

HOW TO RUN A SUMMARY REPORT of RECIPIENTS OF A PARTICULAR SERVICE

Main Menu

STATE OF OREGON
1859

Oregon ACCESS

Select Worker:

Caseload
Branch
All Access

Case RA Screening

Last Name Search:

Last Name	First Name	MI	SSN	Prime Nmbr	Release
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Person Search
Case Search
Call Search
Resource Dir
Reports
Ticklers
Print Forms
Narrative

Release
Training
Survey
El Time
Prov Search

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Step 1: Select Reports

Print Reports

Select the Report you want to Preview/ Print Enter parameters for OAA - Service_Billing Report

Report Description
CA - Assessment Review Report
CA - Emergency Concerns Report
CAPS 2 Assessment Review Report
CAPS 2 Emergency Concerns Report
LDS / Pay-In Report
Relocation Report
Call Count Report
Call Outcome Report
Follow-Up Call Report
Referral Analysis Report
OAA - Client List
OAA - Client Mailing List
OAA - Monthly Transaction Record
OAA - Service & Billing Report

Service Date Range: 03/01/2008 To 03/01/2009

Report Type:
 Service & Billing Report
 Billing Summary

District: Harney
 Site:
 Service: Case Management (#6)
 Qualifier:
 Provider:

All Qualifiers

Buttons: Close, Help, Preview, Print, Printer Setup, Clear

Step 2: Select Report Description

Step 3: Type in your Service Date Range

Step 4: Select Service & Billing Report

Step 5: Select your District

Step 6: Select the Service

Step 7: Select "All Qualifiers"

Step 8: Select "Preview"

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Print Preview : OAA - Service & Billing Report

Service & Billing Report Print Date: 05/08 /2009

Dist Name.... : Harney Service: Case Management {#6}
 Site Name.... : ALL Ser.Qual.: ALL
 Service Date : 3/1/2008 to 3/1/2009 Prov. Name: ALL

Client Id	Name	Service/Qualifier	Auth. Units	Act. Units	Billed Units	Unit Rate	Total Billed
440011299	ARRIEN, JOYCE	Case Management {#6}	.00				
		Standard		2.00	2.00	.00	0.00
840000213	CHEEK, BETTY Z	Case Management {#6}	.00				
		Standard		1.50	1.50	.00	0.00
840000306	CONNOR, ARLETA	Case Management {#6}	.00				
		Standard		2.00	2.00	.00	0.00
440010407	COTE, VERNAMEAE M	Case Management {#6}	.00				
		Standard		2.00	2.00	.00	0.00
480011249	COULTER, FRED	Case Management {#6}	.00				
		Standard		1.50	1.50	.00	0.00
840000228	DEITER, PEARL A	Case Management {#6}	.00				
		Standard		1.50	1.50	.00	0.00

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Close **9** Help Print Prev Page Next Page

To the left is the result of your query.

Step 9: Print

For questions or additional assistance please contact:
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