

# Withholding/transit tax information: Out-of-state/nonresident employers



December 2015

[www.oregon.gov/dor](http://www.oregon.gov/dor)

## Out-of-state employers working in Oregon

Oregon law requires that every employer withhold income tax from both resident and nonresident employees working in Oregon. The following information explains your responsibilities.

## Withholding requirements for out-of-state employers

### Nonresident employers of Oregon resident employees

You must withhold tax from all wages paid to Oregon resident employees working in Oregon, regardless of whether they work out of your physical location in Oregon or work/telecommute from their residence.

If you pay wages to Oregon residents, you may be relieved of the duty to withhold if you can show, to our satisfaction, that each individual employee working in Oregon will receive \$300 or less in wages from you within a calendar year.

We can't require withholding for Oregon resident employees when the services are performed for an employer who doesn't have employees working in Oregon. However, we ask employers to register and withhold tax on wages paid to Oregon residents as a convenience to the employee.

### Nonresident employers of Oregon nonresident employees

You must withhold Oregon income tax from all wages earned by nonresident employees for services performed in Oregon, unless their Oregon earning for the year will be less than their standard deduction amount for their filing status. Wages are still reported as Oregon-source income on Form W-2. Nonresident employees with wages greater than their standard deduction amount are required to file an Oregon nonresident return. The Oregon standard deduction amounts for tax year 2015 are:

Single/married filing separately	\$2,155
Head of household	\$4,315
Married filing jointly	\$4,315
Qualifying widower	\$4,315

**Note:** These figures change each year. Contact us at (503) 945-8091 to obtain the latest figures.

Nonresident employees with Oregon wages less than their standard deduction may still request that you withhold tax; usually, they have additional Oregon income from other sources.

## Transit district excise taxes

We administer these tax programs for the Tri-County Metropolitan Transit District (TriMet) and the Lane County Mass Transit District (LTD). They provide revenue for the two major mass transit districts [Oregon Revised Statutes (ORS) 267]. Transit payroll tax is imposed on nearly every employer who pays wages for services performed in the TriMet or LTD districts regardless of whether those services are performed by resident or nonresident employees. This includes work performed in areas where salespeople conduct business or the homes of Oregon resident employees who telecommute.

The TriMet district includes parts of Multnomah, Washington, and Clackamas counties. LTD serves the Eugene-Springfield metropolitan area and several rural cities.

For additional information on transit taxes, visit [www.oregon.gov/dor/business](http://www.oregon.gov/dor/business), or request a copy of *Oregon Transit Taxes for Employers—Should I be Filing?* by calling (503) 945-8091.

## Reporting requirements

All employers with resident or nonresident employees working in Oregon must register with us **before** issuing their first paychecks. Use the *Combined Employer's Registration*, 150-211-055, which you can request by calling (503) 945-8091 or download at [www.oregon.gov/dor](http://www.oregon.gov/dor). Mail the completed form to the address at the bottom of the form. Within three weeks, we will assign you an Oregon business identification number (BIN) and send the forms you will need to pay and report payroll taxes.

## Oregon income tax on nonresident employees

The income earned from services performed in Oregon by a nonresident is subject to Oregon income tax. A nonresident with Oregon income is required

to file a nonresident tax return (Form 40N) before April 15 following the year in which they earned Oregon-source income.

A credit is allowed for employees who are taxed on the same income by more than one state. Depending on the employee's home state, the credit may reduce the tax paid to Oregon or may reduce tax paid to the employee's home state.

The nonresident (Form 40N) and part-year resident (Form 40P) personal income tax forms and instructions are available on the internet at [www.oregon.gov/dor](http://www.oregon.gov/dor) or by writing to: **Forms, Oregon Department of Revenue, PO Box 14999, Salem OR 97301.**

## Taxpayer assistance

**General tax information** .....[www.oregon.gov/dor](http://www.oregon.gov/dor)  
Salem ..... (503) 378-4988  
Toll-free from an Oregon prefix..... 1 (800) 356-4222

### Asistencia en español:

Salem ..... (503) 378-4988  
Gratis de prefijo de Oregon..... 1 (800) 356-4222

### TTY (hearing or speech impaired; machine only):

Salem ..... (503) 945-8617  
Toll-free from an Oregon prefix.... 1 (800) 886-7204

**Americans with Disabilities Act (ADA):** Call one of the help numbers for information in alternative formats.