

**Board on Public Safety Standards and Training  
Executive Committee Meeting  
Minutes  
November 9, 2006**

The Executive Committee of the Board on Public Safety Standards and Training held a teleconference on November 9th, 2006 at the Department of Public Safety Standards and Training. Bob Tardiff called the meeting to order at 1:30 p.m.

**Attendees**

Committee Members:

Harold Burke-Sivers, Chair of Private Security Policy Committee  
Bob Tardiff, Chair of Board and Police Policy Committee  
Jim Whelan, Chair of Fire Policy Committee

Committee Members Absent:

Eric Swanson, Chair of Telecommunications Policy Committee  
Bob Wolfe, Chair of Corrections Policy Committee and Board Vice-Chair

DPSST Staff:

John Minnis, Director  
Eriks Gabliks, Deputy Director  
Marilyn Lorance, Standard and Certification Supervisor  
Sandy Quiring, Records  
Charlene Barber, Executive Assistant



1. **Approval of September 14th, 2006 Meeting Minutes**

*James Whelan moved to approve the minutes from the September 14th, 2006 Executive Committee meeting. Harold Burke-Sivers seconded the motion. The motion carried in a unanimous vote.*

2. **\*Polygraph Licensing Advisory Committee Member Reappointments**

Ratification of the following reappointments:

- a. Glenda Leutwyler, Vice Chair and retired from Portland Police Bureau.
- b. C.W. 'Bear' Bryant, Oregon State Police, Portland.
- c. James Wygant, Private Polygraph Examiner
- d. Sally Jo Donahue, Linn County Sheriff's Office

*Harold Burke-Sivers moved to ratify the Polygraph Licensing Advisory Committee members listed to be reappointed. James Whelan seconded the ratification. The motion carried in a unanimous vote.*

*Board Chair Bob Tardiff asked if anyone had any other matters to discuss. John Minnis brought up the issue of Town Marshall.*

❖ **Issue of Town Marshall**

It has come to the attention of the committee that there is a small community employing a part time Town Marshall without training, and no intention of training or certifying, who holds police power. There may be a loop hole in the ORS or OAR that needs to be filled. John Minnis is working on legal clarity. Bob Tardiff has brought issue up at the Police Policy Committee Meeting and they found it to be of concern as well.

*Eriks Gabliks brought forth the following four items.*

❖ **Vacancy to be filled for Lane Roberts**

Lane Roberts is no longer Police Chief which opens a vacancy. Police Chiefs has nominated Andy Jordon, Police Chief of Bend, to fill vacancy. Governor's office has supported nomination.

❖ **DPSST Listening Tours**

DPSST will be doing a listening tour in twelve communities around the state for all disciplines. To be addressed: Update on what agency is doing, share information on Boards and Committees and their representative names, find out what DPSST is doing well and what can be done better.

❖ **Colored Photo's for Board Members**

DPSST want to collect colored photo's of Board Members to post at the facility.

❖ **Define Background Investigation**

A work group is being set up through the Chiefs and Sheriffs to further define what a background investigation is.

Brought to the attention of the committee to watch for in the future was the subject of Fire Insurance Premium Tax Dollars.

*There being no further business to bring before the Committee, Bob Tardiff adjourned the meeting at 1:41pm.*