

ILEARNOREGON ENROLLING AND COMPLETING A CURRICULUM

Requesting Access into a Curriculum

To request access to a curriculum, complete the following steps:

1. In your web browser type in the following URL
<https://ilearn.oregon.gov>.
2. On the left-side menu, click on *Learning Center*.
3. When the menu expands, click on *Course Catalog*. This will take you to the course catalog search screen.
4. On the course catalog page, type in *Speed Measuring Device*.
5. In the Search Type, select *Exact Phrase*.
6. Select *Search*.



Course Catalog

Search for courses and curriculums and enroll in them. Depending on the system's configuration, enrollment may be automatic.

Search

Simple | [Advanced](#) | [Calendar View](#)

To find a course or curriculum, type all or part of the title in the Search Text field. Select a Search Type to refine the results and then click Search. Use the Advanced tab to select more criteria to refine the results.

Search Text ← In the Search Text box, type in *Speed Measuring Device*.

Search Type ← In the Search Type box, select *Exact Phrase*.



9. Click *Go*.

Search

Simple | [Advanced](#) | [Calendar View](#)

To find a course or curriculum, type all or part of the title in the Search Text field. Select a Search Type to refine the results and then click Search. Use the Advanced tab to select more criteria to refine the results.

Search Text

Search Type

Search

Records found: 2

		Title	Delivery Method	Rating	Action
		DPSST - Speed Measuring Device Operator Curriculum DPSST 20100811	Curriculum	None	<input type="text" value="Request Access"/> <input type="text" value="Go"/>

ILEARNOREGON

ENROLLING AND COMPLETING A CURRICULUM

10. The Request Access screen displays.
11. In the Reason for Request text box, type in your *DPSST #*. **If you don't include that number you will not be approved.**
12. Click *Request Access*.

13. You will receive a confirmation at the top of the Course Catalog search screen.

Course Catalog 🔄 ⓘ

Your Access Approval Request was submitted. You will be notified via email whether your request is approved or denied. You will automatically have access to the content if your request is approved.

Search for courses and curriculums and enroll in them. Depending on the system's configuration, enrollment may be automatic.

Search

Simple | [Advanced](#) | [Calendar View](#)

To find a course or curriculum, type all or part of the title in the Search Text field. Select a Search Type to refine the results and then click Search. Use the Advanced tab to select more criteria to refine the results.

Search Text:

Search Type: Any words ▾

Search

Records found: 2

		Title	Delivery Method	Rating	Action
		DPSST - Speed Measuring Device Operator Curriculum DPSST 20100811	Curriculum	None	Cancel Request ▾ Go

A DPSST instructor will receive an email with the access request and will approve or deny it. You will receive an email. Once you receive an approval email you will need to log into iLearnOregon and enroll in the curriculum. The following section will walk you through the steps for how to enroll in the curriculum.

ILEARNOREGON ENROLLING AND COMPLETING A CURRICULUM

Enrolling and Completing a Curriculum

To enroll and complete a curriculum, complete the following steps:

1. In your web browser type in the following URL
<https://ilearn.oregon.gov>.
2. On the left-side menu, click on *Learning Center*.
3. When the menu expands, click on *Course Catalog*. This will take you to the course catalog search screen.
4. On the course catalog page, type in *DPSST – Speed Measuring Device Operator Curriculum*.
5. In the Search Type, select *Exact Phrase*.
6. Select *Search*. The search results will display.



Search

Simple | [Advanced](#) | [Calendar View](#)

To find a course or curriculum, type all or part of the title in the Search Text field. Select a Search Type to refine the results and then click Search. Use the Advanced tab to select more criteria to refine the results.

Search Text ← In the Search Text box, type in *DPSST - Speed Measuring Device Operator Curriculum*.

Search Type ← In the Search Type, select *Exact Phrase*.



7. Under the action menu, select *Enroll*.
8. Click on *Go*.

Search

Simple | [Advanced](#) | [Calendar View](#)

To find a course or curriculum, type all or part of the title in the Search Text field. Select a Search Type to refine the results and then click Search. Use the Advanced tab to select more criteria to refine the results.

Search Text

Search Type

Records found: 2

	Title	Delivery Method	Rating	Action
 	DPSST - Speed Measuring Device Operator Curriculum DPSST 20100811	Curriculum	None	<input type="text" value="Enroll"/> <input type="button" value="Go"/>



ILEARNOREGON

ENROLLING AND COMPLETING A CURRICULUM

9. On the Enroll screen, select *Enroll*.

Enroll



Search for courses and curriculums and enroll in them. Depending on the system's configuration, enrollment may be automatic.

Enroll

Review the information below to ensure that you are enrolling for the correct course/item. Then select the options you want (if options are displayed) and click Enroll.

Title DPSST - Speed Measuring Device Operator Curriculum
Description DPSST 20100811

Enroll **Return**

10. You will receive a confirmation that you are enrolled in the curriculum.

Course Catalog



You are enrolled in the curriculum.

Search for courses and curriculums and enroll in them. Depending on the system's configuration, enrollment may be automatic.

Search

Simple | **Advanced** | [Calendar View](#)

To find a course or curriculum, type all or part of the title in the Search Text field. Select a Search Type to refine the results and then click Search. Use the Advanced tab to select more criteria to refine the results.

Search Text

Search Type Any words

Search

Records found: 2

		Title	Delivery Method	Rating	Action
		DPSST - Speed Measuring Device Operator Curriculum DPSST 20100811	Curriculum	None	Cancel Enrollment <input type="button" value="v"/> <input type="button" value="Go"/>

11. Click on the *title* of the curriculum and the curriculum screen will display.

ILEARNOREGON ENROLLING AND COMPLETING A CURRICULUM

- This is a prescribed curriculum which means you must take and complete each training activity in the order it's displayed.
- To complete the first training activity, select *Enroll* and *Go*.

Curriculum

Click the title of a training activity to access it (except classroom course sections) or use the Action menu to perform other tasks.

Title DPSST - Speed Measuring Device Operator Curriculum
Description DPSST 20100811
[Glossary](#)

Prescribed Order

		Order	Title	Type	Progress Status	Action
		1	DPSST - Getting Started 20100811	Online	Not Enrolled	Enroll
		2	DPSST - Core Module 1 20100811	Online	Not Enrolled	
		3	DPSST - Radar Module 2 20100811	Online	Not Enrolled	
		4	DPSST - Lidar Module 3 20100811	Online	Not Enrolled	
		5	DPSST - Final Exam 20100811	Online	Not Enrolled	

- At the Enrollment screen, select *Enroll*.

Enroll

Review the information below to ensure that you are enrolling for the correct course/item. Then select the options you want (if options are displayed) and click Enroll.

Title DPSST - Getting Started 20100811
Description DPSST - Getting Started

Enroll **Return**

ILEARNOREGON

ENROLLING AND COMPLETING A CURRICULUM

15. You will receive a confirmation at the top of the screen that you are enrolled. Notice that all the other training activities below the first one do not have anything active under the Action menu. You must complete the first training activity.

DPSST - Speed Measuring Device Operator Curriculum

You are enrolled in the course.

View all training activities for the curriculum.

Curriculum

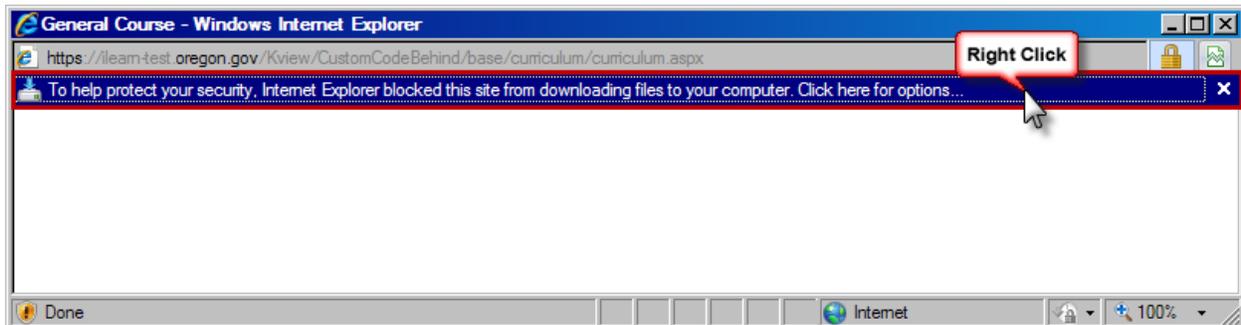
Click the title of a training activity to access it (except classroom course sections) or use the Action menu to perform other tasks.

Title DPSST - Speed Measuring Device Operator Curriculum
Description DPSST 20100811
Glossary

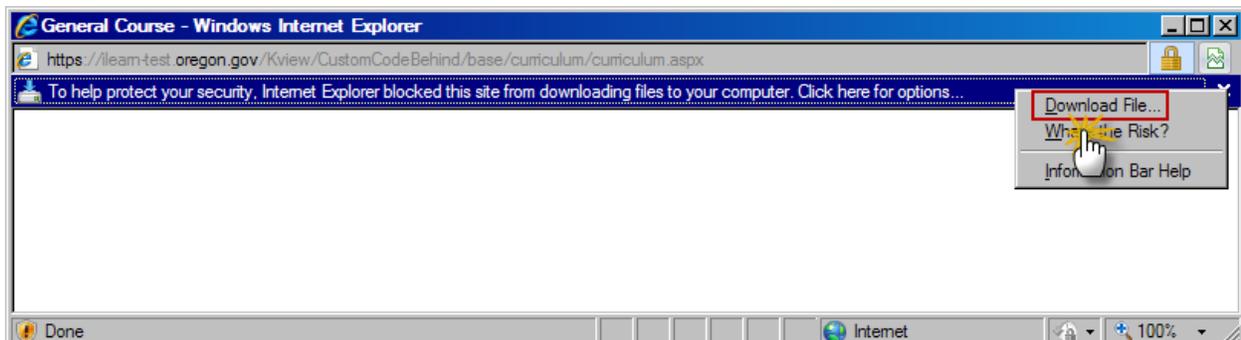
Prescribed Order

	Order	Title	Type	Progress Status	Action
	1	DPSST - Getting Started 20100811	Online	Enrolled	Cancel Enrollment Go
	2	DPSST - Corsi Module 1 20100811	Online	Not Enrolled	
	3	DPSST - Radar Module 2 20100811	Online	Not Enrolled	
	4	DPSST - Lidar Module 3 20100811	Online	Not Enrolled	
	5	DPSST - Final Exam 20100811	Online	Not Enrolled	

16. The first training activity is a pdf file that tells you what you need to do in order to take and complete all of the other activities.
17. Click on the *title*. A new window will launch.
18. If you receive this security warning, **Right Click** your mouse on the warning.



19. A pop-up box will display, click on **Download File...**



ILEARNOREGON

ENROLLING AND COMPLETING A CURRICULUM

20. A new window will display with the getting started pdf. Read through the document.
21. Once you complete reading the document, click on the *X* on the top right of the screen for both of the windows.



22. You will be taken back to the curriculum screen. The first training activity will show started. Under the Action menu, select *Mark Complete*.
23. Click on *Go*.

Curriculum

Click the title of a training activity to access it (except classroom course sections) or use the Action menu to perform other tasks.

Title DPSST - Speed Measuring Device Operator Curriculum
Description DPSST 20100811
[Glossary](#)

Prescribed Order

	Order	Title	Type	Progress Status	Action
	1	DPSST - Getting Started 20100811	Online	Started	Rate Go
	2	DPSST - Core Module 1 20100811	Online	Not Enrolled	Rate Cancel Enrollment
	3	DPSST - Radar Module 2 20100811	Online	Not Enrolled	Mark Complete
	4	DPSST - Lidar Module 3 20100811	Online	Not Enrolled	
	5	DPSST - Final Exam 20100811	Online	Not Enrolled	

24. Click on *Mark Complete*.

DPSST - Getting Started 20100811

Manually mark items as completed for your progress status.

Mark Complete

You have selected to mark an item complete. By continuing with this action, you are certifying that you have read and/or participated in this training activity to the fullest extent possible.

Title DPSST - Getting Started 20100811
Type General Course

Mark Complete **Cancel**

ILEARNOREGON ENROLLING AND COMPLETING A CURRICULUM

25. You will be taken back to the curriculum screen. For the first training activity the progress status shows as *Completed*.
26. The second training activity now has Enroll available under the action menu.

DPSST - Speed Measuring Device Operator Curriculum

The item was marked complete.

View all training activities for the curriculum.

Curriculum
Click the title of a training activity to access it (except classroom course sections) or use the Action menu to perform other tasks.
Title DPSST - Speed Measuring Device Operator Curriculum
Description DPSST 20100811
[Glossary](#)

Prescribed Order

	Order	Title	Type	Progress Status	Action
 	1	DPSST - Getting Started 20100811	Online	Completed	Rate <input type="button" value="Go"/>
 	2	DPSST - Core Module 1 20100811	Online	Not Enrolled	Enroll <input type="button" value="Go"/>
 	3	DPSST - Radar Module 2 20100811	Online	Not Enrolled	
 	4	DPSST - Lidar Module 3 20100811	Online	Not Enrolled	
 	5	DPSST - Final Exam 20100811	Online	Not Enrolled	

27. Continue to enroll and complete all the training activities.