial of Readmission/Return - EXHIBIT 88-2, form SDS 0510

http://dhsresources.hr.state.or.us/WORD_DOCS/SE0510.doc

<http://dhsforms.hr.state.or.us/Forms/Served/SE0510.pdf>



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The “Leaving the Nursing Facility” brochure, ([form DHS 9847](#) (Rev 3/2009)) must accompany all Notices of Transfer and Notices of Denial of Readmission/Return, [[OAR 411-088-0070\(4\)\(a\)](#)].

If the resident objects to a transfer, the facility must send copies of the Request for Meeting portion of form DHS 9847, and the 88-1 Transfer Form (form SDS 0509) to OLQC at the following address:

Sean Scott
Department of Human Services
Office of Licensing and Quality of Care
Nursing Facility Program
500 Summer St NE E-13
Salem Oregon 97301
FAX: 503-378-8966

Reference:

[42 CFR 483.12\(a\)\(6\)\(v\)](#)
[OAR 411-088-0070](#)

For further information about the nursing facility transfer rules (OAR chapter 411, Division 088), please contact Sean Scott, (503) 945-5975 or SPScott@DHS.State.OR.US.

