DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING
4190 Aumsville Hwy. SE, Salem, OR 97317

DPSST

F-9

INSTRUCTOR CERTIFICATION

For Questions Contact Kristen Turley 503-378-6702 or kristen.turley@state.or.us

☐ **Initial Application** ☐ **Renewal (No changes)** ☐ **Amend / Renewal (With changes)**

Last Name	First Name	M.I.	DPSST #	DOB	Day Phone

Mailing Address	City	State	Zip	Email

I. INSTRUCTOR CERTIFICATION

Currently DPSST does not have a program to certify instructors, except for those who instruct mandated classes taught at the academy. Instructor certification is issued based upon experience, qualification & expected utilization in these mandated classes.
Please select the courses that you are interested in teaching at DPSST by identifying the applicable topics listed on page 2. Please attach any documentation of expertise or experience in each category.

II. INSTRUCTOR TRAINING

Completion of appropriate instructor development courses is required for those who instruct mandated courses. Provide documentation of training that supports the certification categories identified on page 2 of this form. **Failure to do so will result in the delay of your certification.**

Instructor Course Completed	Certificates Earned	Date Certificate Earned

III. EMPLOYMENT HISTORY – Must document at least 3 years full-time experience in public safety or in subject matter of expertise.

From	To	Employer (Begin with current employer)	Position

IV. EDUCATIONAL BACKGROUND

Name of Institution	Field of Study	Degree/Hours Attained

V. APPLICANT SIGNATURE REQUIRED

I certify that I have at least three (3) years of public safety experience or am a subject matter expert and that the information on this form is truthful and correct. **I understand that a false or misleading statement on either this document or the supporting documentation provided subjects me to penalty under ORS 162.055, et al, and ORS 162.305 and is cause to deny or revoke all DPSST certifications I have been granted.**

_____

Applicant's Signature **Date**

DPSST Use Only

Approval:

Standards & Certification Approved for Certification:

☐ **Yes** ☐ **No**

Expiration Date:

_____

Reasons:

☐ **- Does not meet criteria for certification**

_____

☐ **- Not employed with DPSST**

☐ **- Will not be utilized in selected categories**

☐ **- Failed to provide documentation required for certification**

Categories Approved by Standards & Certification

☐ Community Relations & Human Behavior
☐ Firearms ☐ Health & Safety ☐ Investigations
☐ Law & Legal ☐ Mental Health ☐ Patrol Procedures
☐ Leadership ☐ Security ☐ Survival
☐ Tactical ☐ Telecommunications

Standards & Certification Coordinator Date

Certification Categories - Please indicate the courses that you are interested and qualified to teach, or wish to have removed from your certification.	Name of Instructor: _____ Expiration Date: _____

X = Initial Certification	A = Add to Certification	R = Remove from Certification

Category: Community Relations & Human Behavior					
	Board of Parole & Post Prison Supervision		EBP Intro to What Works		Officer Safety
	Child Abuse		EBP Understanding Resistance to Change		Post Traumatic Stress
	Cognitive Behavioral Intervention		Emotional Survival		Principles, Values, Ethics
	Communication Pitfalls		Ethics & Professionalism		Problem Solving
	Community Policing		Gaining Control Values & Principles		Responder Safety & Stress Management
	Corruption, Ethics & Government		Human Relations		Substance Abuse
	Cultural Awareness & Diversity		Interpersonal Skills		Suicide Awareness & Prevention
	Discretionary Decision Making		Law Enforcement Overview		Tactical Communication
	EBP Enhancing Motivation		Medical Awareness		Victims Panel
Category: Firearms Skills					
	Firearms		Tactical Firearms Scenario		Weapons Familiarization
Category: Health and Safety					
	Alcoholism & the Corrections Officer		Health & Fitness Classroom		ORPAT
	Blood borne Pathogens		Medical Overview		Hazardous Materials Training
	Communicable Diseases		Physical Fitness Training		
Category: Investigations					
	Controlled Substance Investigation		Elder Abuse Investigations		Missing & Abducted Children
	Crash Investigations		Forensics		Report Writing – Basic Corrections
	Criminal Investigations		Internal Affairs		Sexual Assault Investigations
	Domestic Violence		Interview & Interrogation		Unattended Death Investigation
	Domestic Violence Dynamics/Law		Investigations		Unattended Death/Felony Assault Scenario's
	Domestic Violence Patrol Tactics		MDT Child Abuse Investigation		
Category: Law and Legal Topics					
	Alcohol & Controlled Substance Offenses		Inmate Rights & Responsibilities		Offenses Against State, Public & Animals
	Americans with Disability Act		Interstate Compact		Officer in Court
	Civil Liability & Civil Rights Violations		Intro to Criminal Justice System		Procedural Law
	Corrections Operation Statutes		Juvenile Law		Sentencing Guidelines & Sanctions Process
	Criminal Law		Laws of Arrest		Sex Crimes, Family Offenses & Related Crimes
	Definition & Intro to Crimes Against Persons		Legal Overview		Theft & Offenses Involving Fraud
	Federal Weapons Possession		Liability for Telecommunicator		Use of Force Law
	Harassment		Mock Trial		Weapons & Public Order Offenses
	Homicide		Offenses Against Property		Domestic Violence/Child Abuse/Sexual Assault Scenarios
Category: Mental Health					
	Mental Health & Disabilities/ Illness		Supervising the Mentally Ill		Mental Health & Crisis Intervention
Category: Patrol Procedures					
	Bombs & Explosives		Intoxilyzer Certification		Weapons of Mass Destruction
	Drugs that Impair Driving		Patrol Procedures		Report Writing – Basic Police
	Gang Awareness		Wet Lab		Radar/Lidar
	Motor Vehicle Code & Traffic Law		SFST		DUII Scenarios
Category: Leadership					
	Leadership				
Category: Security					
	Caseload Supervision		Gang ID & Management		Oregon Case Management System
	Contraband & Searches		Inmate Discipline		Physical Security
	Emergency Prep & Response		Inmate Identification		Search & Seizures
	Fire Safety		Inmate Intake & Release		Transportation & Restraints
	Games Inmates Play		Inmate Management		
Category: Survival Skills					
	Confrontational Simulations		Defensive Tactics		Range 3000
			Less Lethal Options		Use of Force
Category: Tactical Skills					
	EVOC		Pursuit Decision Making Scenario		Vehicle Stops
	Pursuit Termination Scenario		Scenario Facilitator		PIT
	Building Searches				
Category: Telecommunications					
	FEMA Weapons of Mass Destruction		Interpersonal Communications		Telephone Techniques/Call Handling
	FEMA Incident Command System 700/Hazmat		Role of the Telecommunicator		Telecommunicator Health & Wellness

DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING
INSTRUCTOR CERTIFICATION APPLICATION F-9

INSTRUCTIONS & DEFINITIONS

MANDATED COURSES and CLASSES
A *mandated course* is developed by the Department of Public Safety Standards and Training (DPSST) for purposes of initial certification as a public safety officer or in connection with a promotion to a supervision, middle management or executive position.

A *mandated class* is a unit of instruction that the legislature by law or agreement has mandated for public safety officers. These classes may be incorporated in the mandated course or may be a stand-alone unit of instruction.

Instructor Certification:
Instructor certification is awarded to qualified applicants who are instructing in mandated courses/classes as defined above.

Initial Instructor Application:
If you are not currently a **Certified Instructor** for DPSST you must complete pages 1 and 2 of this form in their entirety, even if you have been instructing previously without certification. If there is not enough space on the form, please attach additional pages. Be sure to reference any attached pages to the appropriate part of the form. Attach any certification that you have in support of this application. An unsigned form will not be processed.

Renewal of Instructor Certification with No Changes:
All instructor certifications will expire on the applicant's listed date of birth on a schedule not to exceed two years. To renew certification with no changes to the instructional categories, *check* "Renewal (no changes)" and complete Section I (Personal Information) and Section V (Signatures) of this form. ***Do not send DPSST the support documentation that was used for original certification.*** If additional categories are to be added to the certification, see instructions for **Amendment or Renewal with Additional Categories** below.

When renewing instructor certification, attach a copy of your current or most recent certification letter and do not complete page 2. Unless otherwise directed, the categories listed on your certification letter for the upcoming period will be the same as the categories listed on the previous certification letter.

Amendment or Renewal with Additional Categories:
To amend or renew current instructor certification to include new categories or to delete an existing category, *check* "Amend or Renew with Changes" and complete Section I (Personal Information), Certification Categories found on page 2, and Section V (Signatures) of this form. Attach new documentation supporting each additional category area for which certification is sought.

NOTE: Following DPSST's receipt of your completed F-9 Application, and prior to Instructor Certification being granted, this form will be reviewed, and must be signed, by a DPSST official who is familiar with your expertise in the categories in which certification is sought and who will confirm their intent to utilize you to teach in one or more mandated classes if certification is approved.

***Privacy Act**, in part: As part of your application for an initial or renewed occupational, professional or recreational certification, or registration issued by DPSST, you are required to provide your Social Security Number to DPSST. This is mandatory. The authority for this requirement is Oregon Laws 1997, chapter 746, section 117 (ORS 25.785) and 42 USC666(a)(13). Failure to provide your Social Security Number will be a basis to refuse to issue or renew the certification you seek. Although a number other than your Social Security Number appears on the face of licenses, certificates, or registrations issued by DPSST, your Social Security Number will remain on file with DPSST. This record of your Social Security Number will be used for child support enforcement purposes only, unless you authorize other uses of the number.

DPSST Use Only **Authorized DPSST Training Division signature confirming will or will not utilize instructor to teach in one or more mandated classes if certification is approved.**	**Name of Instructor:** _____ **Expiration Date:** _____

CAPTAIN RAU

CR & H B	☐ Will be Utilized ☐ Will not be Utilized	**Patrol Procedures**	☐ Will be Utilized ☐ Will not be Utilized
Investigations	☐ Will be Utilized ☐ Will not be Utilized	**Security**	☐ Will be Utilized ☐ Will not be Utilized
Law & Legal	☐ Will be Utilized ☐ Will not be Utilized	**Telecommunications**	☐ Will be Utilized ☐ Will not be Utilized

Print Full Name Title Signature Date

CAPTAIN EATON

Firearms	☐ Will be Utilized ☐ Will not be Utilized	**Survival**	☐ Will be Utilized ☐ Will not be Utilized
Health & Safety	☐ Will be Utilized ☐ Will not be Utilized		

Print Full Name Title Signature Date

CAPTAIN THOMPSON

Mental Health	☐ Will be Utilized ☐ Will not be Utilized
Tactical	☐ Will be Utilized ☐ Will not be Utilized

Print Full Name Title Signature Date

CAPTAIN ISHAM

Leadership	☐ Will be Utilized ☐ Will not be Utilized

Print Full Name Title Signature Date