

ADMINISTRATIVE RULE REVIEW Rule No. 150-323-0150 Page Page 1 of 1 Page 1 of 1 Permanent Rule Notice of Intended Action Bulletin Dated November 2016 November 20, 2016

PURPOSE: Amending the rule allows cigarette distributors to maintain authorization for persons ordering cigarette tax stamps, directly through each distributor's online taxpayer account.

1 150-323-0150

- 2 Signature Cards Written Authorization for Cigarette Stamp Purchases
- 3 Before making purchases of tax indicia, the distributor shall file with the Department, on a form provided
- 4 by the Department, a "cigarette tax signature card" for each designated office where the distributor may
- 5 make tax indicia purchases. The A distributor shall authorize in writing, on the card, those persons who
- 6 may order purchases of stamps for the distributor's account at each designated office. Authorization must
- 7 be submitted electronically, through the distributor's online taxpayer account. The "cigarette tax"
- 8 signature card," upon authentication by the Department, shall be maintained as authority by the
- 9 designated office. The distributor's authorization to the named persons shall continue in effect until
- 10 written notice of revocation of the authority is received by the department. Revocation of authority to
- purchase stamps must also be as submitted electronically, through the distributor's online taxpayer
- 12 account, delivered to the designated office in the form of a revised signature card or a letter of
- 13 revocation. Signature cards will be updated periodically as determined by the Department.
- 14 **Stat. Auth.:** ORS 305.100
- 15 **Stats. Implemented:** ORS 323.180