

Administrator Alert

*Policy updates & rule clarifications for Assisted Living,
Residential Care & Nursing Facilities*

Office of Licensing & Quality — Oregon Department of Human Services

October 31, 2011

Nursing Facility 2012 License Renewal

Dear Administrator,

Attached please find the following documents that must be completed and submitted by December 15, 2011:

- Form 0466, License Renewal Application
- Form 0466C, Consent for Business/Individual Credit Record Check, required per Oregon Administrative Rule [411-085-0010(4)(m)]
- Form 0466D, Ownership and Control Interest Statement, information required for Medicare/Medicaid-certified nursing facilities to comply with screening requirements related to the Patient Protection and Affordable Care Act (see form for complete regulatory references).

Note: Renewal fee – please do not mail renewal fee with application; invoice will be sent from DHS Financial Services

Documents may be submitted electronically, via US Mail or via other courier/delivery service:

For electronic submission:

Renee.M.Shearer@state.or.us

For US Mail or courier/delivery service:

Attn: NF Licensing/Renee Shearer
DHS/SPD Office of Licensing & Quality of Care
500 Summer St. NE, E13
Salem, Oregon 97301

Please direct questions about Nursing Facility Licensing to Renee Shearer,
Renee.M.Shearer@state.or.us, (503) 945-5923



For more information, contact the DHS Office of Licensing and Quality of Care,
1-800-232-3020. Visit the DHS Web site at www.oregon.gov/DHS/