

# BUDGET NARRATIVE

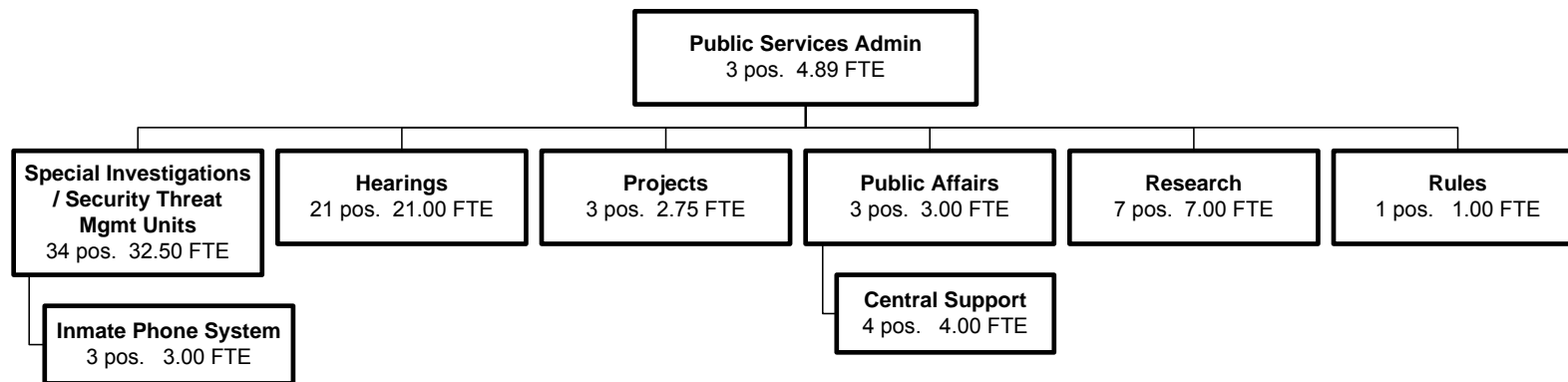
## Public Services Division

### Program Description

## OREGON DEPARTMENT OF CORRECTIONS

### Public Services Division

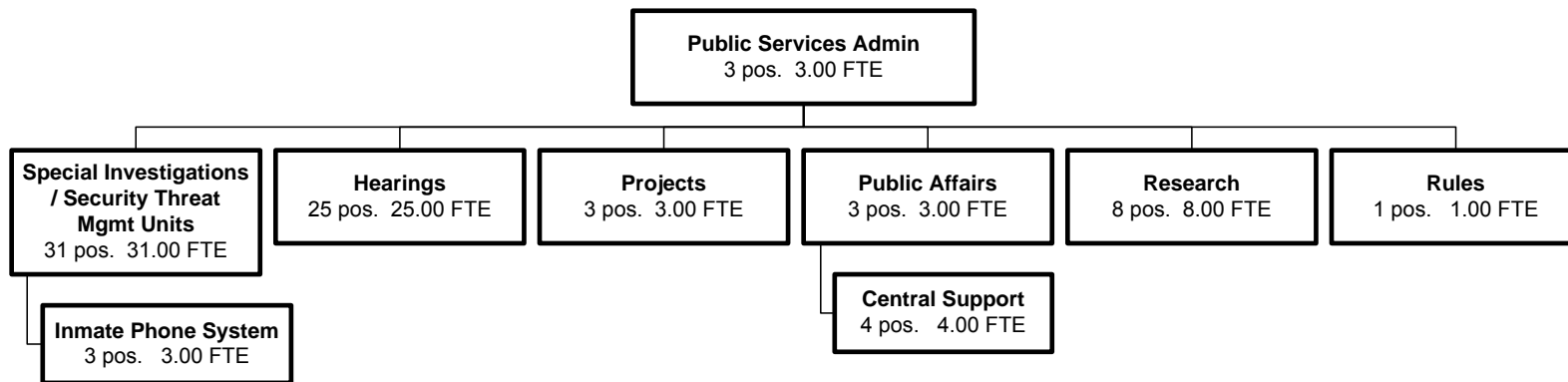
Current 2009-11 Organizational Chart



**Total Positions: 79**  
**FTE: 79.14**

# BUDGET NARRATIVE

## OREGON DEPARTMENT OF CORRECTIONS Public Services Division Organizational Chart 2011-13 Agency Request Budget

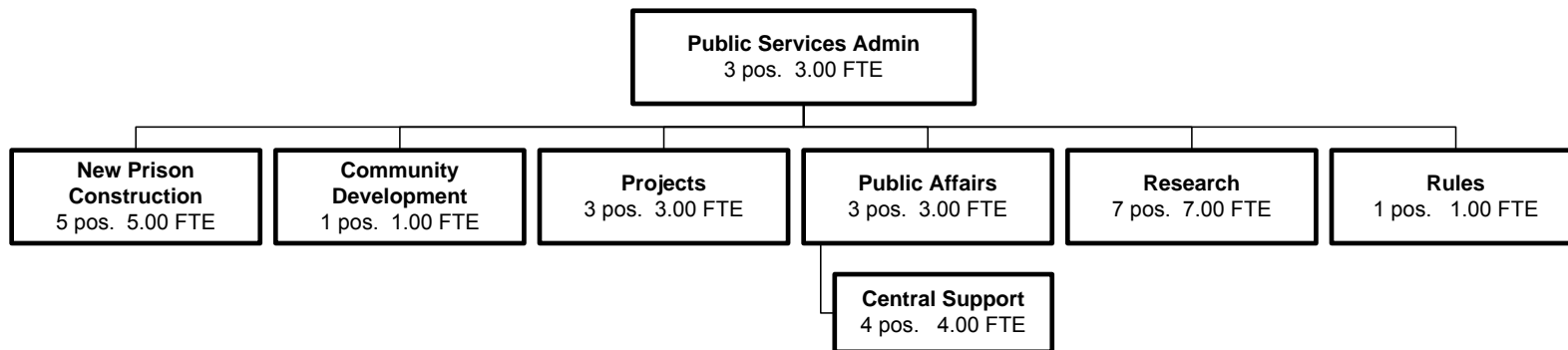


**Total Positions: 81  
FTE: 81.00**

# BUDGET NARRATIVE

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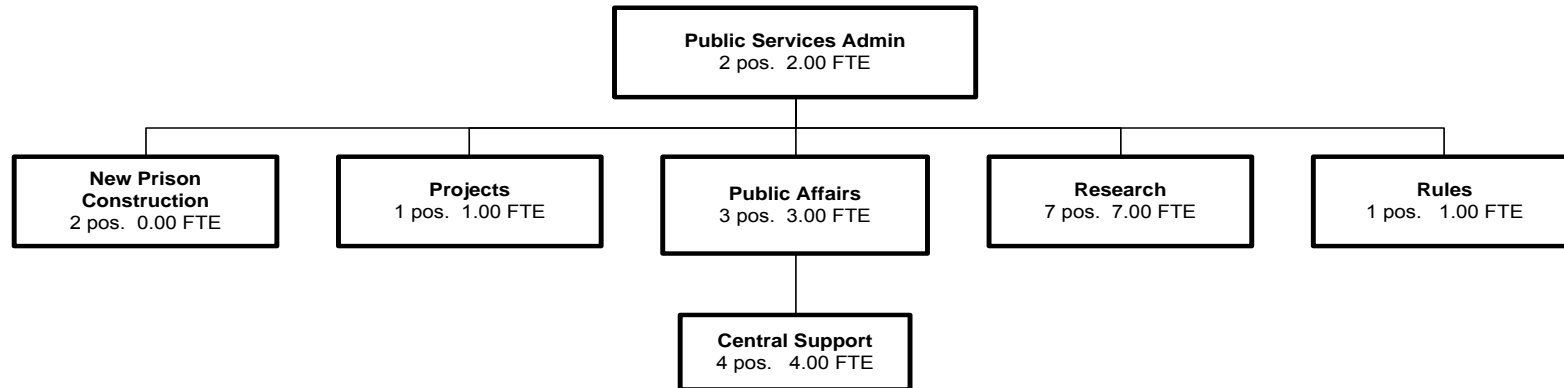
## OREGON DEPARTMENT OF CORRECTIONS Public Services Division Organizational Chart 2011-13 Governor's Balanced Budget



**Total Positions: 27**  
**FTE: 27.00**

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## OREGON DEPARTMENT OF CORRECTIONS Public Services Division Organizational Chart 2011-13 Legislatively Adopted Budget



\*Actual position count in this Division should be 20 and FTE should be 18.00. The difference is due to reconciliations of 5 positions, 5.00 FTE in the Special Investigations Unit (SIU) and Hearings Unit. All SIU and Hearings positions were transferred from Public Services to the Administration Division in package 090. Subsequent package reductions eliminated these positions in Public Services where the positions were no longer located.

**Total Positions: 15\***  
**FTE: 13.00\***

# BUDGET NARRATIVE

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## Public Services Division

The Public Services Division, led by an Assistant Director, is comprised of the Office of Research and Evaluation, the Office of Project Management, Rules and Policies, the Office of Public Affairs and Central Support Services, and the Office of New Prison Construction and Community Development.

## Program Objectives and Services

Key objectives and services include developing and disseminating statistical and narrative information about the Department' of Corrections (DOC) policies, activities and mission to a broad array of stakeholders. Manages agency and interagency projects; manages legislative and media activity for the department; provides administrative support services; monitors inmate legal issues; provides research to support evidence based practices, and coordinates agency rule making.

## Key Initiatives 2011-2013

- Strengthen working relationships and service delivery through communication with internal and external stakeholders
- Expand education within the agency on professional project management skills. Develop repeatable process through project management methodology
- Provide agency leaders with support and expertise to continue to create efficiencies in managing litigation while in support of the agency's mission, vision, core values and the Oregon Accountability Model
- Continue to develop and expand the department's information on the Internet, implementing new technologies as they become feasible and of value to those accessing the information
- Provide mission-critical information on inmate/offender populations, program performance and policy impacts

## Agency Request Budget

### Staffing

Positions	81
FTE	81.00

### Revenue Source

General Fund	\$ 17,235,504
Other Funds	502,784

# BUDGET NARRATIVE

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## Governor's Balanced Budget

### Staffing

Positions	27
FTE	27.00

### Revenue Source

General Fund	\$ 4,044,343
Other Funds	987,224

## Legislatively Adopted Budget

### Staffing

Positions	15
FTE	13.00

### Revenue Source

General Fund	\$ 3,251,477
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## Revenue Description

Program activities in this unit are supported by a General Fund. The specific functional units contained in this division are described in greater detail on the following pages.

## Public Services Division Administration

Oversight for the division is provided by the Assistant Director for Public Services and an executive support position to assist in the oversight.

# BUDGET NARRATIVE

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## Agency Request Budget

### Staffing

Positions	3
FTE	3.00

### Revenue Source

General Fund	\$ 1,055,686
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## Governor's Balanced Budget

### Staffing

Positions	3
FTE	3.00

### Revenue Source

General Fund	\$ 992,804
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## Legislatively Adopted Budget

### Staffing

Positions	2
FTE	2.00

### Revenue Source

General Fund	\$ 754,410
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# BUDGET NARRATIVE

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## Special Investigations/Security Threat Management Unit

The Inspector General and Special Investigations Unit (SIU) moves from the Public Services Division to the Central Administration Division in the Governor's Balanced Budget. The department requested a technical adjustment during the development of the Legislatively Adopted Budget to move the remaining budget from the Public Services Division to the Central Administration Division. Unfortunately subsequent reductions cut 3 SIU positions, 3.00 FTE in Public Services, where they were no longer located.

### Agency Request Budget

#### Staffing

Positions	34
FTE	34.00

#### Revenue Source

General Fund	\$ 6,912,429
Other Funds	502,784

### Governor's Balanced Budget

#### Staffing

Positions	(3)
FTE	(3.00)

#### Revenue Source

General Fund	(\$ 364,954)
Other Funds	(26,797)

# BUDGET NARRATIVE

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## Legislatively Adopted Budget

### Staffing

Positions	(3)
FTE	(3.00)

### Revenue Source

General Fund	(\$ 484,744)
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## Hearings Unit

The Hearings Unit moves from the Public Services Division to the Central Administration Division in the Governor's Balanced Budget. The department will be requesting a technical adjustment during the Legislatively Adopted Budget to move the remaining budget from the Public Services Division to the Central Administration Division. Unfortunately subsequent reductions cut 2 Hearings positions, 2.00 FTE in Public Services, where they were no longer located.

## Agency Request Budget

### Staffing

Positions	25
FTE	25.00

### Revenue Source

General Fund	\$ 4,945,316
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# BUDGET NARRATIVE

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## Governor's Balanced Budget

### Staffing

None

### Revenue Source

General Fund (\$ 266,777)

## Legislatively Adopted Budget

### Staffing

Positions (2)  
FTE (2.00)

### Revenue Source

General Fund (\$ 297,894)

## Office of Research and Evaluation

### Overview

Research and Evaluation provides quality research, evaluation and statistics to support the mission and vision of the Department of Corrections (DOC) in the development of criminal justice policy, outcomes oriented strategies and the evaluation of offender programs.

### Organization and Staffing

Research and Evaluation includes one unit manager and six staff positions.

### Program Objectives and Services

Research and Evaluation provides mission-critical information on inmate/offender populations, program performance and policy impact which is essential for planning, evaluating and directing the operations of the DOC. The information is necessary for decision-making and operation of 15 state prisons and 36 county corrections offices. In addition, Research and Evaluation provides information to an

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expanding pool of outside customers and partners. More state agencies and local governments depend on the department's data to meet their mission-critical needs. These include the Board of Parole and Post-Prison Supervision, Department of Administrative Services, Department of Justice, Criminal Justice Commission, Oregon Youth Authority (OYA), Department of Human Services, Multnomah County, Clackamas County, Washington County, Portland Police, Salem Police and others.

## Accomplishments 2009-11

- Developed the Prison Management Alert System
- Created a new risk/need report in the data warehouse
- National and local presentations modules
- Program evaluation for SB267
- Assess staff management collaboration
- Forecast medical expenditures
- Assess inmate transition to post prison
- Developed an Automated Risk Assessment Tool
- Began study on measure 57
- Implemented Shared Resource Model (developed Automated Criminal Risk Score (ACRS) for OYA)
- Conducted and reported results for Parole Officer Study for Customer Service

## Agency Request Budget

### Staffing

Positions	8
FTE	8.00

### Revenue Source

General Fund	\$ 2,096,651
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## Governor's Balanced Budget

### Staffing

Positions	7
FTE	7.00

# BUDGET NARRATIVE

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## Revenue Source

General Fund \$ 1,572,393

## Legislatively Adopted Budget

### Staffing

Positions 7  
FTE 7.00

## Revenue Source

General Fund \$ 1,580,552

## Office of Project Management

### Overview

The Office of Project Management manages implementation of agency-wide and interagency projects requiring the expertise of professional project managers. The office has primary responsibility for providing project direction and support to ensure that critical department-wide and interagency projects meet established timelines and outcomes while supporting the Department of Corrections (DOC) succession planning efforts.

### Organization and Staffing

The Operations and Policy Analyst 4 leads the Office, manages the agency's strategic plan project portfolio, oversees developmental project managers managing critical department-wide projects, and provides training and mentorship throughout the department regarding processes and effective project management. The Project Manager 2 leads critical agency projects and coaches developmental project managers.

# BUDGET NARRATIVE

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## Program Objectives and Services

Project Management is the application of knowledge, skills, tools and techniques to project activities to meet the project requirements. The mission of the Office of Project Management is to be a resource to the department to develop creative strategies, promote systems thinking, and build effective and repeatable processes and to assist in mentorship and delivery of critical project management services.

## Accomplishments 2009-2011

The Office directed, managed or staffed numerous projects in support of agency strategic initiatives and critical department change, including:

- Provided project management support to the Operations Division during the many facets of the Behavioral Health Services moves of mental health units, inmates services and facilities changes
- Following passage of SB257, assisted Professional Development Unit staff in organizing and implementing workgroup activities around absorbing in-house training of all correctional staff from the Department of Public Safety, Standards and Training. Project complete
- Provided technical support and mentoring to project managers representing six key DOC projects. Projects complete or closing; Business Continuity Planning on hold due to budget constraints
- Managing workgroup assigned to identify areas for agency process improvement. Analyzing current key performance measures with a view for more meaningful metrics

## Agency Request Budget

### Staffing

Positions	3
FTE	3.00

### Revenue Source

General Fund	\$ 680,647
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# BUDGET NARRATIVE

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## Governor's Balanced Budget

### Staffing

Positions	3
FTE	3.00

### Revenue Source

General Fund	\$ 645,030
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## Legislatively Adopted Budget

### Staffing

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$ 286,854
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## Rules Coordination

### Overview

The Rules Unit oversees the development and maintenance of all agency Administrative Rules, ensuring compliance with department policy, the Attorney General Model Rules, and the Administrative Procedures Act. The Rules Coordinator position is required by state law and is crucial to proper administration of rule-making authority. In addition the Rules Coordinator conducts public hearings in the community on proposed rule changes; ensures department policies reflect the goals and intentions of program managers; and reviews operational procedures specific to institutions and programs to ensure they align with and do not conflict with department-wide rules and policies. The Rules Unit also assists the Inspector General's Office with review and response to inmate petitions for administrative review of disciplinary hearings.

# BUDGET NARRATIVE

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## Organization and Staffing

The Rules Unit consists of one Rules Coordinator, who serves under the direction of the Public Services Chief Administrator.

## Program Objectives & Services

The Rules Unit provides crucial assistance in the proper administration of the department's rules and policies. This is done in accordance with the Administrative Procedures Act and the Attorney General Uniform and Model rules. In addition, the Rules Coordinator assists in the drafting and implementation of agency policies and functional unit procedures. Changes in law, agency philosophy or practice necessitate the development and/or revision of rules and policy, with the role of the rules coordinator to write appropriate, legally sufficient language for use in the rules and policies.

## Accomplishments 2009-2011

- Cross training of other staff in administrative rules processes to address continuity of business requirements
- Collaboration with Board of Parole and Post Prison Supervision and the Criminal Justice Commission in both shared resources and revision of joint rules that affect the department and corresponding agency
- Major revision of the rules for volunteers and student interns and development of a separate policy for internal operations of the program
- Drafting a briefing paper on Practices of Native American Spirituality in department institutions
- 50 rulemakings per biennium
- 25 policies revisions
- 120 procedures reviewed and certified

## Agency Request Budget

### Staffing

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$ 219,495
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# BUDGET NARRATIVE

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## Governor's Balanced Budget

### Staffing

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$ 208,231
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## Legislatively Adopted Budget

### Staffing

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$ 200,352
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## Office of Public Affairs and Central Support Services

### Overview

The Office of Public Affairs has primary responsibility for providing information about the department's policies, activities and mission to a broad array of stakeholders. Key responsibilities include dissemination of information about the department, advocating department policy and providing routine and crisis communication. The Office of Public Affairs also includes management of central operations support functions for the department's main administrative offices.

### Office of Public Affairs

#### Organization and Staffing

The Office of Public Affairs consists of Public Affairs and Central Services Administrator, Communications and Government Relations Manager, Assistant Communications Manager and an Administrative Support Specialist. Each team member develops, implements and evaluates strategies in their area of responsibility in the context of the department's mission. The office values collaborative work within

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the agency and in conjunction with federal, state and local government agencies, lawmakers, the news media and other stakeholders, including community associations, professional organizations and the public.

## **Program Objectives and Services**

The overarching goal of the Office of Public Affairs is to: “Promote a broad understanding of the Department of Corrections and its mission, vision, values and the Oregon Accountability Model.” Under this umbrella, the staff focuses on the following chief objectives:

### Internal Communication

Inform employees and provide an effective means of feedback regarding all major department activities as well as philosophical, policy and practice changes. This is accomplished using diverse communication methods. Methods include extensive use of electronic messages for employee newsletters, Director’s messages and interagency communications, the department’s Web site, presentations to employees and in-service training sessions.

### External Communication

The Office of Public Affairs provides external audiences with accurate, timely information targeted to meet their specific needs. Primary external audiences include the Governor’s Office, lawmakers, the public, other government agencies (federal, state and local), non-profit organizations, inmate families, public and private-sector partners, and news media. Communication modes include managing the department’s Web site and content, publications (electronic and print, including a quarterly electronic newsletter), responding to inquiries and public records requests (including the [doc.info@state.or.us](mailto:doc.info@state.or.us) e-mail account), and personal contact.

### Government Relations

The Office of Public Affairs provides leadership in building and maintaining strong working relationships between the department and other government entities and developing partnerships with other agencies and organizations. This role includes work on the department’s substantive legislation, facilitating good communication with lawmakers and legislative committees, providing tours and otherwise informing legislators about the department and the Oregon Accountability Model, tracking and developing positions on federal legislation, and responding to the inquiries of elected officials and their constituents regarding department activities, policies, and actions.

# BUDGET NARRATIVE

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## Central Support Services

### Overview

Central Support Services provides reception services for the Department of Corrections' (DOC) Central Office and mail services for several of the Salem DOC facilities. This section provides maintenance and custodial services for Central Office. This section also manages statewide and department-wide projects including, but not limited to: Charitable Fund Drive, State Employee's Food Drive, the DOC annual awards ceremony and the School to Work Program for Central Office.

### Organization and Staffing

Central Support Services is under the direction of the Public Affairs/Central Support Services Administrator and is managed by the manager of Central Support Services. In addition to the Central Support Services Manager, the unit includes a Maintenance Specialist, and Office Specialists.

### Program Objectives and Services

Key objectives and services include processing incoming and outgoing mail and providing mail pick-up and delivery services and mail processing services to other DOC facilities; serving as one of the primary points of contact for inquiries from the public; from local, state and federal agencies; and from inmate families and friends; providing maintenance and janitorial services to Central Office staff and managing statewide and department-wide projects.

### Accomplishments 2009-11

- Updated the Public Affairs Communication Plan; a tool to identify goals associated with specific deadlines
- Expanded use of communication to employees ensuring timely, accurate and cost-effective communication of department messages to all staff including newsletters, director's messages, news releases, digital press clips, director's video messaging, all staff conference calls and bi-weekly staff one pagers
- Conducted tours of department prisons and other facilities for lawmakers and staff, government partners and other key stakeholders
- Implemented the use of Facebook and Twitter in order to better communicate with the department's external stakeholders
- Updated relevant issue briefs and posted on the Web
- Coordinated and staffed the statewide awards ceremony, State Employees food drive, Charitable Fund drive and the inmate art contest

# BUDGET NARRATIVE

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## Agency Request Budget

### Staffing

Positions	7
FTE	7.00

### Revenue Source

General Fund	\$1,325,280
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## Governor's Balanced Budget

### Staffing

Positions	7
FTE	7.00

### Revenue Source

General Fund	\$1,257,616
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## Legislatively Adopted Budget

### Staffing

Positions	7
FTE	7.00

### Revenue Source

General Fund	\$1,211,947
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## **New Prison Construction and Community Development**

Organizationally the New Prison Construction and Community Development Units were previously operating under the Public Services Division although the budget was partially located within the Central Administration Division. The Governor's Balanced Budget moved the associated positions and Other Funds budget from the Central Administration Division to the Public Services Division. The Department requested a technical adjustment during the development of the Legislatively Adopted Budget to move the remaining positions to Capital Construction and will be funded through sale of Certificate of Participation (COPs). Due to a Department of Administrative Services (DAS) rule, positions cannot be located within the Capital Construction program unit. Therefore, the two core construction positions remain in the Public Services Division. However the funding for these positions has been removed as they will be paid with Capital Construction COP funds which span six years. The current COP funding expires 6/30/15. As a result, the funding for these positions will be re-evaluated during the development of the 2015-17 budget.

New Prison Construction and Community Development staff are responsible for all activities necessary to bring new facilities on-line as scheduled, and that the Department designs and builds the right type of beds for the forecasted inmate population. This involves not only the actual construction, but also development of infrastructure agreements with service providers at a just, fair, and reasonable price. The goal to become an integral part of each community that hosts new facilities is also significant. Community Development staff take the lead in fostering the understanding that the Department of Corrections will be a good neighbor. Prison Advisory Committees and other local constituents in those areas are active participants with the DOC in local conversations.

## **Accomplishments 2009-11**

The Department's Long-Range Construction Plan is based upon the Oregon Corrections Population Forecast issued by the Department of Administrative Services Office of Economic Analysis each April and October. The April 2009 forecast was used by the legislative assembly to finalize the department's 2009-11 Legislatively Adopted Budget.

The October 2009 and April 2010 Oregon Corrections Population Forecasts have continued to show continued growth of Oregon's prison population, with 2,000 more inmates expected over the next ten years. With the passage of Ballot Measure 57 (2008), which was temporarily suspended by Legislative action during the 2009-2011 regular session, the Department is focusing on construction of a new facility to be built and brought on-line in Junction City. This facility will focus on special needs inmate populations, with the first minimum custody portion scheduled to open in March 2015. Planning is continuing for the design, construction, and site/community development activities, including infrastructure solutions and designs, for the Junction City facility. A Construction Management / General Contractor (CM/GC) was hired in December 2009. Major portions of the city's new infrastructure system are under construction and include Junction City water and sewer improvements including a new well, water towers and water and sewer lines

# BUDGET NARRATIVE

from the city three miles to site. Off-site infrastructure and on-site access are being done in conjunction with the Oregon State Hospital Replacement Project.

Initial site work began for this facility in 2010, and focused on on-site wetland mitigation work and infrastructure systems. This early work includes:

- Wetlands Mitigation
  - Study and Permitting - \$0.5M
  - Purchase of 35 off-site credits - \$1.8M
  - On-site construction - \$5.0M
  
- Contract Early Work
- Installation of water and sewer trunk lines on site
- Decommission old wells on site and develop two new irrigation wells
- Installation of water tower on site
- Removal of farm house and out buildings
- Construction of spine road
- Improvement and extension of Skinner Lane across the site
- Total Water and sewer infrastructure costs for Junction City improvements and on-site work - \$34M

## Key Initiatives 2011-13

- Restart design of minimum custody facility
- Work with ODOT for design and improvement of the Highway 99 and Mill Iron Rd. intersection.
- Continue work with Oregon State Hospital Replacement Project Team to identify co-located savings

## Agency Request Budget

### Staffing Impact

Positions	6
FTE	6.00

Note: This program was reflected within the Administration Division during Agency Request
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# BUDGET NARRATIVE

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**Revenue Source**

Other Funds                      \$ 1,800,012    (Sale of Certificates of Participation)

**Governor's Balanced Budget****Staffing Impact**

Positions                              6  
FTE                                      6.00

**Revenue Source**

Other Funds                      \$ 1,014,021    (Sale of Certificates of Participation)

**Legislatively Adopted Budget****Staffing Impact**

Positions                              2  
FTE                                      0.00

**Revenue Source**

Other Funds                      \$0                (Sale of Certificates of Participation)

# BUDGET NARRATIVE

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## Public Services Division

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

##### Purpose

This essential package includes three components: 1) The cost of Personal Services adjustments, such as inflation on non-PICS accounts, i.e., unemployment compensation, overtime, differentials, and mass transit taxes, which are not automatically generated by the PICS system and are therefore budgeted here; 2) An adjustment for the anticipated savings associated with normal employee turnover, commonly referred to as vacancy savings, which is developed using a formula prescribed by the Department of Administrative Services (DAS) that considers both the savings and costs associated with normal turnover activity; 3) An adjustment to the PERS Pension Obligation Bond assessment, which is also developed by DAS.

##### How Achieved

Non-PICS Accounts – With the exception of Mass Transit, adjustment amounts are computed by multiplying the above referenced accounts in the 2011-13 Base Budget by the standard inflation factor of 2.4%. Adding to those amounts is the additional value of Essential Budget Level Exception #291-02 approved by the Department of Administrative Services. This exception resulted in a reduction of \$67 General Fund for security differentials awarded to represented non-security staff that perform specific security functions.

Vacancy Savings – An estimate of the savings associated with vacancies and hiring delays is included in this package. Vacancy savings are computed using the formula and guidelines prescribed in the Budget and Legislative Concept Instructions and approved in advance by the Department of Administrative Services Budget and Management Division. In the Public Services Division, projected vacancy savings decreased by \$245 General Fund and \$57 Other Funds from the 2009-11 budgeted levels.

PERS Pension Obligation Bonds – This package includes an increase of \$50,109 General Fund and \$1,804 Other Funds from 2009-11 budgeted levels for distribution to the Department of Administrative Services for Debt Service on Public Employee Retirement System Pension Obligation Bonds issued during the 2003-05 biennium.

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## Agency Request Budget

### Staffing Impact

None

### Revenue Source

General Fund	\$59,698
Other Funds	1,996

## Governor's Balanced Budget

The Governor did not make any changes to this package; however, package 086 removes standard inflation included in this package.

### Staffing Impact

None

### Revenue Source

General Fund	\$59,698
Other Funds	1,996

## Legislatively Adopted Budget

The Legislature did not make any changes to this package.

### Staffing Impact

None

### Revenue Source

General Fund	\$59,698
Other Funds	1,996

# BUDGET NARRATIVE

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## **2013-15 Fiscal Impact**

Actions approved in this package will have varying impacts on future periods. Normal inflation will be integrated into and become part of the Base Budget for 2013-15, as will the funding approved in the non-PICS exceptions. Vacancy savings are re-projected each biennium based on agency experience. The Pension Obligation Bond financing will be an ongoing liability for the agency.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	59,698	-	-	-	-	-	59,698
<b>Total Revenues</b>	<b>\$59,698</b>	-	-	-	-	-	<b>\$59,698</b>
<b>Personal Services</b>							
Temporary Appointments	2,735	-	-	-	-	-	2,735
Overtime Payments	936	-	-	-	-	-	936
All Other Differential	3,202	-	-	-	-	-	3,202
Public Employees' Retire Cont	806	-	-	-	-	-	806
Pension Bond Contribution	50,109	-	1,804	-	-	-	51,913
Social Security Taxes	526	-	-	-	-	-	526
Unemployment Assessments	101	-	-	-	-	-	101
Mass Transit Tax	1,038	-	135	-	-	-	1,173
Vacancy Savings	245	-	57	-	-	-	302
<b>Total Personal Services</b>	<b>\$59,698</b>	-	<b>\$1,996</b>	-	-	-	<b>\$61,694</b>
<b>Total Expenditures</b>							
Total Expenditures	59,698	-	1,996	-	-	-	61,694
<b>Total Expenditures</b>	<b>\$59,698</b>	-	<b>\$1,996</b>	-	-	-	<b>\$61,694</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(1,996)	-	-	-	(1,996)
<b>Total Ending Balance</b>	-	-	<b>(\$1,996)</b>	-	-	-	<b>(\$1,996)</b>

\_\_\_\_ Agency Request  
2011-13 Biennium

\_\_\_\_ Governor's Recommended  
Page \_\_\_\_\_

\_\_\_\_ Legislatively Adopted  
Essential and Policy Package Fiscal Impact Summary - BPR013

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## Public Services Division

### 021 Phase-In

#### Package Description

##### Purpose

This package includes the additional costs associated with 24 month operation of programs or services phased-in during the prior biennium. The elimination of costs for programs that were terminated or phased-out during the prior biennium is reported in Package 022, as are budgets for extraordinary one-time expenditures in the prior biennium. Specific actions taken by this Division are described below.

##### How Achieved

This package provides the necessary funding for non-PICS Personal Services, Services & Supplies, Capital Outlay, and Special Payments accounts to provide for 24-month operation of units brought on-line during the 2009-11 biennium. The restoration of the budget reduction for the temporary suspension of Ballot Measure 57 is also included.

The additional funding for positions approved by the 2009-11 Legislature and phased-in during the biennium (after July 1, 2009) is budgeted in the Base Budget as part of the automated budget system process. Only the incremental cost for the above mentioned accounts is included in this package. Inflation for these additional costs is also included in this package at the factors prescribed by the Department of Administrative Services.

#### Agency Request Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	\$144,236
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## **Governor's Balanced Budget**

The Governor did not make any changes to this package; however, package 086 removes standard inflation included in this package.

## **Staffing Impact**

None

## **Revenue Source**

General Fund	\$144,236
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## **Legislatively Adopted Budget**

The Legislature did not make any changes to this package.

## **Staffing Impact**

None

## **Revenue Source**

General Fund	\$144,236
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## **2013-15 Fiscal Impact**

The actions included in this package will become part of the Base Budget for 2013-15.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 021 - Phase-in

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	144,236	-	-	-	-	-	144,236
<b>Total Revenues</b>	<b>\$144,236</b>	-	-	-	-	-	<b>\$144,236</b>
<b>Services &amp; Supplies</b>							
Instate Travel	5,933	-	-	-	-	-	5,933
Office Expenses	53,029	-	-	-	-	-	53,029
Data Processing	2,310	-	-	-	-	-	2,310
Other Services and Supplies	49,471	-	-	-	-	-	49,471
Expendable Prop 250 - 5000	23,160	-	-	-	-	-	23,160
IT Expendable Property	10,333	-	-	-	-	-	10,333
<b>Total Services &amp; Supplies</b>	<b>\$144,236</b>	-	-	-	-	-	<b>\$144,236</b>
<b>Total Expenditures</b>							
Total Expenditures	144,236	-	-	-	-	-	144,236
<b>Total Expenditures</b>	<b>\$144,236</b>	-	-	-	-	-	<b>\$144,236</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

# BUDGET NARRATIVE

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## Public Services Division

### 022 Phase-out Pgm & One-time Costs

#### Package Description

##### Purpose

This package includes the elimination of costs for programs that were terminated or phased-out during the prior biennium. Extraordinary one-time expenditures are also adjusted in this package. Specific actions taken by this Division are described below.

##### How Achieved

One-time startup equipment and supplies are eliminated for 2009-11 mandated caseload increases.

#### Agency Request Budget

##### Staffing Impact

None

##### Revenue Source

General Fund (\$32,868)

#### Governor's Balanced Budget

The Governor did not make any changes to this package.

##### Staffing Impact

None

##### Revenue Source

General Fund (\$32,868)

# BUDGET NARRATIVE

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## **Legislatively Adopted Budget**

The Legislature did not make any changes to this package.

## **Staffing Impact**

None

## **Revenue Source**

General Fund (\$32,868)

## **2013-15 Fiscal Impact**

The actions included in this package will not affect the 2013-15 budget since they address the elimination of one-time expenditures.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(32,868)	-	-	-	-	-	(32,868)
<b>Total Revenues</b>	<b>(\$32,868)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$32,868)</b>
<b>Services &amp; Supplies</b>							
Expendable Prop 250 - 5000	(22,617)	-	-	-	-	-	(22,617)
IT Expendable Property	(10,251)	-	-	-	-	-	(10,251)
<b>Total Services &amp; Supplies</b>	<b>(\$32,868)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$32,868)</b>
<b>Total Expenditures</b>							
Total Expenditures	(32,868)	-	-	-	-	-	(32,868)
<b>Total Expenditures</b>	<b>(\$32,868)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$32,868)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# BUDGET NARRATIVE

---

## Public Services Division

### 031 Standard Inflation

#### Package Description

##### Purpose

This package includes funding for inflation and adjustments to reflect the Price List of Goods and Services issued by the Department of Administrative Services. The prescribed standard inflation factors were used for all accounts in this Division.

##### How Achieved

For 2011-13 inflation factors are 2.4% for standard inflation, 3.1% for Professional Services and 11% for Attorney General charges. Inflation requested in this package is for the 2011-13 Base Budget. Inflation associated with biennialized phased-in programs, when applicable, is included in package #021. Inflation associated with new institution start-up and operation is included in the essential package for caseload, package #040.

#### Agency Request Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	\$25,327
Other Funds	637

##### Governor's Balanced Budget

The Governor did not make any changes to this package; however, package 086 removes standard inflation of 2.4%..

##### Staffing Impact

None

# BUDGET NARRATIVE

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## Revenue Source

General Fund	\$25,327
Other Funds	637

## Legislatively Adopted Budget

The Legislature did not make any changes to this package.

## Staffing Impact

None

## Revenue Source

General Fund	\$25,327
Other Funds	637

## 2013-15 Fiscal Impact

The actions included in this package will become a part of the Base Budget for 2013-15.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Corrections, Dept of**  
**Pkg: 031 - Standard Inflation**

**Cross Reference Name: Public Services Division**  
**Cross Reference Number: 29100-005-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	25,327	-	-	-	-	-	25,327
<b>Total Revenues</b>	<b>\$25,327</b>	-	-	-	-	-	<b>\$25,327</b>
<b>Services &amp; Supplies</b>							
Instate Travel	4,316	-	394	-	-	-	4,710
Out of State Travel	43	-	-	-	-	-	43
Employee Training	1,057	-	-	-	-	-	1,057
Office Expenses	8,526	-	243	-	-	-	8,769
Data Processing	674	-	-	-	-	-	674
Publicity and Publications	54	-	-	-	-	-	54
Professional Services	850	-	-	-	-	-	850
Attorney General	2,267	-	-	-	-	-	2,267
Employee Recruitment and Develop	34	-	-	-	-	-	34
Dues and Subscriptions	63	-	-	-	-	-	63
Facilities Maintenance	1,633	-	-	-	-	-	1,633
Medical Services and Supplies	4,735	-	-	-	-	-	4,735
Other Care of Residents and Patients	46	-	-	-	-	-	46
Other Services and Supplies	471	-	-	-	-	-	471
Expendable Prop 250 - 5000	337	-	-	-	-	-	337
IT Expendable Property	221	-	-	-	-	-	221
<b>Total Services &amp; Supplies</b>	<b>\$25,327</b>	-	<b>\$637</b>	-	-	-	<b>\$25,964</b>

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 031 - Standard Inflation

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	25,327	-	637	-	-	-	25,964
<b>Total Expenditures</b>	<b>\$25,327</b>	-	<b>\$637</b>	-	-	-	<b>\$25,964</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(637)	-	-	-	(637)
<b>Total Ending Balance</b>	-	-	<b>(\$637)</b>	-	-	-	<b>(\$637)</b>

# BUDGET NARRATIVE

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## Public Services Division

### 032 Above Standard Inflation

#### Package Description

##### Purpose

This package includes the amount above standard inflation as prescribed by the Department of Administrative Services. Approval from the Department of Administrative Services Budget & Management Division is required in order to use this package.

##### How Achieved

For 2011-13 the above standard inflation factor for Medical Services & Supplies is 1.5%.

#### Agency Request Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	\$2,959
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#### Governor's Balanced Budget

The Governor did not make any changes to this package.

##### Staffing Impact

None

##### Revenue Source

General Fund	\$2,959
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# BUDGET NARRATIVE

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**Legislatively Adopted Budget**

The Legislature did not make any changes to this package.

**Staffing Impact**

None

**Revenue Source**

General Fund	\$2,959
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**2013-15 Fiscal Impact**

The actions included in this package will become a part of the Base Budget for 2013-15.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	2,959	-	-	-	-	-	2,959
<b>Total Revenues</b>	<b>\$2,959</b>	-	-	-	-	-	<b>\$2,959</b>
<b>Services &amp; Supplies</b>							
Medical Services and Supplies	2,959	-	-	-	-	-	2,959
<b>Total Services &amp; Supplies</b>	<b>\$2,959</b>	-	-	-	-	-	<b>\$2,959</b>
<b>Total Expenditures</b>							
Total Expenditures	2,959	-	-	-	-	-	2,959
<b>Total Expenditures</b>	<b>\$2,959</b>	-	-	-	-	-	<b>\$2,959</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

# BUDGET NARRATIVE

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## Public Services Division

### 040 Mandated Caseload

#### Package Description

##### Purpose

Mandated caseload changes included in this package are based on caseload changes for programs that are required by the federal government, the state constitution, or court actions. Mandated caseload costs include but are not limited to the cost of the additional staff and operating costs required to operate these programs. The April 2010 Oregon Corrections Population Forecast, published by the Department of Administrative Services Office of Economic Analysis, is the basis for actions presented in this package.

##### How Achieved

In response to the caseload projections included in the April 2010 Population Forecast, the department's Long-range Construction and Population Management Plans have been revised. Based on projected inmate growth, occupancy of the 1,227-bed medium-custody men's facility in Madras will continue to be phased in. The Population Management Plan also reflects continued use of temporary and emergency beds within the department's facilities as needed to manage the growing prison population.

#### Agency Request Budget

##### Staffing Impact

Positions	1
FTE	1.00

##### Revenue Source

General Fund	\$175,447
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# BUDGET NARRATIVE

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## Governor's Balanced Budget

The Governor did not make any changes to this package.

### Staffing Impact

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$175,447
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## Legislatively Adopted Budget

The Legislature did not make any changes to this package.

### Staffing Impact

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$175,447
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## 2013-15 Fiscal Impact

The actions included in this package will become part of the base budget for 2013-15.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 040 - Mandated Caseload

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	175,447	-	-	-	-	-	175,447
<b>Total Revenues</b>	<b>\$175,447</b>	-	-	-	-	-	<b>\$175,447</b>
<b>Personal Services</b>							
Reconciliation Adjustment	113,918	-	-	-	-	-	113,918
<b>Total Personal Services</b>	<b>\$113,918</b>	-	-	-	-	-	<b>\$113,918</b>
<b>Services &amp; Supplies</b>							
Instate Travel	5,520	-	-	-	-	-	5,520
Office Expenses	10,850	-	-	-	-	-	10,850
Data Processing	2,151	-	-	-	-	-	2,151
Other Services and Supplies	4,260	-	-	-	-	-	4,260
Expendable Prop 250 - 5000	21,345	-	-	-	-	-	21,345
IT Expendable Property	17,403	-	-	-	-	-	17,403
<b>Total Services &amp; Supplies</b>	<b>\$61,529</b>	-	-	-	-	-	<b>\$61,529</b>
<b>Total Expenditures</b>							
Total Expenditures	175,447	-	-	-	-	-	175,447
<b>Total Expenditures</b>	<b>\$175,447</b>	-	-	-	-	-	<b>\$175,447</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 040 - Mandated Caseload

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							1
<b>Total Positions</b>	-	-	-	-	-	-	<b>1</b>
<b>Total FTE</b>							
Total FTE							1.00
<b>Total FTE</b>	-	-	-	-	-	-	<b>1.00</b>

# BUDGET NARRATIVE

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## Public Services Division

### 060 Technical Adjustments

#### Package Description

##### Purpose

This package is used to highlight adjustments to the agency budget that do not meet the criteria of other essential packages, but still are significant to the overall understanding and presentation of the agency budget.

##### How Achieved

Public Services was allocated \$25,451 in General Fund for an agency-wide fleet reduction originally taken by Central Administration Division.

#### Agency Request Budget

##### Staffing Impact

None

##### Revenue Source

General Fund                      \$(25,451)

#### Governor's Balanced Budget

The Governor did not make any changes to this package.

##### Staffing Impact

None

##### Revenue Source

General Fund                      \$(25,451)

# BUDGET NARRATIVE

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**Legislatively Adopted Budget**

The Legislature did not make any changes to this package.

**Staffing Impact**

None

**Revenue Source**

General Fund (\$25,451)

**2013-15 Fiscal Impact**

The actions included in this package will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 060 - Technical Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(25,451)	-	-	-	-	-	(25,451)
<b>Total Revenues</b>	<b>(\$25,451)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$25,451)</b>
<b>Services &amp; Supplies</b>							
Instate Travel	(25,451)	-	-	-	-	-	(25,451)
<b>Total Services &amp; Supplies</b>	<b>(\$25,451)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$25,451)</b>
<b>Total Expenditures</b>							
Total Expenditures	(25,451)	-	-	-	-	-	(25,451)
<b>Total Expenditures</b>	<b>(\$25,451)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$25,451)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# BUDGET NARRATIVE

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## Public Services Division

### 086 Eliminate Inflation

#### Package Description

##### Purpose

This package, added by the Governor, eliminates standard inflation from essential packages in the 2011-13 Current Service Level budget.

##### How Achieved

Standard inflation rates and adjustments were removed from non-PICS personal services budget items such as temporary appointments, overtime and differentials. In addition, standard inflation was removed from specific service and supply, capital outlay, and special payments line items, including biennialized phase-in programs, caseload changes and elements of the Price List of Goods and Services issued by the Department of Administrative Services

#### Governor's Balanced Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	(\$40,913)
Other Funds	(637)

#### Legislatively Adopted Budget

The Legislature did not make any changes to this package.

##### Staffing Impact

None

# BUDGET NARRATIVE

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**Revenue Source**

General Fund	(\$40,913)
Other Funds	(637)

**2013-15 Fiscal Impact**

The actions included in this package will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Corrections, Dept of**  
**Pkg: 086 - Eliminate Inflation**

**Cross Reference Name: Public Services Division**  
**Cross Reference Number: 29100-005-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(40,913)	-	-	-	-	-	(40,913)
<b>Total Revenues</b>	<b>(\$40,913)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$40,913)</b>
<b>Personal Services</b>							
Temporary Appointments	(2,542)	-	-	-	-	-	(2,542)
Overtime Payments	(735)	-	-	-	-	-	(735)
All Other Differential	(2,519)	-	-	-	-	-	(2,519)
Public Employees' Retire Cont	(633)	-	-	-	-	-	(633)
Social Security Taxes	(444)	-	-	-	-	-	(444)
<b>Total Personal Services</b>	<b>(\$6,873)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$6,873)</b>
<b>Services &amp; Supplies</b>							
Instate Travel	(4,590)	-	(394)	-	-	-	(4,984)
Out of State Travel	(43)	-	-	-	-	-	(43)
Employee Training	(1,057)	-	-	-	-	-	(1,057)
Office Expenses	(13,833)	-	(243)	-	-	-	(14,076)
Data Processing	(781)	-	-	-	-	-	(781)
Publicity and Publications	(54)	-	-	-	-	-	(54)
Professional Services	(850)	-	-	-	-	-	(850)
Attorney General	(2,267)	-	-	-	-	-	(2,267)
Employee Recruitment and Develop	(34)	-	-	-	-	-	(34)
Dues and Subscriptions	(63)	-	-	-	-	-	(63)
Facilities Maintenance	(1,633)	-	-	-	-	-	(1,633)
Medical Services and Supplies	(4,735)	-	-	-	-	-	(4,735)

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Essential and Policy Package Fiscal Impact Summary - BPR013

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 086 - Eliminate Inflation

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Other Care of Residents and Patients	(46)	-	-	-	-	-	(46)
Other Services and Supplies	(1,836)	-	-	-	-	-	(1,836)
Expendable Prop 250 - 5000	(1,386)	-	-	-	-	-	(1,386)
IT Expendable Property	(832)	-	-	-	-	-	(832)
<b>Total Services &amp; Supplies</b>	<b>(\$34,040)</b>	-	<b>(\$637)</b>	-	-	-	<b>(\$34,677)</b>
<b>Total Expenditures</b>							
Total Expenditures	(40,913)	-	(637)	-	-	-	(41,550)
<b>Total Expenditures</b>	<b>(\$40,913)</b>	-	<b>(\$637)</b>	-	-	-	<b>(\$41,550)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	637	-	-	-	637
<b>Total Ending Balance</b>	-	-	<b>\$637</b>	-	-	-	<b>\$637</b>

# BUDGET NARRATIVE

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## Public Services Division

### 087 Personal Service Adjustment

#### Package Description

##### Purpose

This package, added by the Governor, reflects a 5.5% across-the-board reduction in total personal services from the 2011-13 Current Service Level budget.

##### How Achieved

This unspecified reduction was allocated proportionately across all segments of the Public Services Division based on total personal services in the 2011-13 Current Service Level budget.

#### Governor's Balanced Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	(\$858,694)
Other Funds	(26,160)

#### Legislatively Adopted Budget

The Legislature did not make any changes to this package.

##### Staffing Impact

None

##### Revenue Source

General Fund	(\$858,694)
Other Funds	(26,160)

# BUDGET NARRATIVE

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## **2013-15 Fiscal Impact**

The actions included in this package will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 087 - Personal Service Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(858,694)	-	-	-	-	-	(858,694)
<b>Total Revenues</b>	<b>(\$858,694)</b>	-	-	-	-	-	<b>(\$858,694)</b>
<b>Personal Services</b>							
Reconciliation Adjustment	(858,694)	-	(26,160)	-	-	-	(884,854)
<b>Total Personal Services</b>	<b>(\$858,694)</b>	-	<b>(\$26,160)</b>	-	-	-	<b>(\$884,854)</b>
<b>Total Expenditures</b>							
Total Expenditures	(858,694)	-	(26,160)	-	-	-	(884,854)
<b>Total Expenditures</b>	<b>(\$858,694)</b>	-	<b>(\$26,160)</b>	-	-	-	<b>(\$884,854)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	26,160	-	-	-	26,160
<b>Total Ending Balance</b>	-	-	<b>\$26,160</b>	-	-	-	<b>\$26,160</b>

# BUDGET NARRATIVE

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## Public Services Division

### 090 Analyst Adjustments

#### Package Description

##### Purpose

This package added by the Governor, reflects additional reductions taken to meet a 25% General Fund target for the public safety program area.

##### How Achieved

This package includes two technical adjustments. First is an internal reorganization to move New Prison Construction and Community Development from the Central Administration Division to the Public Services Division, resulting in an Other Fund transfer of \$1,014,021. The second is an internal reorganization to move the Office of the Inspector General from the Public Services Division to the Central Administration Division, resulting in a General Fund transfer of (\$11,857,745) and an Other Fund transfer of (\$502,784). The transfer amounts for these technical adjustments did not take into consideration adjustments made in packages 086 and 087. Therefore, a further technical adjustment will be requested to resolve this issue.

#### Governor's Balanced Budget

##### Staffing Impact

Positions	(53)
FTE	(53.00)

##### Revenue Source

General Fund	(\$11,857,745)
Other Funds	511,237

#### Legislatively Adopted Budget

Due to a DAS rule the Department was unable to transfer two of the positions to Cap Construction. Therefore the positions were left in Public Services but the budget rate and months are zero.

# BUDGET NARRATIVE

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**Staffing Impact**

Positions	(51)
FTE	(53.00)

**Revenue Source**

General Fund	(\$11,857,745)
Other Funds	511,237

**2013-15 Fiscal Impact**

The actions included in this package will become a part of the Base Budget for 2013-15.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Corrections, Dept of  
Pkg: 090 - Analyst Adjustments**

**Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(11,857,745)	-	-	-	-	-	(11,857,745)
Transfer In - Intrafund	-	-	511,237	-	-	-	511,237
<b>Total Revenues</b>	<b>(\$11,857,745)</b>	<b>-</b>	<b>\$511,237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$11,346,508)</b>
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	(6,391,176)	-	(289,704)	-	-	-	(6,680,880)
Overtime Payments	(16,378)	-	-	-	-	-	(16,378)
All Other Differential	(95,559)	-	-	-	-	-	(95,559)
Empl. Rel. Bd. Assessments	(2,050)	-	(123)	-	-	-	(2,173)
Public Employees' Retire Cont	(1,267,450)	-	(56,463)	-	-	-	(1,323,913)
Pension Bond Contribution	(398,143)	-	13,251	-	-	-	(384,892)
Social Security Taxes	(497,478)	-	(22,162)	-	-	-	(519,640)
Unemployment Assessments	(4,188)	-	-	-	-	-	(4,188)
Worker's Comp. Assess. (WCD)	(2,950)	-	(177)	-	-	-	(3,127)
Mass Transit Tax	(42,110)	-	(1,738)	-	-	-	(43,848)
Flexible Benefits	(1,504,800)	-	(90,288)	-	-	-	(1,595,088)
Vacancy Savings	26,640	-	(2,863)	-	-	-	23,777
Reconciliation Adjustment	(920,072)	-	654,193	-	-	-	(265,879)
<b>Total Personal Services</b>	<b>(\$11,115,714)</b>	<b>-</b>	<b>\$203,926</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$10,911,788)</b>
<b>Services &amp; Supplies</b>							
Instate Travel	(124,388)	-	39,203	-	-	-	(85,185)
Out of State Travel	(1,501)	-	-	-	-	-	(1,501)
Employee Training	(20,268)	-	6,995	-	-	-	(13,273)

\_\_\_\_ Agency Request  
2011-13 Biennium

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Essential and Policy Package Fiscal Impact Summary - BPR013

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 090 - Analyst Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	(261,397)	-	26,770	-	-	-	(234,627)
Telecommunications	-	-	848	-	-	-	848
Data Processing	(15,848)	-	678	-	-	-	(15,170)
Publicity and Publications	-	-	3,391	-	-	-	3,391
Professional Services	(16,238)	-	141,894	-	-	-	125,656
Employee Recruitment and Develop	(1,430)	-	19,501	-	-	-	18,071
Dues and Subscriptions	(969)	-	2,226	-	-	-	1,257
Facilities Maintenance	-	-	3,180	-	-	-	3,180
Medical Services and Supplies	(200,235)	-	-	-	-	-	(200,235)
Other Care of Residents and Patients	(1,935)	-	-	-	-	-	(1,935)
Other Services and Supplies	(49,571)	-	47,377	-	-	-	(2,194)
Expendable Prop 250 - 5000	(16,303)	-	15,248	-	-	-	(1,055)
IT Expendable Property	(31,948)	-	-	-	-	-	(31,948)
<b>Total Services &amp; Supplies</b>	<b>(\$742,031)</b>	<b>-</b>	<b>\$307,311</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$434,720)</b>
<b>Total Expenditures</b>							
Total Expenditures	(11,857,745)	-	511,237	-	-	-	(11,346,508)
<b>Total Expenditures</b>	<b>(\$11,857,745)</b>	<b>-</b>	<b>\$511,237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$11,346,508)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\_\_\_\_ Agency Request  
2011-13 Biennium

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Essential and Policy Package Fiscal Impact Summary - BPR013

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 090 - Analyst Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							(51)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(51)</b>
<b>Total FTE</b>							
Total FTE							(53.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(53.00)</b>

POSITION NUMBER	CLASS	COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0013001	CP	C0104	AA OFFICE SPECIALIST 2	1-	1.00-	24.00-	08	3,576.00	85,824- 53,488-				85,824- 53,488-
0015002	AAONC	0104	AA OFFICE SPECIALIST 2	1-	1.00-	24.00-	07	3,411.00	81,864- 52,414-				81,864- 52,414-
0300143	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	04	4,713.00	113,112- 60,894-				113,112- 60,894-
0500036	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	02	4,941.00	118,584- 62,380-				118,584- 62,380-
0500038	MMN	X5239	AA DEPT/CORRECTIONS INSPECTOR 3	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
0500039	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	06	5,174.00	124,176- 63,897-				124,176- 63,897-
0500217	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	06	5,964.00	143,136- 69,043-				143,136- 69,043-
0524001	AAONC	1483	IA INFO SYSTEMS SPECIALIST 3	1-	1.00-	24.00-	09	4,718.00		113,232- 60,927-			113,232- 60,927-
0700622	MMS	X6779	AA CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	06	5,406.00	129,744- 65,408-				129,744- 65,408-
0700648	MMN	X5239	AA DEPT/CORRECTIONS INSPECTOR 3	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
0700653	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-
0700656	AAONC	0104	AA OFFICE SPECIALIST 2	1-	1.00-	24.00-	03	2,849.00	68,376- 48,753-				68,376- 48,753-
0706001	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-
0706201	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-
0710003	AAONC	0104	AA OFFICE SPECIALIST 2	1-	1.00-	24.00-	03	2,849.00		68,376- 48,753-			68,376- 48,753-
6000632	AAONC	0104	AA OFFICE SPECIALIST 2	1-	1.00-	24.00-	08	3,577.00	85,848- 53,495-				85,848- 53,495-

PACKAGE: 090 - Analyst Adjustments

POSITION NUMBER	CLASS	COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
6000903	MMS	X7008	AA PRINCIPAL EXECUTIVE/MANAGER E	1-	1.00-	24.00-	07	6,889.00	165,336- 75,068-				165,336- 75,068-
7108018	AAONC	0861	AA PROGRAM ANALYST 2	1-	1.00-	24.00-	07	5,964.00	143,136- 69,043-				143,136- 69,043-
7108031	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	08	5,687.00	136,488- 67,239-				136,488- 67,239-
7113005	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	06	5,174.00	124,176- 63,897-				124,176- 63,897-
8700072	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-
8900096	MMS	X6779	AA CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
8911102	AAONC	0104	AA OFFICE SPECIALIST 2	1-	1.00-	24.00-	05	3,115.00	74,760- 50,486-				74,760- 50,486-
8913023	MMS	X6779	AA CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
8913098	MMN	X5239	AA DEPT/CORRECTIONS INSPECTOR 3	1-	1.00-	24.00-	04	4,906.00	117,744- 62,151-				117,744- 62,151-
8913099	MMN	X5239	AA DEPT/CORRECTIONS INSPECTOR 3	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
8913127	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	06	5,174.00	124,176- 63,897-				124,176- 63,897-
8913128	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	08	5,687.00	136,488- 67,239-				136,488- 67,239-
8919006	MMS	X7008	AA PRINCIPAL EXECUTIVE/MANAGER E	1-	1.00-	24.00-	07	6,889.00	165,336- 75,068-				165,336- 75,068-
9101001	AAONC	1519	AA CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-
9124001	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	08	5,687.00	136,488- 67,239-				136,488- 67,239-
9124002	AAONC	5238	AA DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	07	5,461.00	131,064- 65,766-				131,064- 65,766-

POSITION NUMBER	CLASS	COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
9500005	AAONC0118	AA	EXECUTIVE SUPPORT SPECIALIST	1	1.00-	24.00-	08	3,911.00	93,864- 55,671-				93,864- 55,671-
9500346	MMS X7010	AA	PRINCIPAL EXECUTIVE/MANAGER	F 1	.00	.00	00	0.00					
9512007	AAONC1519	AA	CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	04	5,461.00	131,064- 65,766-				131,064- 65,766-
9512355	AAONC1519	AA	CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-
9512356	MMN X5239	AA	DEPT/CORRECTIONS INSPECTOR	3	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
9512357	AAONC5238	AA	DEPT/CORRECTIONS INSPECTOR	2	1.00-	24.00-	08	5,687.00	136,488- 67,239-				136,488- 67,239-
9512416	AAONC1519	AA	CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	03	5,174.00	124,176- 63,897-				124,176- 63,897-
9700711	MMN X3269	AA	CONSTRUCTION PROJECT MANAGER	3	1	.00	.00	00	0.00				
9702058	MMS X6779	AA	CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	08	5,957.00	142,968- 68,997-				142,968- 68,997-
9702211	MMS X6779	AA	CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-
9702498	AAONC5238	AA	DEPT/CORRECTIONS INSPECTOR	2	1.00-	24.00-	06	5,174.00	124,176- 63,897-				124,176- 63,897-
9702609	AAONC5237	AA	DEPT/CORRECTIONS INSPECTOR	1	1.00-	24.00-	08	4,713.00	113,112- 60,894-				113,112- 60,894-
9702611	AAONC5238	AA	DEPT/CORRECTIONS INSPECTOR	2	1.00-	24.00-	04	4,713.00	113,112- 60,894-				113,112- 60,894-
9702612	AAONC0104	AA	OFFICE SPECIALIST	2	1.00-	24.00-	04	2,976.00	71,424- 49,580-				71,424- 49,580-
9702613	AAONC1519	AA	CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	04	5,461.00	131,064- 65,766-				131,064- 65,766-
9702630	AAONC0104	AA	OFFICE SPECIALIST	2	1.00-	24.00-	08	3,577.00	85,848- 53,495-				85,848- 53,495-

POSITION NUMBER	CLASS	COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE	
9712020	MMS	X6779	AA CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-	
9900213	AAONC1483	IA	INFO SYSTEMS SPECIALIST 3	1-	1.00-	24.00-	08	4,504.00		108,096- 59,533-			108,096- 59,533-	
9902477	AAONC5237	AA	DEPT/CORRECTIONS INSPECTOR 1	1-	1.00-	24.00-	08	4,713.00	113,112- 60,894-				113,112- 60,894-	
9902479	AAONC0104	AA	OFFICE SPECIALIST 2	1-	1.00-	24.00-	03	2,849.00	68,376- 48,753-				68,376- 48,753-	
9902480	AAONC5237	AA	DEPT/CORRECTIONS INSPECTOR 1	1-	1.00-	24.00-	02	3,577.00	85,848- 53,495-				85,848- 53,495-	
9902484	MMN X5239	AA	DEPT/CORRECTIONS INSPECTOR 3	1-	1.00-	24.00-	09	6,249.00	149,976- 70,899-				149,976- 70,899-	
9902486	AAONC1519	AA	CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	08	6,553.00	157,272- 72,879-				157,272- 72,879-	
TOTAL PICS SALARY									6,391,176-	289,704-			6,680,880-	
TOTAL PICS OPE									3,244,347-	169,213-			3,413,560-	
TOTAL PICS PERSONAL SERVICES =									51-	53.00-	1272.00-	9,635,523-	458,917-	10,094,440-

# BUDGET NARRATIVE

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## Public Services Division

### 301 SAS Contract and License Renewal

#### Package Description

##### Purpose

The SAS (previously known as Statistical Analysis Systems) software system is the software that the Department of Corrections (DOC) Research Office uses to analyze data, assess program effectiveness, and quantify risk; virtually all statistical analyses are conducted using SAS. SAS software is also the software system used to create the DOC Data Warehouse and Corrections Management Information System (CMIS). Though DOC has contracted with SAS since 1999, there was never money appropriated to Information Technology (IT) Services for the contract. In 2000 the Research function was moved from Information Technology Services to the Administration Division and subsequently to the Public Services Division, however there were no funds that followed that transition. IT Services continued to finance the SAS software after Research moved out of its office. Without the SAS software, the warehouse and nearly all analyses would not be possible.

##### Agency Request Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	\$252,453
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##### Governor's Balanced Budget

The Governor did not recommend this package.

##### Staffing Impact

None



# BUDGET NARRATIVE

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## Public Services Division

### 302 Data Warehouse Staff Enhancement

#### Package Description

##### Purpose

The current staffing level for the department's data warehouse is not sufficient to maintain and enhance existing Corrections Management Information System (CMIS) modules while also continuing to develop needed new modules. As new modules are added to CMIS, the amount of maintenance and number of requested enhancements increases proportionately. Unless new resources are allocated, the data warehouse team will soon lose the capacity to build new modules while maintaining and enhancing the data warehouse. The department estimates that it will take the current team the entire 2009-11 biennium to complete existing requests for enhancements while maintaining CMIS and the integrity of the data. In summary, to keep up with the existing workload, no new modules will be added to CMIS until 2011. These new modules will roll out at a slower rate until, eventually, there is no capacity to build new modules.

The department currently realizes cost savings from the data warehouse: tangible savings from line staff and research staff time saved by the automation of reporting and timeliness of information for the legislature, and intangible savings by having information available consistently and accurately across the agency. Future development will bring additional savings through the integration of program, cost, offender and staff data in one system where the agency can truly see the impact and cost of policies and programs. This collective data supports the department's mission and strategic plan through accurate measurement of policies and programs for operational effectiveness and future planning. Without the addition of new resources, these future savings and the benefits of better information for strategic decision-making will be reduced. The benefits to the agency in return for this relatively small investment are many and far-reaching.

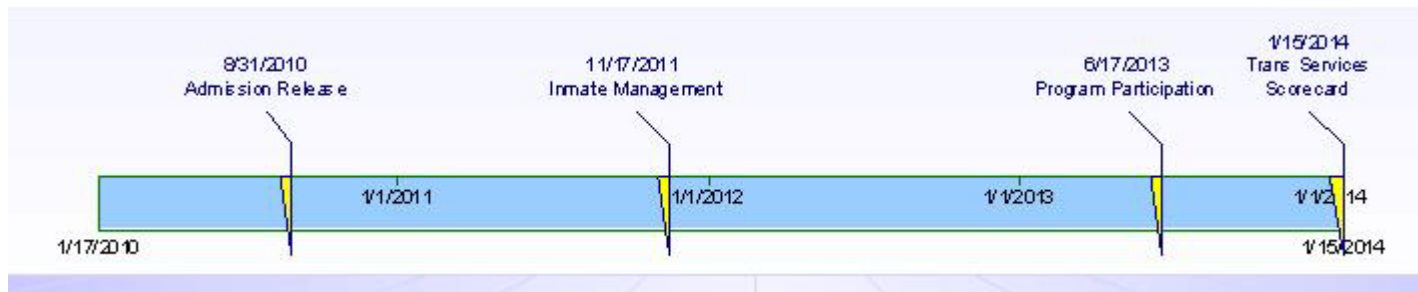
##### How Achieved

The department proposes addition of one Information Systems Specialist 6 (ISS6) that would handle maintenance and a majority of enhancements for CMIS on an ongoing basis. The additional position would enable the data warehouse team to continue to provide critical information on program performance, supervision outcomes, policy impacts and offender populations in a timely and accurate manner. This request is essential to the continued support of the DOC mission, business plan and strategic initiatives, including identified performance measures. Many of the initiatives require intensive exploration and use of department data to plan initiative development, as well as measure progress and effectiveness. Examples include recidivism numbers, percentage of inmates completing programs, and data related to inmate/staff assaults or serious inmate misconduct.

# BUDGET NARRATIVE

This would serve as a dedicated position that would ensure the integrity and accuracy of data in the data warehouse and enable the data warehouse team to grow the capabilities of CMIS and add new modules. Additionally dedicated commitment to the data warehouse permits the Research Unit to concentrate greater efforts in actual research, thus supporting statutory obligations around evidence-based programs, as well as providing information supporting the department's performance measures, strategic initiatives and mission, goals and objectives. The position would be recruited for and filled within the first 60 days of the new biennium. The first 90 days would be dedicated to training associated with DOC mission, goals, objectives and operations; unit activities around research, evaluations, statistical analyses; and intense familiarization and education regarding CMIS. After 90 days, it is expected the individual in this position will have the capability to fully manage data warehouse requests.

Research Unit staff, to include two (2) Information Systems Specialists 7, three (3) Research Analysts 3, one (1) Research Analyst 4, and one Principal Executive Manager D supervisor, developed a workload analysis outlining accomplishments over the past 5 years, current projects, future projects and staffing capabilities. Due to the current staffing structure, **at that time**, the Research Unit and Public Services Division made the recommendation to the department's decision-making body, the Policy Group, regarding a specific timeline for data warehouse enhancements to existing modules and new module development. (See timeline below) The timelines proposal was accepted. As a result of current staffing capabilities and increased workload, that timeline is being adjusted to move both enhancement and new development back more than one year.



## Quantifying Results

Results of adding, recruiting, and hiring for the ISS 6 position will be quantified through monitoring the attached timeline which sets forth specific dates for completion of enhancements to existing data warehouse modules and development of new modules. This individual's work will significantly reduce the time it will take to complete the tasks listed on the timeline.

Additionally, the dedicated time and commitment will free up staff resources for research projects. Results will be measured by evaluating numbers of projects undertaken, percentage completed and timelines for completion.

# BUDGET NARRATIVE

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## Agency Request Budget

### Staffing Impact

Positions	1
FTE	1.00

### Revenue Source

General Fund	\$181,356
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## Governor's Balanced Budget

The Governor did not recommend this package.

### Staffing Impact

None

### Revenue Source

General Fund	\$0
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## Legislatively Adopted Budget

The Legislature did not make changes to this package.

### Staffing Impact

None

### Revenue Source

General Fund	\$0
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## 2013-15 Fiscal Impact

This package was denied and will not have an impact in the 2013-15 biennium.

# BUDGET NARRATIVE

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## Public Services Division

### 801 – Targeted Statewide Adjustments (6.5% S&S Reduction)

#### Package Description

##### Purpose

This package, added by the Legislature, reduces services and supplies by 6.5%.

##### How Achieved

This package takes a 6.5% General Fund reduction in services and supplies. This reduction was in addition to package 086 elimination of standard inflation. Department-wide this package reduces General Fund by (\$7,211,803).

The reduction for this division was \$10,491.

#### Legislatively Adopted Budget

##### Staffing Impact

None

##### Revenue Source

General Fund	(\$10,491)
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##### 2013-15 Fiscal Impact

The actions included in this package will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 801 - Targeted Statewide Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(10,491)	-	-	-	-	-	(10,491)
<b>Total Revenues</b>	<b>(\$10,491)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$10,491)</b>
<b>Services &amp; Supplies</b>							
Office Expenses	(10,491)	-	-	-	-	-	(10,491)
<b>Total Services &amp; Supplies</b>	<b>(\$10,491)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$10,491)</b>
<b>Total Expenditures</b>							
Total Expenditures	(10,491)	-	-	-	-	-	(10,491)
<b>Total Expenditures</b>	<b>(\$10,491)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$10,491)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# BUDGET NARRATIVE

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## Public Services Division

### 812 – Roll-up of Additional 2009-11 Reductions

#### Package Description

##### Purpose

This package, added by the Legislature, includes several adjustments which carry-forward 2009-11 allotment reductions into the 2011-13 biennium.

##### How Achieved

For the Department of Corrections, this package includes a total reduction of (\$9,698,734) General Fund, (76) positions (75.60) FTE as follows: Elimination of (17) positions (16.60) FTE associated with General Fund Work Crews. The Governor's Recommended Budget, in package 085, deleted (\$2.4) million General Fund for a one-time suspension of General Fund Work Crews. This reduction of positions and FTE in the Legislatively Adopted Budget makes this suspension permanent. Additionally (\$1,860,692) General Fund (12) positions (12.00) FTE were eliminated due to the delayed opening of the Deer Ridge Correctional Institution medium facility. Another (\$7,002,654) General Fund (42) positions (42.00) FTE were eliminated as a result of the closure of the Oregon State Penitentiary Minimum facility. The Governor's Recommended Budget, in package 085, eliminated 4 safety manager positions, whereas the General Fund reduction in that package represented 5 positions. The remaining (1) position (1.00) FTE is deleted in this package. The final adjustment in this package included a personal services reduction of (\$835,388) General Fund, (4) positions (4.00) FTE.

The reductions for this division include a (\$217,832) General Fund reduction related to the final adjustment referred to above.

#### Legislatively Adopted Budget

##### Staffing Impact

Positions	(1)
FTE	(1.00)

##### Revenue Source

General Fund	(\$217,832)
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# BUDGET NARRATIVE

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## **2013-15 Fiscal Impact**

The actions included in this package will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 812 - Roll-up of Additional 2009-11 Reductions

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(217,832)	-	-	-	-	-	(217,832)
<b>Total Revenues</b>	<b>(\$217,832)</b>	-	-	-	-	-	<b>(\$217,832)</b>
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	(157,560)	-	-	-	-	-	(157,560)
Empl. Rel. Bd. Assessments	(41)	-	-	-	-	-	(41)
Public Employees' Retire Cont	(30,708)	-	-	-	-	-	(30,708)
Social Security Taxes	(12,053)	-	-	-	-	-	(12,053)
Worker's Comp. Assess. (WCD)	(59)	-	-	-	-	-	(59)
Flexible Benefits	(30,096)	-	-	-	-	-	(30,096)
Reconciliation Adjustment	12,685	-	-	-	-	-	12,685
<b>Total Personal Services</b>	<b>(\$217,832)</b>	-	-	-	-	-	<b>(\$217,832)</b>
<b>Total Expenditures</b>							
Total Expenditures	(217,832)	-	-	-	-	-	(217,832)
<b>Total Expenditures</b>	<b>(\$217,832)</b>	-	-	-	-	-	<b>(\$217,832)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 812 - Roll-up of Additional 2009-11 Reductions

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							(1)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(1)</b>
<b>Total FTE</b>							
Total FTE							(1.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(1.00)</b>

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0101005	MMN X0873	AA OPERATIONS & POLICY ANALYST 4	1-	1.00-	24.00-	06	6,565.00	157,560- 72,957-				157,560- 72,957-
TOTAL PICS SALARY								157,560-				157,560-
TOTAL PICS OPE								72,957-				72,957-
TOTAL PICS PERSONAL SERVICES =			1-	1.00-	24.00-			230,517-				230,517-

# BUDGET NARRATIVE

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## Public Services Division

### 813 – Position Related Actions

#### Package Description

##### Purpose

This package, added by the Legislature, makes position-related adjustments to the Department's budget.

##### How Achieved

For the Department of Corrections, this package included the following adjustments: Reduction of (\$14,548,426) General Fund (101) positions (95.20) FTE associated with the continued suspension of Ballot Measure 57. The Governor's Balanced Budget, in package 090, deleted (\$2.1) million General Fund services and supplies for the continued suspension of Ballot Measure 57. This reduction eliminates the associated personal services dollars. In an attempt to reduce the number of management positions (\$310,150) General Fund (\$974,443) Other Funds (10) positions (10.00) FTE were eliminated. Additionally long term outside work crew vacancies resulted in a reduction of (\$1,854,780) Other Funds (16) positions (15.07) FTE. The total reduction taken in this package was (\$14,858,576) General Fund (\$2,829,223) Other Funds (127) positions (120.27) FTE.

The reductions for this division include 7 positions related to the continued suspension of Measure 57.

#### Legislatively Adopted Budget

##### Staffing Impact

Positions	(7)
FTE	(7.00)

##### Revenue Source

General Fund	(\$1,082,120)
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##### 2013-15 Fiscal Impact

The actions included in this package will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Corrections, Dept of  
Pkg: 813 - Position Related Actions**

**Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(1,082,120)	-	-	-	-	-	(1,082,120)
<b>Total Revenues</b>	<b>(\$1,082,120)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$1,082,120)</b>
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	(734,424)	-	-	-	-	-	(734,424)
Empl. Rel. Bd. Assessments	(287)	-	-	-	-	-	(287)
Public Employees' Retire Cont	(143,138)	-	-	-	-	-	(143,138)
Social Security Taxes	(56,183)	-	-	-	-	-	(56,183)
Worker's Comp. Assess. (WCD)	(413)	-	-	-	-	-	(413)
Flexible Benefits	(210,672)	-	-	-	-	-	(210,672)
Reconciliation Adjustment	62,997	-	-	-	-	-	62,997
<b>Total Personal Services</b>	<b>(\$1,082,120)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$1,082,120)</b>
<b>Total Expenditures</b>							
Total Expenditures	(1,082,120)	-	-	-	-	-	(1,082,120)
<b>Total Expenditures</b>	<b>(\$1,082,120)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$1,082,120)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 813 - Position Related Actions

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							(7)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(7)</b>
<b>Total FTE</b>							
Total FTE							(7.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(7.00)</b>

PACKAGE: 813 - Position Related Actions

POSITION NUMBER	CLASS	COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0900279	AAONC1519	AA	CORRECTIONAL HEARINGS OFFICER	1-	1.00-	24.00-	02	4,941.00	118,584- 62,380-				118,584- 62,380-
0900280	AAONC0104	AA	OFFICE SPECIALIST 2	1-	1.00-	24.00-	07	3,411.00	81,864- 52,414-				81,864- 52,414-
0900281	MMN X7006	AA	PRINCIPAL EXECUTIVE/MANAGER D	1-	1.00-	24.00-	06	5,957.00	142,968- 68,997-				142,968- 68,997-
0900282	AAONC5238	AA	DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	02	4,292.00	103,008- 58,152-				103,008- 58,152-
0900283	AAONC5238	AA	DEPT/CORRECTIONS INSPECTOR 2	1-	1.00-	24.00-	02	4,292.00	103,008- 58,152-				103,008- 58,152-
0900284	MMS X6779	AA	CORRECTIONAL LIEUTENANT	1-	1.00-	24.00-	02	4,448.00	106,752- 59,168-				106,752- 59,168-
0900287	AAONC0108	AA	ADMINISTRATIVE SPECIALIST 2	1-	1.00-	24.00-	02	3,260.00	78,240- 51,430-				78,240- 51,430-
TOTAL PICS SALARY									734,424-				734,424-
TOTAL PICS OPE									410,693-				410,693-
TOTAL PICS PERSONAL SERVICES =									---	-----	-----	-----	-----
									7-	7.00-	168.00-		1,145,117-

# BUDGET NARRATIVE

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## Public Services Division

### 817 – Technical Adjustments

#### Package Description

##### Purpose

This package, requested by the Department, includes various technical adjustments to more closely align the budget.

##### How Achieved

For the Department, the total for this package was a reduction of (\$905,448) General Fund, (\$787,954) Other Funds, an increase of \$7,989 Federal Funds, and an increase of 9 positions 7.03 FTE. The adjustments included in this package included the transfer of attorney general reductions between fund types resulting in a (\$7,989) reduction in General Fund and an increase of \$7,989 in Federal Funds. Another net zero adjustment included moving \$1,920,600 General Fund from personal services to services and supplies. Additionally transfer of food services, intake and Inspector General resources between divisions resulted in no change to the Department's overall budget. The Governor's Balanced Budget (GBB) package 090 restored a personal services reduction to the Transport unit without the restoration of the associated positions and FTE. This package restores the associated 13 positions and 11.03 FTE. The last General Fund reduction of (\$897,459) was due to core construction positions, which were fund shifted from Other Funds to General Fund in package 092, and were ultimately transferred to capital construction without funding. The final Other Funds reduction of (\$787,954) (4) positions, (4.00) FTE eliminated the remaining Other Funded core construction and community development positions.

The adjustments for this division include:

- An increase of \$3,775 General Fund for the transfer of attorney general budget
- A reduction of (\$1,014,021) Other Funds (6) positions (6.00) FTE related to the transfer of core construction positions and elimination of community development positions
- The final adjustment for this division is an increase of \$631,731 General Fund \$26,797 Other Funds for the transfer of inspector general resources between divisions

#### Legislatively Adopted Budget

##### Staffing Impact

Positions	(6)
FTE	(6.00)

# BUDGET NARRATIVE

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## Revenue Source

General Fund	\$ 635,506
Other Funds	(987,224)

## 2013-15 Fiscal Impact

The General Fund actions included in this package will become a part of the Base Budget for 2013-15. The Other Funds actions will have no impact on the 2013-15 budget.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 817 - LFO Analyst Technical Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	635,506	-	-	-	-	-	635,506
Transfer In - Intrafund	-	-	(511,237)	-	-	-	(511,237)
<b>Total Revenues</b>	<b>\$635,506</b>	<b>-</b>	<b>(\$511,237)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$124,269</b>
<b>Transfers Out</b>							
Transfer Out - Intrafund	-	-	(502,784)	-	-	-	(502,784)
<b>Total Transfers Out</b>	<b>-</b>	<b>-</b>	<b>(\$502,784)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$502,784)</b>
<b>Personal Services</b>							
Overtime Payments	(1)	-	-	-	-	-	(1)
Pension Bond Contribution	23,361	-	10,945	-	-	-	34,306
Vacancy Savings	-	-	(863)	-	-	-	(863)
Reconciliation Adjustment	590,407	-	(663,484)	-	-	-	(73,077)
<b>Total Personal Services</b>	<b>\$613,767</b>	<b>-</b>	<b>(\$653,402)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(\$39,635)</b>
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	(55,604)	-	-	-	(55,604)
Employee Training	-	-	(6,995)	-	-	-	(6,995)
Office Expenses	21,739	-	(36,880)	-	-	-	(15,141)
Telecommunications	-	-	(848)	-	-	-	(848)
Data Processing	-	-	(678)	-	-	-	(678)
Publicity and Publications	-	-	(3,391)	-	-	-	(3,391)
Professional Services	-	-	(141,894)	-	-	-	(141,894)
Employee Recruitment and Develop	-	-	(19,501)	-	-	-	(19,501)

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 817 - LFO Analyst Technical Adjustments

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Dues and Subscriptions	-	-	(2,226)	-	-	-	(2,226)
Facilities Maintenance	-	-	(3,180)	-	-	-	(3,180)
Other Services and Supplies	-	-	(47,377)	-	-	-	(47,377)
Expendable Prop 250 - 5000	-	-	(15,248)	-	-	-	(15,248)
<b>Total Services &amp; Supplies</b>	<b>\$21,739</b>	-	<b>(\$333,822)</b>	-	-	-	<b>(\$312,083)</b>
<b>Total Expenditures</b>							
Total Expenditures	635,506	-	(987,224)	-	-	-	(351,718)
<b>Total Expenditures</b>	<b>\$635,506</b>	-	<b>(\$987,224)</b>	-	-	-	<b>(\$351,718)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(26,797)	-	-	-	(26,797)
<b>Total Ending Balance</b>	-	-	<b>(\$26,797)</b>	-	-	-	<b>(\$26,797)</b>
<b>Total Positions</b>							
Total Positions	-	-	-	-	-	-	(6)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(6)</b>
<b>Total FTE</b>							
Total FTE	-	-	-	-	-	-	(6.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(6.00)</b>

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2011-13 Biennium

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Essential and Policy Package Fiscal Impact Summary - BPR013

# BUDGET NARRATIVE

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## Public Services Division

### 819 – Supplemental Statewide Ending Balance

#### Package Description

##### Purpose

Senate Bill 5505 included a General Fund reduction for a supplemental ending balance. This reduction is intended to be applied against spending levels in the second year of the biennium and to not affect program delivery in the first year. To reinforce that intent, the Department of Corrections budget bill allows expenditures up to 54% of its total biennial General Fund in the first year of the biennium.

##### How Achieved

For the Department of Corrections this package reduced General Fund by (\$48,185,571). This amount may be restored during the February 2012 session depending on economic conditions.

The reduction for this division was (\$117,929) General Fund.

##### Legislatively Adopted Budget

This package was added by the Legislature.

##### Staffing Impact

None

##### Revenue Source

General Fund	(\$117,929)
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##### 2013-15 Fiscal Impact

The fact that the actions included in this package were keyed into the reconciliation account, per direction from the Department of Administrative Services, this reduction will be reversed in the Base Budget for 2013-15.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Corrections, Dept of  
Pkg: 819 - Supplemental Statewide Ending Balance

Cross Reference Name: Public Services Division  
Cross Reference Number: 29100-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
General Fund Appropriation	(117,929)	-	-	-	-	-	(117,929)
<b>Total Revenues</b>	<b>(\$117,929)</b>	-	-	-	-	-	<b>(\$117,929)</b>
<b>Services &amp; Supplies</b>							
Undistributed (S.S.)	(117,929)	-	-	-	-	-	(117,929)
<b>Total Services &amp; Supplies</b>	<b>(\$117,929)</b>	-	-	-	-	-	<b>(\$117,929)</b>
<b>Total Expenditures</b>							
Total Expenditures	(117,929)	-	-	-	-	-	(117,929)
<b>Total Expenditures</b>	<b>(\$117,929)</b>	-	-	-	-	-	<b>(\$117,929)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Corrections, Dept of  
2011-13 Biennium

Agency Number: 29100

Cross Reference Number: 29100-005-00-00-00000

<i>Source</i>	2007-09 Actuals	2009-11 Leg Adopted Budget	2009-11 Leg Approved Budget	2011-13 Agency Request Budget	2011-13 Governor's Rec. Budget	2011-13 Leg Adopted Budget
<b>Other Funds</b>						
Transfer In - Intrafund	-	428,646	428,646	502,784	1,014,021	502,784
Tsfr From Police, Dept of State	13,100	-	-	-	-	-
Transfer Out - Intrafund	-	-	-	-	-	(502,784)
<b>Total Other Funds</b>	<b>\$13,100</b>	<b>\$428,646</b>	<b>\$428,646</b>	<b>\$502,784</b>	<b>\$1,014,021</b>	<b>-</b>

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2007-2009 Actual	2009-11 Legislatively Adopted	2009-11 Estimated	2011-13		
						Agency Request	Governor's Balanced	Legislatively Adopted
These funds are Inmate Welfare Funds (IWF) supporting inmate telephones. Since this function was transferred to the Administration Division these funds should be zero. These funds will be removed during development of the 2013-15 agency request budget.	Other	1010	\$0	\$428,646	\$219,771	\$502,784	\$1,014,021	\$502,784
This account was used to reflect the transfer of IWF funds to the Administration Division. These funds will also be removed during development of the 2013-15 agency request budget.	Other	2010	0	0	0	0	0	(502,784)
Oregon State Police for statistical analysis software (SAS).	Other	1257	13,100	0	0	0	0	0

Program Unit Appropriated Fund Group and Category Summary  
 2011-13 Biennium  
 Public Services Division

Version: Z - 01 - Leg. Adopted Budget  
 Cross Reference Number: 29100-005-00-00-00000

Description	2007-09 Actuals	2009-11 Leg Adopted Budget	2009-11 Leg Approved Budget	2011-13 Agency Request Budget	2011-13 Governor's Rec. Budget	2011-13 Leg Adopted Budget
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**LIMITED BUDGET (Excluding Packages)**

**PERSONAL SERVICES**

General Fund	11,148,624	13,223,480	13,088,858	15,445,882	15,445,882	15,445,882
Other Funds	-	402,135	402,135	473,640	473,640	473,640
All Funds	11,148,624	13,625,615	13,490,993	15,919,522	15,919,522	15,919,522

**SERVICES & SUPPLIES**

General Fund	938,927	1,071,843	1,006,465	1,006,465	1,006,465	1,006,465
Other Funds	-	26,511	26,511	26,511	26,511	26,511
All Funds	938,927	1,098,354	1,032,976	1,032,976	1,032,976	1,032,976

**CAPITAL OUTLAY**

General Fund	56,980	-	-	-	-	-
Other Funds	13,100	-	-	-	-	-
All Funds	70,080	-	-	-	-	-

**TOTAL LIMITED BUDGET (Excluding Packages)**

General Fund	12,144,531	14,295,323	14,095,323	16,452,347	16,452,347	16,452,347
Other Funds	13,100	428,646	428,646	500,151	500,151	500,151
All Funds	12,157,631	14,723,969	14,523,969	16,952,498	16,952,498	16,952,498

**AUTHORIZED POSITIONS**

76	81	79	79	79	79
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**AUTHORIZED FTE**

75.67	80.02	79.14	79.00	79.00	79.00
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**LIMITED BUDGET (Essential Packages)**

**010 NON-PICS PSNL SVC / VACANCY FACTOR**

Program Unit Appropriated Fund Group and Category Summary  
 2011-13 Biennium  
 Public Services Division

Version: Z - 01 - Leg. Adopted Budget  
 Cross Reference Number: 29100-005-00-00-00000

Description	2007-09 Actuals	2009-11 Leg Adopted Budget	2009-11 Leg Approved Budget	2011-13 Agency Request Budget	2011-13 Governor's Rec. Budget	2011-13 Leg Adopted Budget
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	59,698	59,698	59,698
Other Funds	-	-	-	1,996	1,996	1,996
All Funds	-	-	-	61,694	61,694	61,694
<b>021 PHASE-IN</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	144,236	144,236	144,236
<b>022 PHASE-OUT PGM &amp; ONE-TIME COSTS</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	(32,868)	(32,868)	(32,868)
<b>031 STANDARD INFLATION</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	25,327	25,327	25,327
Other Funds	-	-	-	637	637	637
All Funds	-	-	-	25,964	25,964	25,964
<b>032 ABOVE STANDARD INFLATION</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	2,959	2,959	2,959
<b>040 MANDATED CASELOAD</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	113,918	113,918	113,918

Program Unit Appropriated Fund Group and Category Summary  
 2011-13 Biennium  
 Public Services Division

Version: Z - 01 - Leg. Adopted Budget  
 Cross Reference Number: 29100-005-00-00-00000

Description	2007-09 Actuals	2009-11 Leg Adopted Budget	2009-11 Leg Approved Budget	2011-13 Agency Request Budget	2011-13 Governor's Rec. Budget	2011-13 Leg Adopted Budget
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	61,529	61,529	61,529
<b>AUTHORIZED POSITIONS</b>	-	-	-	1	1	1
<b>AUTHORIZED FTE</b>	-	-	-	1.00	1.00	1.00
<b>060 TECHNICAL ADJUSTMENTS</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	(25,451)	(25,451)	(25,451)
<b>TOTAL LIMITED BUDGET (Essential Packages)</b>						
General Fund	-	-	-	349,348	349,348	349,348
Other Funds	-	-	-	2,633	2,633	2,633
All Funds	-	-	-	351,981	351,981	351,981
<b>AUTHORIZED POSITIONS</b>	-	-	-	1	1	1
<b>AUTHORIZED FTE</b>	-	-	-	1.00	1.00	1.00
<b>LIMITED BUDGET (Current Service Level)</b>						
General Fund	12,144,531	14,295,323	14,095,323	16,801,695	16,801,695	16,801,695
Other Funds	13,100	428,646	428,646	502,784	502,784	502,784
All Funds	12,157,631	14,723,969	14,523,969	17,304,479	17,304,479	17,304,479
<b>AUTHORIZED POSITIONS</b>	76	81	79	80	80	80
<b>AUTHORIZED FTE</b>	75.67	80.02	79.14	80.00	80.00	80.00
<b>LIMITED BUDGET (Policy Packages)</b>						
<b>PRIORITY 0</b>						

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 Program Unit Appropriated Fund and Category Summary- BPR007A

**Program Unit Appropriated Fund Group and Category Summary  
2011-13 Biennium  
Public Services Division**

**Version: Z - 01 - Leg. Adopted Budget  
Cross Reference Number: 29100-005-00-00-00000**

Description	2007-09 Actuals	2009-11 Leg Adopted Budget	2009-11 Leg Approved Budget	2011-13 Agency Request Budget	2011-13 Governor's Rec. Budget	2011-13 Leg Adopted Budget
<b>086 ELIMINATE INFLATION</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	-	(6,873)	(6,873)
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	-	(34,040)	(34,040)
Other Funds	-	-	-	-	(637)	(637)
All Funds	-	-	-	-	(34,677)	(34,677)
<b>087 PERSONAL SERVICE ADJUSTMENTS</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	-	(858,694)	(858,694)
Other Funds	-	-	-	-	(26,160)	(26,160)
All Funds	-	-	-	-	(884,854)	(884,854)
<b>090 ANALYST ADJUSTMENTS</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	-	(11,115,714)	(11,115,714)
Other Funds	-	-	-	-	203,926	203,926
All Funds	-	-	-	-	(10,911,788)	(10,911,788)
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	-	(742,031)	(742,031)
Other Funds	-	-	-	-	307,311	307,311
All Funds	-	-	-	-	(434,720)	(434,720)

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<b>Description</b>	<b>2007-09 Actuals</b>	<b>2009-11 Leg Adopted Budget</b>	<b>2009-11 Leg Approved Budget</b>	<b>2011-13 Agency Request Budget</b>	<b>2011-13 Governor's Rec. Budget</b>	<b>2011-13 Leg Adopted Budget</b>
<b>AUTHORIZED POSITIONS</b>	-	-	-	-	(53)	(51)
<b>AUTHORIZED FTE</b>	-	-	-	-	(53.00)	(53.00)
<b>801 TARGETED STATEWIDE ADJUSTMENTS</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	-	-	(10,491)
<b>812 ROLL-UP OF ADDITIONAL 2009-11 REDUCTIONS</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	-	-	(217,832)
<b>AUTHORIZED POSITIONS</b>	-	-	-	-	-	(1)
<b>AUTHORIZED FTE</b>	-	-	-	-	-	(1.00)
<b>813 POSITION RELATED ACTIONS</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	-	-	(1,082,120)
<b>AUTHORIZED POSITIONS</b>	-	-	-	-	-	(7)
<b>AUTHORIZED FTE</b>	-	-	-	-	-	(7.00)
<b>817 LFO ANALYST TECHNICAL ADJUSTMENTS</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	-	-	613,767
Other Funds	-	-	-	-	-	(653,402)
All Funds	-	-	-	-	-	(39,635)
<b>SERVICES &amp; SUPPLIES</b>						

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General Fund	-	-	-	-	-	21,739
Other Funds	-	-	-	-	-	(333,822)
All Funds	-	-	-	-	-	(312,083)
<b>AUTHORIZED POSITIONS</b>	-	-	-	-	-	(6)
<b>AUTHORIZED FTE</b>	-	-	-	-	-	(6.00)
<b>819 SUPPLEMENTAL STATEWIDE ENDING BALANCE</b>						
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	-	-	(117,929)
<b>PRIORITY 12</b>						
<b>301 SAS CONTRACT AND LICENSE RENEWAL</b>						
<b>CAPITAL OUTLAY</b>						
General Fund	-	-	-	252,453	-	-
<b>PRIORITY 17</b>						
<b>302 DATA WAREHOUSE STAFF ENHANCEMENT</b>						
<b>PERSONAL SERVICES</b>						
General Fund	-	-	-	166,230	-	-
<b>SERVICES &amp; SUPPLIES</b>						
General Fund	-	-	-	15,126	-	-
<b>AUTHORIZED POSITIONS</b>	-	-	-	1	-	-
<b>AUTHORIZED FTE</b>	-	-	-	1.00	-	-
<b>TOTAL LIMITED BUDGET (Policy Packages)</b>						

Program Unit Appropriated Fund Group and Category Summary  
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Description	2007-09 Actuals	2009-11 Leg Adopted Budget	2009-11 Leg Approved Budget	2011-13 Agency Request Budget	2011-13 Governor's Rec. Budget	2011-13 Leg Adopted Budget
General Fund	-	-	-	433,809	(12,757,352)	(13,550,218)
Other Funds	-	-	-	-	484,440	(502,784)
All Funds	-	-	-	433,809	(12,272,912)	(14,053,002)
<b>AUTHORIZED POSITIONS</b>	-	-	-	1	(53)	(65)
<b>AUTHORIZED FTE</b>	-	-	-	1.00	(53.00)	(67.00)
<b>TOTAL LIMITED BUDGET (Including Packages)</b>						
General Fund	12,144,531	14,295,323	14,095,323	17,235,504	4,044,343	3,251,477
Other Funds	13,100	428,646	428,646	502,784	987,224	-
All Funds	12,157,631	14,723,969	14,523,969	17,738,288	5,031,567	3,251,477
<b>AUTHORIZED POSITIONS</b>	76	81	79	81	27	15
<b>AUTHORIZED FTE</b>	75.67	80.02	79.14	81.00	27.00	13.00
<b>OPERATING BUDGET</b>						
General Fund	12,144,531	14,295,323	14,095,323	17,235,504	4,044,343	3,251,477
Other Funds	13,100	428,646	428,646	502,784	987,224	-
All Funds	12,157,631	14,723,969	14,523,969	17,738,288	5,031,567	3,251,477
<b>AUTHORIZED POSITIONS</b>	76	81	79	81	27	15
<b>AUTHORIZED FTE</b>	75.67	80.02	79.14	81.00	27.00	13.00
<b>TOTAL BUDGET</b>						
General Fund	12,144,531	14,295,323	14,095,323	17,235,504	4,044,343	3,251,477
Other Funds	13,100	428,646	428,646	502,784	987,224	-
All Funds	12,157,631	14,723,969	14,523,969	17,738,288	5,031,567	3,251,477

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<b>AUTHORIZED POSITIONS</b>	76	81	79	81	27	15
<b>AUTHORIZED FTE</b>	75.67	80.02	79.14	81.00	27.00	13.00