



Memorandum

To: Attendees of OBD Meetings
From: Patrick D. Braatz, Executive Director
Re: Market Center After Hours Building Access

The Market Center Building closes to the general public at 6:00 p.m. Monday through Friday.

If you plan to attend a meeting of the OBD that is scheduled after that hour, you are encouraged to contact the OBD office prior to the meeting to inform the OBD Staff that you will be attending the meeting.

You should plan to enter the building from the 4th Ave. Main Entrance.

OBD staff will be available approximately 15 minutes in advance of the meeting to open the doors and provide elevator access to the 7th floor, where the OBD office is located.

If for some reason you are not able to enter the building, please call 503-789-2696 and let them know that you are at the main entrance and unable to enter the building.

If you have any questions, please feel free to contact me.